

**MONTROSE CITY COUNCIL MEETING
APPROVED MINUTES –JUNE 2022**

On **JUNE 14TH, 2022**, the Montrose City Council Meeting took place at the Community Center. Mayor Hagemann called the meeting to order at 06:05pm. *The Pledge of Allegiance* was recited. **Roll Call:** Council members: Painter, Vogel, Hanisch, and Binder. Rinehart from DGR Engineering and Johnson from SECOG were also present. Quorum present. Rules of Decorum stated by Hagemann.

Action 22-001

Moved by council Hanisch, seconded by mayor Hagemann, to approve Minutes of regular meeting of May 10th, 2022. Approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

Rinehart of DGR discussed the Sewer Infrastructure Project; Review of minor items to finish on punchlist. Project nearing completion. Generator lead times are still slow. Pay request on Draw #5.

Johnson from SECOG explained ARPA funding and answered questions that the council had on how the funding works. Council discussed possible ways to use the funding; lagoon project, medical supply reimbursement, and wages.

Action 22-002

Moved by council Vogel, seconded by council Hanisch, for approval of West Nile Funding for Mosquito spraying by a certified person when we get the funding. Contracts will be sent out mid-June for signatures. **Roll Call:** All favored no opposition. Motion carried

Action 22-003

Moved by council Hanisch, seconded by council Vogel, for approval to take NO action of both the SD Association of Towns and Townships membership and the Sioux Metro Growth Alliance membership at this time. **Roll Call:** All favored no opposition. Motion carried.

Action 22-004

Moved by council Binder, seconded by council Vogel, for approval for resident address 1215 S Lynn Ave. needing a water/sewer hookup. Fee is \$250.00. **Roll Call:** All favored no opposition. Motion carried.

Action 22-005

Moved by council Hanisch, seconded by council Vogel, for approval of resident McGuire regarding the Montrose Youth Association Grant of \$3000 to be sent to the city and then the city would purchase items needed for the youth program. This includes 3 picnic tables, 3 rolling garbage cans with lids, team jerseys, and more street signs to be placed on the highway between the softball and baseball fields for pedestrian safety. Smaller garbage cans (50gal) suggested so garbage can be bagged appropriately. Extra garbage at pool can be used. Speed checker street signs can be borrowed from county, sheriff Norris. **Roll Call:** All favored no opposition. Motion carried.

Action 22-006

Moved by council Hanisch, seconded by council Painter, for approval of resident Raap \$35 reimbursement regarding overdraft fee accrued for a check that bounced due to a delayed payment. **Roll Call:** All favored no opposition. Motion carried.

Resident Tysdal rental will assume a water/sewer deposit of \$200 for each new renter that moves in to his property.

Resident Fockler wants to continue to Montrose Music Festival end of July. More information is needed from him for council approval.

Resident Dahlquist wants culvert to be fixed and paid for by the City of Montrose on his property. Action denied at this time. City has no record of the culvert being repaired/replaced by the city at any time. Council members want proof from resident that the faulty culvert was installed by the City of Montrose.

Resident Podowski wanted to request approval for more animals than allowed in Animal/Fowl ordinance 2020-005 section 5.0210, 5.0211, 5.0212, 5.0213. Podowski is not in compliance with city ordinance 5.0210 and 5.0211.

Action 22-007

Moved by council Hanisch, seconded by council Vogel for approval of the Office Bar street dance event. Event permit completed. Liability insurance complete. City may need Firework permit and Street alcohol permit. Copies need to be sent to City Hall. Request for all of main street to be blocked off unless it affects resident access negatively. Approval for Saturday night fireworks, approval for concert from 7-11pm, approval for Cruise night on Friday and Saturday night. Approval for food truck on Friday night. **Roll Call:** All favored no opposition. Motion carried.

Action 22-008

Moved by council Binder, seconded by council Hanisch for approval of 2 Grants applied for by Edwards for the city to help pay for chairs and a vacuum at the city pool. Grant totals \$3500. **Roll Call:** All favored no opposition. Motion carried.

Sheriff Report Reviewed.

Action 22-009

Moved by council Vogel, seconded by council Binder for approval to raise the salary of the seasonal mowers, Lounsbery and Hanisch from \$10hr to \$13hr. **Roll Call:** All favored no opposition. Motion carried.

Action 22-010

Moved by council Vogel, seconded by council Binder for approval of newly employed Finance Officer Siemonsma salary of \$45000 annually; seasonal mowers Lounsbery, Hanisch and Klautd at \$13hr; Pool staff- Edwards (manager), Bartmann, J (manager), Bartmann, M (manager) \$16hr. Sechser (swim instructor), Weber (swim instructor) \$14hr. Weiebersick (lifeguard), Weber (lifeguard), Bartlett (lifeguard), McIlvary (lifeguard), Schaefer (lifeguard) \$13hr.

Approval for extra help due to not having a city maintenance supervisor hired yet to help with weed-eating, painting, etc. Contact council if interested.

New Finance Officer Siemonsma sworn in. **Roll Call:** All favored no opposition. Motion carried.

Pot Hole Repair in Town: Supreme Seal Bid \$31,045.07. Wait for 1-2 more bids to maintain healthy budget.

Action 22-011

Moved by council Hanisch, seconded by council Vogel for approval for Montrose school district to re-pave the ally-way at no cost to city. Letter of intent needed from Montrose School District. Liability verbiage includes City of Montrose not liable for any unforeseen damages, or issues that may arise from this project. **Roll Call:** All favored no opposition. Motion carried.

STORM Damage on May 12th – Claim filed with SD Assurance Alliance on 5-26-22. Council Binder will call about large tree cutting, and will check on I-Beams for fence fix.

SD DOT – Billboard sign needs to be picked up by the interstate to stay in compliance with billboard regulations. Council Hagemann and Painter will work together on this.

DEPARTMENT REPORTS:

Maintenance report was given by council Hanisch. Pool problems exist; need to fix seal issues, pump work in baby pool due to flow issues, and need baking soda added to baby pool.

Mowing; Mowers are all in good working condition. Oil change maintenance sheet needs to be created to track cycles. Schedule for mowing areas also needs to be created for better mowing workflow.

Ally-way between 2 residents in town needs to be maintained by homeowners.

Tree Drop dump site needs to be burned, as it is getting too full.

Action 22-012

Moved by council Hanisch, seconded by council Vogel for approval for the dump site access to public to be locked due to residents abusing the privilege. If residents want access to tree drop, the city council needs to be contacted for access at City Hall. **Roll Call:** All favored no opposition. Motion carried.

Action 22-013

Moved by council Vogel, seconded by council Binder for approval for extra pay for council members Hanisch, Hagemann, and Painter for long hours being put in due to staff shortages for the finance position that was vacant for a couple months, the maintenance supervisor position that is currently still open and storm cleanup in May. These extra hours will be clocked at \$23hr. **Roll Call:** All favored no opposition. Motion carried.

Action 22-014

Moved by council Vogel, seconded by council Hanisch for approval for finance officer Siemonsma to have a company credit card through Security State Bank with a \$5,000 credit limit and approval from council anything over \$1500 dollars. Approval from council to get quote from A&B Business Solutions for PC Protection that includes Banyon software, due to cyber-security concerns. Quotes to be presented at next council meeting in July for A&B Business. Approval for reimbursement check for lodging/fuel for FO school in Huron. Approval for registration fee for Budget Training through the SDML in S.F end of June. **Roll Call:** All favored no opposition. Motion carried.

Council member Painter will have to tag a Semi-Trailer for incorrect parking that goes against city Ordinance.

Finance Officer Siemonsma has 1 healthcare quote from SDML and is waiting for another quote from Sabers Insurance in Salem.

HEARING OF THOSE PRESENT:

None

Action 22-015**VOUCHERS:**

Moved by council Vogel, seconded by council Hanisch for approval of bills paid between meetings and Bills paid at the council meeting.

Bills Paid Between Meetings:

CITY OF MONTROSE	\$1,097.11	Montrose UB Bills
FEDERAL TAX PAYMENT	\$444.96	Payroll Taxes
FEDERAL TAX PAYMENT	\$202.74	Payroll Taxes
FEDERAL TAX PAYMENT	\$555.70	Payroll Taxes
FEDERAL TAX PAYMENT	\$572.17	Payroll Taxes
FEDERAL TAX PAYMENT	\$724.65	Payroll Taxes
Withdrawal from Bank-Pool Payment	\$200.00	Petty Cash for Pool Season Box
SAFE N SECURE	\$220.00	Camera system needed to be re-networked. New Router.
SD DEPT OF LABOR AND REG	\$149.17	Monthly Unemployment Insurance
SD DEPT OF REVENUE	\$226.65	Monthly Garbage Tax for May
SD GOV FINANCE OFFICERS ASSOC.	\$100.00	2022 Finance School Huron
VERIZON	\$125.78	April Bill

Bill Paid At Meeting:

A-1 PORTA PROS, INC	\$308.85	Portable Toilet Rental
A&B BUSINESS	\$24.00	IT Service Contract - for June
A&B BUSINESS	\$24.00	IT Service Contract - for May
A&B BUSINESS	\$103.99	Printer Contract for June
ADDY DISPOSAL	\$1,375.00	City Wide Cleanup Day Fee
ADDY DISPOSAL	\$3,155.00	Monthly Garbage Fee
CENTRAL FARMERS COOP	\$40.52	Powder for Ball Field
COLTON REDI-MIX, INC	\$975.00	Baseball Field Concrete Sidewalk
DAKOTA SUPPLY GROUP	\$331.49	Pool Supplies-Chemicals
DANR	\$180.00	Annual Drinking Water Fee
DGR ENGINEERING	\$16,729.56	Wasterwater Project
GOLDEN WEST	\$167.45	Monthly Office Phone Bill
HALME	\$57,061.92	Draw 5 for Contractor's Fee
HAWKINS	\$5,624.57	Pool Chemicals
HAWKINS	\$988.46	Pool Chemicals
HEUMILLER SEPTIC	\$679.25	Pool Cleaning
KINGBROOK RURAL WATER	\$5,093.70	Monthly Water Purchase
MCCOOK CO. AUDITOR	\$1,408.34	Sheriff Fee for June
MCI	\$48.32	Long Distance Service
MC&R Pools	\$498.02	Pool Maintinence
MEDARDS	\$577.71	Pool/Parks and Rec Needs
MENARDS	\$681.64	Pool/Parks and Rec Needs
MENARDS	\$122.57	? invoice, no receipt
METERING & TECHNOLOGY SOL.	\$1,265.94	Bulk Water Meter Maintinence
MICHELLE EDWARDS	\$73.84	Pool Concession Reimbursement
MIDAMERICAN ENERGY	\$65.06	Gas Bill for June
MONTROSE GAS PLUS	\$1,120.46	Fuel & Pool Concessions
NICOLE SIEMONSMA	\$494.38	FO School Hotel/Fuel
NEW CENTURY PRESS	\$1,947.73	Publishing costs from Sept. 2021-June 2022
OFFICE PEEPS	\$22.44	Late Fee from March bill
PARKER FORD INC.	\$174.16	Lawnmower Maintinence
PFEIFER IMPLEMENT	\$188.27	Lawnmower Maintinence
PFEIFER IMPLEMENT	\$225.45	Lawnmower Maintinence
ROLING ENTERPRISES	\$2,129.64	Softball Grade Work

SDML	\$30.00	Budget Training in S.F. June 29th
SD PUBLIC ASSURANCE ALLI- ANCE	\$13,282.36	Annual Insurance Premium
SECOG	\$10,000.00	Wastewater Project
SOUTHEASTERN ELECTRIC CO-OP	\$2,603.76	Monthly Electric Bill
STURDEVANTS AUTO PARTS	\$24.77	Campground Needs
US BANK TRUST NA	\$11,703.04	Quarterly Loan Payment for Wa- ter/Sewer
TOTAL PAID:	\$146,169.59	

Payroll Total for May 2022: \$4,872.64

Roll Call: All favored no opposition. Motion carried.

Action 22-016

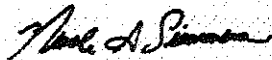
Moved by council Binder, seconded by council Vogel to enter into Executive Session at 8:58pm. **Roll Call:** All favored no opposition. Motion carried.

Action 22-017

Moved by council Binder, seconded by Hanisch to end Executive Session at 9:15pm. Finance Audit Discussed. **Roll Call:** All favored no opposition. Motion carried.

Action 22-018

Moved by council Vogel, seconded by Painter to **Adjourn** at 9:16pm. **Roll Call:** All favored no opposition. Motion carried.



Attest: _____

Nicole Siemonsma
Finance Officer



Justin Hagemann
Mayor

Published once at the approximate cost of \$136.16