

**MONTROSE CITY COUNCIL MEETING
APPROVED MINUTES –JULY 2022**

On **JULY 12TH, 2022**, the Montrose City Council Meeting took place at the Community Center. Mayor Hagemann called the meeting to order at 06:03pm. *The Pledge of Allegiance* was recited. **Roll Call:** Council members: Painter, Vogel, Hanisch, and Binder. Derek from A&B Business present. City residents present. Quorum present. Rules of Decorum stated by Hagemann.

Action 22-019

Moved by council Painter, seconded by council Binder for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 22-020

Moved by council Vogel, seconded by council Painter for approval of June meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

DGR was not present. Pay request on Draw #5. Nearing project completion.

Morris E. was not present. Certified Operator for city of Montrose's water system is needed. City Attorney to be contacted to draw up a contract so we can contract this work out until a maintenance supervisor is hired.

Action 22-021

Moved by council Vogel, seconded by council Binder for approval of implementing a new contract with A&B business for IT support for the finance officer and to possibly change our phone system for an upgrade with service support. **Roll Call:** All favored no opposition. Motion carried. **Roll Call:** All favored no opposition. Motion carried.

OLD BUSINESS:

Mosquito spraying was done in Montrose July 1st by city of Humbolt. Montrose contracted that out and plan on asking Humbolt to spray for us again.

Resident Fockler is not present to speak about the Montrose Music Festival. Festival not approved at this time.

Resident Dahlquist is not present at council meeting. Mayor will reach out to him for a meeting to discuss concerns.

Action 22-022

Moved by council Vogel, seconded by council Painter to move applicant for city help to executive session. **Roll Call:** All favored no opposition. Motion carried.

Pot Hole Bids update: Supreme Seal Bid, and Mayor Hagemann will call Twedt construction for new bid.

Montrose School District repaving alleyway. Finance officer has not received letter of intent for Liability purposes for this project. Mayor Hagemann will reach out to Superintendent.

STORM Damage filed with SD Assurance Alliance filed on 5-26-22 is still pending a response for city evaluation. STORM Damage from 7-5-22 will be filed with SD Assurance Alliance the week of July 11th. Claims are delayed due to statewide Municipal damage. Finance officer will keep calling to get an adjuster out to the city as we are waiting to fix damage due to this delay.

Action 22-023

Tree removal due to STORM Damage: Lounsbery has contacted Jim Lynch for a quote to remove 5 trees that are a hazard. The cost: \$3000 for this project. Moved by council Painter, seconded by council Binder to accept this bid. **Roll Call:** All favored no opposition. Motion carried.

Action 22-024

Moved by council Hanisch, seconded by council Painter to purchase (2) 30ft. I-Beams for a cost of \$1000 each beam to fix the scoreboard. **Roll Call:** All favored no opposition. Motion carried.

Montrose Dump Site will be burned later this year when the weather turns a little colder due to the size of the pit and smoke concerns in the valley with the wind blowing. We don't want to smoke out any residents.

Action 22-025

Moved by council Binder, seconded by council Vogel to table the housing presentation. **Roll Call:** All favored no opposition. Motion carried.

NEW BUSINESS:

Action 22-026

Moved by council Vogel, seconded by council Binder for approval of Special Events held by Jandl and Bartmann. Jandl: Benefit to help 3 people in our community held on August 13th. Event to be advertised on Facebook and City Website. Bartmann: Personal Event to be held July 16th. **Roll Call:** All favored no opposition. Motion carried.

Addy Disposal: Proposed fuel surcharge of 1.50 per resident and upcharge to businesses due to the rising costs they are experiencing. City wants to review contract before approving this change. Approval will have to be made at the next city council meeting.

Property 405 W State Street: New resident looking to purchase property and need to know if the alleyway found on the property from maps from register of deeds is considered an abandoned alleyway by the city or not. Steps need to be taken by this resident for resolution to this issue including: petition signed by surrounding residents with a 2/3 approval, and a public hearing with the zoning committee. The city can then move forward with approval of abandoning the alleyway.

Property 512 S 1st Ave: Resident wants to know about building eligibilities. FEMA maps show that this property is located in a flood plain. Maps can be found online at SD floodmaps, FEMA.gov Property will be changed to a floodway starting in January of 2023. When the floodway takes effect, there are no building eligibilities.

Maintenance Position: Unable to offer healthcare insurance at this time. City will consider implementing a Stipend to offset healthcare costs for this position. Still hiring for this position.

Sheriff Report Reviewed.

Security State Bank Sign: Clarification of who owns the damaged sign on Main Street. Council Binder will connect with the bank and see what our options are to fix or remove this sign.

Zero nominations for new city council members. Appointments are as follows:

Action 22-027

Moved by council Vogel, seconded by council Painter for re-appointment of Alex Binder for a 1-year term as a city council member and 1 year as Utilities Commissioner. **Roll Call:** All favored no opposition. Motion carried.

Action 22-028

Moved by council Binder, seconded by council Vogel for re-appointment of Susie Painter for a 1-year term as a city council member; 1 year term as President and a 1 year term as Streets Commissioner. **Roll Call:** All favored no opposition. Motion carried.

Action 22-029

Moved by council Vogel, seconded by council Binder for re-appointment of Jasen Hanisch for a 1-year term as a city council member; 1 year term as Vice President and a 1 year term as Parks/Rec Commissioner. **Roll Call:** All favored no opposition. Motion carried.

SLFRF: Vogel, Hagemann and Siemonsma to sit down and review current Loans and research loan payoff penalties to help decide what designation of SLFRF funds.

DGR will be contacted to see if they have any updated city Sewer Maps and Water Maps to keep at City Hall.

Siemonsma will reach out to SECOG for Tree Grant Opportunities.

Ditch maintenance/zoning; Hagemann will reach out to the county.

Porta Potty's at Baseball field will be moved to Softball field.

DEPARTMENT REPORTS

Baseball Field and city cleanup efforts to take place July 14th and 20th at 5pm. Council is asking for help from residents in this effort to clean up our town. Dates will be posted on website and facebook.

Water/Sewer deposits and contracts for residents have been reviewed and 4 residents have been asked to submit payment for these deposits to be in compliance with Resolution 2022-001.

Resident Address 113 McCook St. #10 is not in compliance with Water/Sewer payments. Water Shutoff procedure will take place on the 16th per city ORDINANCE 001-2019 and resident will be sent to collections.

Resident Address 507 S 1st Ave has had a new meter replacement that is still not functioning correctly. Council will contact homeowner and they will move the meter to a different location as to restore cellular signal.

Gateway Collector Box was ordered in April 2022 due to cellular service changes. Collector Box still on order, more information is needed from Dave Sinclair about this process to assess the need for this \$7500 purchase.

Ace Hardware charge account set up in Hartford.

Finance Officer credit card received with a \$4000 credit limit and any purchases above \$1500 to be approved by council.

PAY VOUCHER REVIEW:

PAID Between Meetings

29418	FEDERAL TAX PAYMENT	6/22/22	\$1,998.75	Payroll Taxes 6/24/22 Payday EFTPS
283e	FEDERAL TAX PAYMENT	7/5/22	\$1,683.49	Payroll Taxes 7/8/22 Payday EFTPS
29421	HEATHER RAAP	6/24/22	\$35.00	Check Bounce Fee Reimbursement
29420	JEFF GARRETT	6/24/22	\$50.27	Refund - Utilities Deposit
29422	MICHAEL POPUCEK	6/27/22	\$50.00	Municipal Overcharge Customer - Refund
285e	SD DLR	7/5/22	\$93.33	Quarterly Unemployment - Quarter 2
284e	SD DOR	7/8/22	\$212.50	Garbage Sales Tax for Month of June 2022
29419	VANS AUTO ELECTRIC	6/23/22	\$120.00	Mower Equip. Alternator Replace
29409	VERIZON	6/15/22	\$125.78	May Bill Usage

PAID at Council Meeting

29447	A-1 PORTA PROS, INC	7/12/22	\$308.85	Portable Toilet Rental
29443	A&B BUSINESS	7/12/22	\$110.85	Security Protection/Printer Contract for July
29450	ADDY DISPOSAL	7/12/22	\$3,155.00	Monthly Garbage Fee
29444	BADGER METER	7/12/22	\$50.00	Cellular Comm. Fees for Gateway - Monthly
29461	CITY OF MONTROSE	7/12/22	\$1,356.86	City UB Bill - Monthly
CREDIT	CENTRAL FARMERS COOP	7/12/22	\$0.00	Field Marker Overpayment -40.52 credit
29453	DGR ENGINEERING	7/12/22	\$3,562.60	Wastewater Project
29449	FREMAR LLC	7/12/22	\$249.78	Weed Chemicals for Parks
29434	GEOTECK ENGINEERING	7/12/22	\$642.75	Concrete Testing; Inspection; Cylinders(Sewer)
29455	GOLDEN WEST	7/12/22	\$256.86	Monthly Office/Pool Phone Bill
29464	HAWKINS INC.	7/12/22	\$2,787.05	Pool Maintenance - Chemicals
29442	KINGBROOK RURAL WATER	7/12/22	\$5,620.20	Monthly Water Purchase
29436	LOYD HANISCH	7/12/22	\$4.99	Reimbursement for ACE Hardware purchase
29440	LOWES	7/12/22	\$18.20	Water Maintenance
29451	MCCOOK CO. AUDITOR	7/12/22	\$1,408.34	Sheriff Fee for July
29445	MCI	7/12/22	\$46.60	Long Distance Service
29463	MC&R Pools	7/12/22	\$117.99	Pool Repair
29443	MEDARDS	7/12/22	\$443.69	Pool Chemicals/Tow Sprayer
29437	MICHELLE EDWARDS	7/12/22	\$76.68	Grant Reimbursement (Target) Chairs
29457	MIDAMERICAN ENERGY	7/12/22	\$95.48	Gas Bill for July
29454	MONTROSE GAS PLUS	7/12/22	\$1,365.68	Fuel & Pool Concessions
29458	NAPA AUTO PARTS	7/12/22	\$392.90	Mower Fix
29441	NEW CENTURY PRESS	7/12/22	\$134.96	Publishing for June Mtg. Minutes
29452	PARKER FORD INC.	7/12/22	\$11.32	Lawnmower Maintenance+Balance Forward
29435	PUTHOFF REPAIR	7/12/22	\$108.09	Mower Maintenance
29438	RYANS REPAIR	7/12/22	\$160.00	Machinery/Equipment Fix
29462	SALEM LUMBER CO.	7/12/22	\$40.84	Campground Sign Fix - Lumber
29423	SDRS	7/12/22	\$415.40	Retirement Reporting for June - Monthly
29456	SOUTHEASTERN ELECTRIC COOP	7/12/22	\$3,890.25	Electric Bill - for June Usage

29448	STURDEVANTS AUTO PARTS	7/12/22	\$30.95	Mower Parts
29459	THE SECURITY STATE BANK	7/12/22	\$3,891.96	Finance C. Card for Youth Grant
29439	ZAPP HARDWARE	7/12/22	\$17.14	Pool Supplies/Maintenance

Payroll Summary

	Council Team Supplement	6/24/22	\$3,243.00	Storm work, extra Maintenance work
	Council Team Quarterly	7/12/22	\$1,200.00	April, May, June 2022
	Finance Officer June 19th-July 2nd		\$3,461.54	2 pay periods
	Pool Staff June 19th - July 2nd		\$7,639.39	2 pay periods
	Seasonal Mowers June 19th-July 2nd		\$1,682.98	2 pay periods
	TOTAL PAID:		\$52,368.29	

Action 22-030

Moved by council Vogel, seconded by council Hanisch for approval of bills paid between meetings and bills paid at council meeting. **Roll Call:** All favored no opposition. Motion carried.

Hearing of those present: Lounsbery wants to rent a roll-off for tin clean up at the baseball/softball fields. A roll-off will be rented for cleanup.

Action 22-031

Moved by council Binder, seconded by council Vogel to enter into Executive Session at 8:36pm. **Roll Call:** All favored no opposition. Motion carried.

Action 22-032

Moved by council Hanisch, seconded by council Binder to end Executive Session at 9:20pm. **Roll Call:** All favored no opposition. Motion carried.

Action 22-033

Moved by council Vogel, seconded by council Binder to **Adjourn** at 9:21pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: Nicole Siemonsma
Nicole Siemonsma
Finance Officer

Justin Hagemann
Justin Hagemann
Mayor

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