

AGENDA

MONTROSE CITY COUNCIL MEETING

December 13TH 6:00 PM COMMUNITY CENTER

PLEDGE OF ALLEGIANCE

CALL TO ORDER - Roll Call

RULES OF DECORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 11/8/22 Regular Council Meeting and 11/25/22 Special Council Meeting

SPECIAL TOPICS:

- Public Hearing and 1st Reading from the Planning and Zoning Committee on the proposed Ordinances for Vehicle and Recreational Parking.
 - ORDINANCE NO. 2022-004 Parking on Residential Lots
 - ORDINANCE NO. 2022-005 Parking on Public Streets
- Resident Binder- Rezone request for 511 S 1st Ave Application Review
- DGR-Riley Rinehart discussing Lift Station Trash Basket Addition to protect our new pumps that were installed during the sewer infrastructure improvement project.
 - SD Rural Water highly recommends pump protection with Trash Basket installation or the use of Grinder Pumps.
- Resident Fockler: Interstate Sign; Campground Sign

OLD BUSINESS

- DANR Tree Grant Approval for \$2500 with \$2500 city match– Pending signatures
- Supplemental Appropriations ORDINANCE NO. 2022-003 2ND Reading Approval.

NEW BUSINESS

- Sherriff Report
- Residents verbal complaints of stray cats in town. A friendly reminder of City Ordinance #2020-005 Title 5 will be mailed out to residents if there is known caretakers of strays. Strays that do not have caretakers will be impounded in accordance to: SDCL 9-29-12
- Annual List of Volunteers working for the City of Montrose is attached for 2022 review.
 - Fire Dept. / Others?
- Map review of parcel#19.35.270305 – Old Railroad next to Elevator
 - Easement; Replat; Survey for clear legal description
- Supplemental Appropriations ORDINANCE NO. 2022-007 1st Reading Approval.
 - Set up special meeting in December to approve 2nd Reading
- Council Seeking to obtain land for Development
 - Multi-family homes, more apartments, affordable housing options?
 - SECOG says we can do a housing study. (Possible grants available)
- Approval of the 2023 Humane Society Contract needed.
 - Mayor Signature

DEPARTMENT REPORTS

- Maintenance:
 - Maintenance Job reposted on Indeed.
 - Lift Station Heat Panel Replacement – estimated date of fix: End of December.
 - Lift Station Auto Dialer System
 - Contact persons list needed
 - Cloud9 access available
 - Updates from Jasen
 - Snow Removal Plan
 - Map Routes
 - Snow Removal Pay Rate
 - Burn Pit
- Finance Office:
 - Proposal of Special Meeting on December 27th at 6pm in the Community Center for the 2nd /Final Reading of the Parking Ordinances.
 - Job Descriptions updated and need approval for: Maintenance Supervisor; Finance Officer, and Office Administrative Assistant.
 - Hepatitis B (HBV) Vaccine employee declination form created and needs approval.
 - Anyone involved with Emergency Services / Sewer System

- SECOG is willing to do a Zoning Ordinance Compilation. The last compilation was done in September 2011.
 - Municipal Compilation
 - Meeting Minutes Published Book
- City office will be changing soon! Painting will begin soon and will take place in the office Jan/Feb/March. Finance Officer and Office Admin have been working together to do some file cleanup and old newspaper cleanup/re-organization. Broken Filing Cabinets will be moved to cold storage until they can be thrown out.
 - Approval needed to give away old newspapers to whomever wants them or dispose of them if no one comes forward. The City has duplicate copies of newspapers (the Montrose Herald) date back to the early 1900's.
 - Approval needed to give away books to residents to end the book library in City Hall. There is not enough people that use this service and the finance officer would like to reuse office space.
- Finance officer asking to put up wood planks on one wall in the entryway and on the same wall make the greeter window larger.
 - Picture examples given to council.
 - Since project is less than \$100,000, there is no need to have competitive bidding unless the council wants to do this. City has freedom with small projects to hire whom they choose.

PAY VOUCHERS - REVENUE REVIEW

HEARING OF THOSE PRESENT

- Limited to two minutes
- No motions on these topics can be made. Not legal to make any motions because not on the agenda.

EXECUTIVE SESSION

Utility Billing Delinquency

ADJOURN

(NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)