

## AGENDA

### **MONTROSE CITY COUNCIL MEETING**

*AUGUST 9th 6:00 PM COMMUNITY CENTER*

PLEDGE OF ALLEGIANCE

CALL TO ORDER - Roll Call

RULES OF DECORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 07/12/22 Regular Council Meeting

APPROVAL OF MINUTES – 07/25/22 Special Council Meeting

#### **SPECIAL TOPICS:**

- Certified Operator-Troy Louderberg from Canova regarding Q/A for help in this area.
- Office Administrative Assistant request – Jackie Cleveland
  - Nicoa Grant Term Done September 17<sup>th</sup>.
- City Hall operating hours adjustment request.
- Resolution approval request to vacate an alleyway at the address of : 405 W State Street. Resolution provided by Gerlach Attorney. Dave and Karla Schlosser of Pierre, SD would like to purchase this property.
  - Petitions by all adjoining residents have been collected
  - Public Notice has been published for 2 successive weeks

#### **OLD BUSINESS**

- A&B Business: We are not changing out our phone system due to having to change the city phone number. Otherwise we now have an IT service contract in place, including CyberSecurity service and a Copier/Printer service contract.
- Montrose Music Festival Updates from resident Fockler. Fockler will be at the September Council Meeting to give updates.
- Pot Hole repair in town Supreme Seal Bid: \$31,045.07. Twedt Construction Bid?
- Montrose School District is repaving ally-way. Letter of intent for Liability purposes for this project.
- STORM Damage claim with SD Assurance Alliance filed on 5-26-22 and 7-5-22 is in progress.
  - Receiving quotes for work that needs to be done.
- Addy Disposal Fuel Surcharge request.
- Clarification on Main Street Sign; Council Binder followup (Fix or remove?)
- SLFRF: Designation of Funds
- DGR provided newer Water/Wastewater Maps. These maps are not current as changes were made during the infrastructure project. The maps are newer than what we had before in City Hall. Do we pay for the most current Maps available or not? \$500 for current up to date maps from DGR.
- Tree Grant – Sophie from Secog will let us know when this grant is available to apply for.
- Ditch maintenance/zoning: Updates from Hagemann (county)

#### **NEW BUSINESS**

- Tree Dump site is closed. A number of residents have mentioned wanting the pit burned down as we had 2 major storm systems come through this summer.
- Sheriff Report
- Covid Funding – New AED's (4)
- Chainsaw that was found in May still sitting in City Hall.

#### **DEPARTMENT REPORTS**

- Maintenance:
  - Porta Potty's still at Baseball Field. No change?
  - Pool will close for the season August 14<sup>th</sup>
    - End of season duties? (Cancel Pool number with GoldenWest)
    - Lifeguards certification checks to be distributed August 19th
- Finance Office:
  - 2020-2021 Financial Audit is Complete, Results are posted online.
  - Bank Reconciliation is up to date.
  - Bright Arrow hasn't been used since December of 2019. Do we want to continue to use this service?

- Cancel Verizon Account? FYI Justin and Jasen are now administrators on the account.
- UB Meters and Billing:
  - Gateway Collector Box was ordered in April of 2022. We have received that extra box and it is being stored in City Hall. In September the Collector Box needs to be moved from the Pump House to City Hall and mounted there with an Ethernet cable to support 4G cellular service.
  - Roling Rental Address: 507 S 1<sup>st</sup> Ave. New meter replaced on 6-6-22. Still getting 0 usage. See usage history report from Badger. Recommendation from Badger: Due to tapping into city water lines, sometimes sediment can come loose and get stuck inside the meter register. We know the register is not moving, but why? Faulty encoder? Run water (1-3 gallons) through the lines and see if the register changes. As you are doing this process, be in contact with Dave Sinclair from Metering Solutions as he can guide through the process.
  - 4 Residents asked to pay on their water/sewer deposits. All water/sewer deposits up to date.

## PAY VOUCHERS

### HEARING OF THOSE PRESENT

- Limited to two minutes
- No motions on these topics can be made. Not legal to make any motions because not on the agenda.

### EXECUTIVE SESSION

- New Applications review
- Personnel

## ADJOURN

(NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)