

AGENDA

MONTROSE CITY COUNCIL MEETING

JUNE 14th 6:00 PM COMMUNITY CENTER

PLEDGE OF ALLEGIANCE

CALL TO ORDER - Roll Call

RULES OF DECORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 05/10/22 Regular Council Meeting

OLD BUSINESS

- Office Bar Lease – New Lease signed by Mayor March 10th 2022
- West Nile Funding – Nicole submitted application and W9 form. Contracts will be sent out mid June for signatures. Nicole asked for \$1040.00 looking at past funding for the program.
- Kingbrook notice of Intent
- SDATT: SD Association of Towns and Townships welcomes towns and townships into an organization to be a strong voice for the local government. We are not currently members unless this council wants to become members.
- Commercial Asphalt
- Midwest Assistance Program
- Sioux Metro Growth Alliance

SPECIAL TOPICS:

- Sewer Infrastructure Project: DGR; SECOG, Sophie Johnson
 - Pay Request #5 for seeding work and lift station improvements. Reduction from 10% to 5% for retainage as Halme has reached completion of the project. Certificate of completion needs to be signed at meeting.
- SLFRF/Covid Spending (State & Local Fiscal Recovery Funds)
- Affordable housing presentation?

NEW BUSINESS

- Sheriff Report
- New Hire Updates; Persons/Wages – To be published
- Pool – From Michelle; Michelle applied for a grant to get chairs and possibly a vacuum, FYI. Grant approved.
- Campground – An idea was posed by Sarah Bartlett to see if the pool help had an option to help the city with other projects for summer work when the weather causes the pool to close. As long as it's not raining, maybe an option would be to help with weed-eating, picking up branches... Other needs/ideas??
- Peddlers Application
- Office Bar Street Dance
- Residents:
 - **Greg Kludt** needs a water/sewer hookup. \$50.00 hookup fee. (1215 S Lynn Ave) fghj
 - **Jay McGuire** Youth Fund history. Invoice to be paid? Jay also has Grant information about the Montrose Youth Assoc. Valued: \$3000. Jay is asking for more signs to be posted. See attached summary Jay has provided.
 - **Jake Tysdal** is requesting to forgo the water deposit for his rental because he is paying for the UB bill monthly. Jake has family moving into the property soon. See UB history and explanation attached in council packet.
 - **Heather Raap** – Received overdraft fees from her bank because a check that was written to her from the city of Montrose for a daycare refund did not make it to her. Another check was written but then cancelled by the bank per city office request. A 3rd check was finally given to her. Can we reimburse Heather for those overdraft fees?
 - **Matt Fockler** would like to continue with the Montrose Music Festival July 29th, 30, and 31st. Matt is working on getting insured. Matt also wants to reserve a few camping spots with Dave L for that festival.
 - **Richard Dahlquist** is dealing with flooding issues from a culvert that was put in by the city of Montrose. Resident trying to sell property and wants resolution. Water is Shutoff.
 - **Amy Podowski** animal ordinance (Alex Binder)
 - **Binder Benefit** even permit
- Street Repair Bids for pot hole repairs.
 - Supreme Seal Bid
 - Other Bids?
- School Parking Lot
- May 12th STORM DAMAGE; Claim submitted 5-26-22 to SD Assurance Alliance.
- Health Insurance quotes:
 - SD Municipal League
 - Randy Sabers Health Insurance-still needing. Randy is overwhelmed after the storm!!
- SDML Workers Compensation Policy Change for City Council – Signature needed
- PBF (Project Boundary Fence) Assessment results/findings from March 2022.
- SD DOT Violation Report

- SEFP – Southeast Enterprise Facilitation Project Proposal letter; Intent: Business expansion help. Areas served attached.
- Susie: Street Parking Ordinance/Resolution

DEPARTMENT REPORTS

- Maintenance:
 - Supervisor Applicants, follow up with people
 - Extra reimbursement check for work/time put in from council members for gap in both the finance position, and the maintenance position that is not filled yet. Get hours/duties to Nicole please.
- Finance Office:
 - Can Nicole please have a check for reimbursement for finance school hotel and gas expenses before the next city council meeting? Expense Voucher will be filled out, with checks.
 - Can Nicole please have a check written for Budget Training classes in S.F.? Registration fees (\$30) June 29th? Expense Voucher with checks.
 - Can Nicole have approval for a credit card through Security State Bank for office supplies and other office needs? \$1500 Credit Line
 - Nicole would like to purchase a Signature stamper for Justin for ease of signing payment vouchers, etc...
 - Cancelled Aflac coverage that Melody had set up to come out of her paycheck. It was a pre-tax benefit through an employer.
 - Audit results not fully in yet of financials; council needs to decide how to proceed with an adjustment to the checking account. Email from Vicki from Schoenfish attached explaining this.
 - A&B Cybersecurity Lunch offered in SF June 16th. Would like to beef up our IT security. Better backup plans for Banyon and computer files, up to date computer software, encryption security and MFA (multi-factor authentication) security. A&B Business solutions would be a great source as they already serve us with IT help and copier service. A&B have a lot of experience with Banyon software. Over 23,000 hits of cyber attacks every minute.
 - Current general fund balance, ODELL history balance sheet, Campground fund balance sheet for last month, payroll history for May. Voucher Summary for May/June.

PAY VOUCHERS

HEARING OF THOSE PRESENT

- Limited to two minutes
- No motions on these topics can be made. Not legal to make any motions because not on the agenda.

EXECUTIVE SESSION

- Finance Audit 2022

ADJOURN

(NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)