

AGENDA

MONTROSE CITY COUNCIL MEETING

JULY 12th 6:00 PM COMMUNITY CENTER

PLEDGE OF ALLEGIANCE

CALL TO ORDER - Roll Call

RULES OF DECORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 06/14/22 Regular Council Meeting

SPECIAL TOPICS:

- Sewer Infrastructure Project: DGR
 - Pay request to DGR for \$16,729.56. Still waiting on backup generator to arrive. Halme will have a final punchlist prior to closing out the project.
- Morris E: Water Sampling help from Freeman. Clean Water/Waste Water help until a Maintenance Supervisor is hired. DANR quarterly report Issues.
- Derek with A&B Business: Quote for IT service contract need in finance office (software/pc recovery or IT issues) and different phone system for finance office. Current issues with current telephone and no support. New VOIP service offered including long distance, so we could cancel MCI (\$560 annually). Another desktop phone could be added to Nicole's office at home when she has to work from home.
 - Cordless phones needed? Pool Phone needed?
 - Current phones are not tied to fire alarm system?
 - Current A&B business contracts are: copier and security protection (\$1330.20 annually)

OLD BUSINESS

- West Nile Contract Update
 - Supplies, Equipment, Employee Wages, can all be submitted through SD DOH for reimbursement as we are approved for \$1040.00 starting from April 1st-October 31st 2022.
- Resident Address: 1215 S Lynn Ave Sewer/Water Hookup Update
 - Resident still working on finding a digger to extend lines from city lines. (Brockhouse) Resident could use any suggestions if anyone has any. Locates need to be done as well. Sewer/Water hookup on hold.
- Youth Grant used up, purchased 3 picnic tables, 4 trash cans. Jay put everything together. Free flashlight received from company. **Grant Total: \$3000; Bill Total: \$3891.96** Speed checker signs used, Jay says it seems to be working to slow people down.
- Pool Grant not completely used due to pool vacuum supply shortage issue. Will have to wait and try to order vacuum again later. **Grant Total: \$3500; Total Used so far: \$76.68**
- Resident Fockler wants to continue the Montrose Music Festival July. Copy of Liability Insurance needed. Alcohol License needed?
- Resident Dahlquist complaint about drainage issue from development just west of the property that is eroding his driveway. The city sidewalk and culvert have been partially fixed but not completed. He is asking the city to install curb/gutter to remedy the problem. Also a concern is the overweight trucks and vehicles that are using Main Street. (City Payloader)
- Resident Podowski is in compliance with number of fowl on property and up to date on animal permits per Resolution 2022-001.
- Approval in Action 22-010 for extra help due to not having a city maintenance supervisor to help with weed-eating, mowing, parks/rec needs. Application received from Hallem to help with this.
- Pot Hole repair in town Supreme Seal Bid: \$31,045.07. Anymore bids received for this project?
- Montrose School District is repaving ally-way. Finance officer did not receive letter of intent for Liability purposes for this project.
- STORM Damage claim with SD Assurance Alliance filed on 5-26-22 is still pending. STORM Damage from 7-5-22 was filed with SD Assurance Alliance 7-11-22.
- Council Binder follow-up on large tree cutting and I-Beams for fence fix.
- Tree dump site was closed, but is now OPEN due to Tree debris from storms. Dump site burn plan, Garrett says he can assist with Firetruck for burn.
- Council Painter Semi-Trailer parking tagged.
- Affordable housing presentation tabled.

NEW BUSINESS

- Jandl: Binder Benefit Event Request August 13th starting at 1pm-evening.
 - No alcohol, Bean Bag Tourn., Drumline, Bingo at Community Center, Silent Auction at Legion. Any permits needed?
- Bartmann: Special Event Approval
- Nancy from Addy Disposal: Fuel Charge
- Karla Schlosser: Ally Resolutions? Property 405 W State Street (Kappenman, J)
- Hallem: Property 512 S 1st Ave (Struck, J) Building eligibilities?
- Maintenance Supervisor advertising discussion: starting wage; health insurance offer.
 - Posted in Salem Special, Municipal Magazine, Indeed website, City Webpage, City Facebook (Call Hometown trader for ad?)
 - 2 Applications for review
- Sheriff Report
- Agenda request from last council meeting: Bank Sign on Main Street. Security State Bank would be ok if that sign on Main street was torn out. The sign was donated a long time ago, and has since been destroyed by weather. Sign not needed.
- Appoint council members for another term.
- SLFRF/Covid Spending (State & Local Fiscal Recovery Funds) Spending Plan
 - Income Update
 - Loan history – see loans from SECOG
 - Parks and Rec buildings; upgrading facilities. What kind of rehabbing/additions are needed?
 - Baseball field; plumbing around city
 - Street maintenance
- Updated Water/Sewer Maps
- Tree Grant
- Ditch maintenance/zoning

DEPARTMENT REPORTS

- Maintenance:
 - Tree Removal Bid
 - Baseball/Softball schedule needed for safety of event/tournament, IF work is being done on field.
- Finance Office:
 - UB Meters and Billing:
 - Residents Tysdal, Krier (402), Cross, and Roling asked for their renters to pay their water/sewer deposits and fill out an Application for contact information to update Montrose City files and maintain Resolution 2022-001.
 - Collections on address: 113 McCook St. #10. History: No June payment, Yes partial May payment, No April payment, Yes March payment, No February payment, No January payment. Current bill due: \$358.00 before 15th.
 - Roling Rental Address: 507 S 1st Ave. New meter replaced on 6-6-22. Still getting 0 usage. See usage history report from Badger. Recommendation from Badger: Due to tapping into city water lines, sometimes sediment can come loose and get stuck inside the meter register. We know the register is not moving, but why? Faulty encoder? Run water (1-3 gallons) through the lines and see if the register changes. As you are doing this process, be in contact with Dave Sinclair from Metering Solutions as he can guide through the process.
 - Meters that can be taken out? Vacant lots to save meters? See attached UB customer accounts.
 - * Gateway Collector Backup Box - \$7500
 - * Ace Hardware charge account set up in Hartford.
 - * Credit card approval of \$4000 instead of \$5000
 - * Reconciliation will be done this month for Jan, Feb, Mar, Apr. May and June prior to budget season. Email if you need anything, I won't be available in the office as much until this process is complete.

PAY VOUCHERS

HEARING OF THOSE PRESENT

- Limited to two minutes
- No motions on these topics can be made. Not legal to make any motions because not on the agenda.

EXECUTIVE SESSION

- New Application review
- Personnel

ADJOURN

(NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)