

**MONTROSE CITY COUNCIL MEETING
APPROVED MINUTES –AUGUST 9th 2022**

On **AUGUST 9TH, 2022**, the Montrose City Council Meeting took place at the Community Center. Mayor Hagemann called the meeting to order at 06:06pm. *The Pledge of Allegiance* was recited. **Roll Call:** Council members: Painter, Hanisch, and Binder. Council Vogel arrived 6:32pm. City residents present. Quorum present. Rules of Decorum stated by Hagemann.

Action 22-037

Moved by council Painter, seconded by council Hanisch for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 22-038

Moved by council Painter, seconded by council Binder for approval of July 12th and July 25th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

Troy Loudenburg was present. Troy is a Certified Operator from Canova area and is willing to be the operator for city of Montrose's water system until a maintenance supervisor is hired. The city will hire Troy as an employee paying him \$100 a month for his services.

Jackie Cleveland has requested to be an Office Administrative Assistant for City Hall to help out the Finance Officer with duties, assist with the campground, community center and firehall. She is proposing 20hrs a week in this role and is also available as needed. Jackie's NICOA Grant Term will complete September 17th. This approval was tabled and will be on the Agenda for September's council meeting to give the council time to look over the budget.

Action 22-039

Moved by council Binder, seconded by council Painter to re-visit the hiring process of an office assistant until September council meeting. **Roll Call:** All favored no opposition. Motion carried.

Finance Officer Siemonsma has requested to adjust the city hall hours of operation. City Hall current hours: M, T, Th 8-4:30pm and W, F 8-12pm. Proposed hours of operation: M-F 8am – 3pm. Residents encouraged to schedule an appointment with the finance officer if business is needed after 3pm M-F. Voicemails and Emails are another great way to get ahold of the city during or after hours. Utility bill payments can be made online on the City's website or dropped in the drop-box outside City Hall anytime.

Action 22-040

Moved by council Binder, seconded by council Painter to adjust the hours of City Hall effective August 10th, 2022. **Roll Call:** All favored no opposition. Motion carried.

Resolution approval request to vacate an alleyway at the address of 405 W State Street. Resolution provided by Gerlach attorney. Dave and Karla Schlosser of Pierre, SD would like to purchase the property. Petitions by all adjoining residents have been collected and a public notice has been published for 2 successive weeks. Number of votes for the proposal: 4 – Number of votes against the proposal: 0.

Action 22-041

Moved by council Painter, seconded by council Vogel to officially approve to vacate the alleyway on property: 405 W State Street for private use of purchasing residents. **Roll Call:** All favored no opposition. Motion carried. Approved August 9th, Effective date September 1st 2022.

OLD BUSINESS:

A&B Business telephone system still needs to be evaluated/considered as our current Golden West service and EPI desktop phones are not working efficiently. This discussion was tabled until after budget season is complete and will be added to a future Agenda.

Montrose Music Festival updates from resident Fockler will be on the Agenda for the September Council Meeting.

Pot Hole repairs in town update: Supreme Seal Bid: \$31,045.07 and Twedt Construction Bid: Hagemann working on this. Council Vogel will get a bag of asphalt repair to repair a deep hole on Lynn Ave. for resident Bartlett. This discussion was tabled until after budget season is complete and will be added to a future Agenda.

Mayor Hagemann will follow up with the culvert on the north side of town.

Montrose School District is repaving their parking lot which includes a city alleyway. The City is asking for a letter in intent for Liability purposes for this project. Mayor Hagemann will reach out to the superintendent.

STORM Damage claim with SD Assurance Alliance filed on 5-26-22 and 7-5-22 is still in progress. We are receiving quotes for the work that needs to be done.

Addy Disposal has requested a rate increase of \$1.19 in residential rates per individual household due to rising fuel costs the company is experiencing. A new Resolution will have to be adopted to reflect the rate changes before the increase will occur. Current garbage fee: \$22.00 a month. New fee: \$23.19 a month. Increase expected to take effect starting October 1st.

Action: 22-042

Moved by council Vogel, seconded by council Hanisch to approve the residential rate by \$1.19 per individual household per Addy Disposal's request. **Roll Call:** All favored no opposition. Motion carried.

Careful consideration was taken in this decision as the City's attorney was contacted to review the Addy Disposal Contract.

Main street sign by the bank – Council Binder will follow up with clarification on ownership of sign. Plans to either repair or remove sign.

SLFRF – This discussion was tabled until budget season progresses and will be talked about during budgeting process.

Updated Water/Sewer Maps: This discussion was tabled until more information is gathered regarding our resources and what is available to us. This topic will be added to a future Agenda. Council will reach out to Kingbrook water and SDRW for any available maps.

Mayor Hagemann will reach out to the county regarding ditch maintenance/zoning.

NEW BUSINESS:

Tree Dump site is locked. The site is OPEN, but residents need to have their loads checked by City Hall and get a key to get into the site. A number of residents mentioned wanting the pit burned down as we had 2 major storm systems come through this summer. The council would like to burn this down when the temperatures drop to prevent smoke settling in the valley over the city. The council also wants the trees to dry out so they will burn. Council Binder will call Mueller Pallets to see if they are willing to grind up the trees into wood chips.

Sheriff Report Reviewed.

Resident Head requested 4 new AED's for the city if we have any extra Covid Relief Funds. This discussion was tabled as budget season is underway and this request will be considered during that process. This topic will be added to a future Agenda.

Chainsaw found in May 2022 was brought to city hall. No one came forward to claim this, and therefore will be offered to the person who brought it in and if they don't want it, then it will be added to city service.

DEPARTMENT REPORTS

Porta Potty's are sitting at the Baseball field. Now that summer sports are over, the city will have them taken away as the concession stand bathroom is non-functioning currently. Mayor Hagemann will touch base with the school to see if they want them to remain there for football season.

Pool is closing August 14th. End of season cleaning by pool staff and maintenance will be performed by the council members for winterizing the pool.

Action 22-043

Moved by council Binder, seconded by council Hanisch to cancel the phone service at the pool August 15th. **Roll Call:** All favored no opposition. Motion carried.

2020-2021 Financial Audit is complete for the City of Montrose and is available on the City website.

The council would like to keep our existing account with Brightarrow emergency service communication. Siemonsma will learn more about what this service offers and update the community when she can.

Action 22-044

Moved by council Vogel, seconded by council Binder for the finance officer to check into cancelling Verizon's phone plan for the maintenance phone until a person is hired for the position. This will save in monthly fees. **Roll Call:** All favored no opposition. Motion carried.

A backup Gateway Collector Box was purchased for our cellular communication for water meters. This is stored in City Hall. Our current collector box will be moved by the council in September and mounted by city hall with an ethernet cable to accommodate 4G cellular service.

Rolling rental address: 507 S 1st Ave. Meter placement needs to be adjusted so the meter will track usage appropriately. Council will work on this with the homeowner when they are available.

PAY VOUCHER REVIEW:**PAID Between Meetings**

29477	City of Montrose	8/5/22	\$1,292.33	July UB Bill
29395e	Federal Tax Payment	8/5/22	\$1,362.55	Payroll Taxes
	Federal Tax Payment	7/22/22	\$1,394.07	Payroll Taxes
29397e	SD DOR	8/4/22	\$224.66	Garbage Sales Tax for Month of July 2022
29396e	VERIZON	8/2/22	\$126.03	July Bill Usage

PAID at Council Meeting

29475	A-1 PORTA PROS, INC	8/9/22	\$308.85	Portable Toilet Rental
29502	A&B BUSINESS	8/9/22	\$117.06	Security Protection/Copier Contract for July
29504	ADDY DISPOSAL	8/9/22	\$3,155.00	Monthly Garbage Fee
29507	AIDEN SCHAEFER	8/9/22	\$117.10	Lifeguard Training Reimbursement 2022
29513	AVERY WEBER	8/9/22	\$150.05	WSI Training Reimbursement 2022
29476	BADGER METER	8/9/22	\$600.91	Services Jan-Dec. 2022 Beacon / Cellular Unit Services July 2022-June 2023 / Gateway Services Unit
29472	BRETT RAVE	8/9/22	\$5.40	Moved - UB Credit Check
29478	CITY OF SIOUX FALLS	8/9/22	\$58.00	Water Testing Services
	CENTRAL FARMERS COOP	8/9/22	\$0.00	Field Marker Overpayment credit
29479	DELL RAPIDS LAW FIRM	8/9/22	\$480.00	Fees for March-July 2022
29480	DGR ENGINEERING	8/9/22	\$1,268.56	Wastewater Project - Engineer Services
29511	ELIZABETH SECHSER	8/9/22	\$246.04	WSI/Lifeguard Training Reimbursement for 2022
29508	ELLIOTT BARTLETT	8/9/22	\$119.16	Lifeguard Training Reimbursement 2022
29481	GESSNER WELDING INC.	8/9/22	\$158.00	Log Chains for Tree Removal
29482	GOLDEN WEST	8/9/22	\$213.29	Monthly Office/Pool Phone Bill
29483	HAWKINS INC.	8/9/22	\$3,620.96	Pool Maintenance - Chemicals
29499	JUSTIN HAGEMANN	8/9/22	\$20.11	Pool Test Strips Reimbursement
29491	KENDRA REITZ	8/9/22	\$25.00	Swim Lessons Reimbursement
29500	KINGBROOK RURAL WATER	8/9/22	\$6,895.50	Monthly Water Purchase
29485	KW ELECTRIC	8/9/22	\$195.39	Pump House Outlet Fix; New Pool Pump Hookup
29509	KYLIE MCILRAVEY	8/9/22	\$111.43	Lifeguard Training Reimbursement 2022
29486	LOYD HANISCH	8/9/22	\$31.00	Reimbursement for Travel to Parker-mower parts
29512	MAKARIE WIEBERSICK	8/9/22	\$117.10	Lifeguard Training Reimbursement 2022
29505	MCCOOK CO. AUDITOR	8/9/22	\$1,408.34	Sheriff Fee for August
29487	MC&R POOLS	8/9/22	\$741.26	Pool Maintenance - Supplies
29488	METERING TECH. SOLUTIONS	8/9/22	\$7,524.30	Gateway Collector Box Backup
	MIDAMERICAN ENERGY	8/9/22	\$0.00	Gas Bill Credit for August
29496	MONTROSE GAS PLUS	8/9/22	\$1,092.09	Fuel & Pool Concessions
29489	NEW CENTURY PRESS	8/9/22	\$459.33	Publishing for July Mtg. Minutes/Job Ad
29498	NICOLE SIEMONSMA	8/9/22	\$120.00	Reimbursement for Stamps
29490	PARKER FORD INC.	8/9/22	\$114.00	Mower Parts
29484	REBECCA KAFFAR	8/9/22	\$50.00	Swim Lessons Reimbursement
29492	RYANS REPAIR	8/9/22	\$200.00	Skid Loader, Mower, Tire Repair
29474	SD 811	8/9/22	\$19.95	Locates
29514	SCHOENFISH & CO, INC	8/9/22	\$11,000.00	Financial Audit for Montrose for 2020-2021
29506	SD RETIREMENT SYSTEM	8/9/22	\$415.40	Retirement Reporting for July - Monthly
29493	SF HUMANE SOCIETY	8/9/22	\$80.40	June Service Call
29494	SOUTHEASTERN ELECTRIC COOP	8/9/22	\$4,070.28	Electric Bill - for July Usage
29503	THE SECURITY STATE BANK	8/9/22	\$228.93	FCC Licensing; MCI Bill for August
294.95	US BANK	8/9/22	\$2,147.21	Loan Amount for August
29497	ZAPP HARDWARE	8/9/22	\$40.97	Parks/Rec; test plug and popup assembly;caulk

**Pay-
roll**

Finance Officer		\$3,461.54	2 pay periods June 19th - July 16th
City Council Members		\$1,200.00	Quarterly Payment - 2nd Quarter
Pool Staff		\$7,824.48	2 pay periods June 19th - July 16th
Seasonal Mowers		\$1,934.95	2 pay periods June 19th - July 16th
TOTAL PAID:		\$66,546.98	

Action 22-045

Moved by council Vogel, seconded by council Hanisch for approval of bills paid between meetings and bills paid at council meeting.

Roll Call: All favored no opposition. Motion carried.

Hearing of those present: Lounsbury wants to add aluminum picnic tables to new budget for campground. This discussion was tabled until after budget season is complete and will be added to a future Agenda.

Action 22-046

Moved by council Vogel, seconded by council Painter to enter into Executive Session at 8:00pm. **Roll Call:** All favored no opposition. Motion carried.

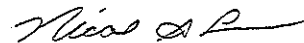
Action 22-047

Moved by council Binder, seconded by council Vogel to end Executive Session at 8:29pm. **Roll Call:** All favored no opposition. Motion carried.

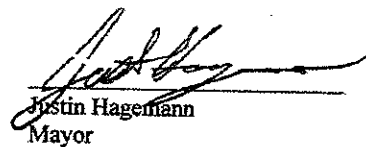
Action 22-048

Moved by council Vogel, seconded by council Binder to **Adjourn** at 8:30pm. **Roll Call:** All favored no opposition. Motion carried.

Attest:



Nicole Siemonsma
Finance Officer


Justin Hagemann
Mayor

Justin Hagemann
Mayor

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