

AGENDA

MONTROSE CITY COUNCIL MEETING – October 12th, 2021 6:00 pm COMMUNITY CENTER

PLEDGE OF ALLEGIANCE
CALL TO ORDER - Roll Call
RULES OF DECORUM

APPROVAL OF AGENDA

NOTE: EACH AGENDA ITEM IS LIMITED TO 10 MINUTES UNLESS COUNCIL VOTES TO EXTEND THE LIMIT

APPROVAL OF MINUTES – 09/14/2021

SPECIAL TOPICS:

- DGR Sewer Infrastructure Project – open bids
- Playground Equipment: FEMA deadline 10/31/21: FEMA Funds \$27, 081.01 – FEMA has not requested anything else from us – we need to get the Playground in the new spot.

DEPARTMENT REPORTS

- Maintenance: Parks & Recreation; Streets & City Property; Utilities
 - Meters, time clock, lights
- Daycare
- Finance Officer: Reserve for Equipment - \$17,941.89, Beacon

PAY VOUCHERS

OLD BUSINESS

- Discuss Campground: dumpsters, facility, ground rules, seasonal passes, map (drone)
- Discuss Softball/Baseball field repairs
 - FEMA deadline 10/31/2021- do not need to submit, just need to keep receipts
 - FEMA amount to be spent:
 - Baseball-\$25730.65; Softball-\$10,313.17; Campground-\$12,253.22
 - Money left for baseball field
- SD Community Foundation Grant: ball diamond concrete and water
- Resolution for the Sewer Lift Station
- Stop signs
- Dave Lounsberry – payment
- Medical Marijuana Ordinance – P & Z

NEW BUSINESS

- 2nd reading of Ordinance #006-2021 Budget for 2022
- Sheriff's report
- Jim Moon – campground, water billing
- Sheriff report
- Covid money
- Review our Sexual Harassment Policy
- Melanie Fiferlick – donations of jar lids,
- Collections
- Birds on the Water tower - could ruin the paint job

HEARING OF THOSE PRESENT

- Limited to two minutes
- No motions on these topics can be made. Not legal to make any motions because not on the agenda.

EXECUTIVE SESSION:

ADJOURN NOTE: No changes will be made to the agenda within 24 hours of the Council meeting.

City of Montrose
Resolution 292-18
Set Meeting Decorum Policy

WHEREAS, the City of Montrose has determined the need to set the following Policy for Meeting Decorum. In support of and respect for an open, fair and informed decision-making process, the City Council recognize that:

WHEREAS Civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and

WHEREAS Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.

WHEREAS In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Council decision-making, the following Rules of Decorum have been established.

Compliance with these rules is expected and appreciated. The Rules of Decorum will be included in the agenda and will be referenced at the beginning of each council meeting and council work session by the presiding officer. A written list of the Rules of Decorum will also be printed and mounted upon the walls of the Council Chambers and the Committee Room.

Therefore, it be resolved that:

- o The Mayor serves as the presiding officer of the Council, the Council President serves in the Mayor's absence.
- o Citizens must be recognized by the presiding officer prior to speaking.
 - o Citizens may speak only to the matter for which is being discussed and, in the case of public hearings, those matters which have been advertised and placed on the council meeting agenda.
 - o In an effort to accommodate all who wish to address council at a council meeting during the Public Hearing of Those Present, while preserving a reasonable and efficient meeting schedule, each speaker will have a specified amount of time to deliver comments. Comments will be timed by the Finance Officer or designee. Speakers are expected to cease comments immediately upon end-time. Citizens will be allowed to speak for up to 2 minutes.
 - o Speakers will conduct themselves in a civil and respectful manner at all times.
 - o Speakers will address the presiding officer.
 - o Questions to council members or city staff will be facilitated by the presiding officer.
 - o Speakers will state their name and address.
 - o Speakers will make an effort to speak clearly.
 - o Speakers will make an effort to speak succinctly.
 - o Speakers will not interrupt members of the City Council nor City Staff

- o Speakers will refrain from the use of obscene language, "fighting words" likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.
- o Speakers will refrain from making comments of a personal nature regarding others.
- o Name-calling and/or obscenity is forbidden.
- o Shouting, yelling or screaming is forbidden.
- o Council meeting attendees (audience) will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.
- o Council attendees (audience) should refrain from private conversation during meetings.
- o Council attendees (audience) should come and go as necessary from meeting space in the least disruptive manner as possible.
- o Council attendees (audience) should not interrupt or speak without being recognized by the presiding officer.
- o No campaign placards, banners, or signs will be permitted in the meeting room. Other signage is permitted except signs which violate the Rules of Decorum or that block the view of other attendees.
- o Exhibits, displays, and visual aids used in connection with presentations to the City Council are permitted.

It is the intent of council to maintain order and enforce Rules of Decorum for its meetings.

Disregard of these rules will be met with the following consequences:

1. The presiding officer will identify out loud the out-of-compliance behavior and request for the behavior to stop.
2. The presiding officer, Finance Officer or designee will read out loud the relevant "rule of decorum."
3. The speaker will be asked to stop the out-of-compliance behavior.
4. If the behavior continues, the offending individual or party will be asked to leave.
5. If the offending individual does not leave, he or she will be escorted out of the building by a police officer.

All other municipal or state laws and enforcements will apply.

BE IT RESOLVED the City of Montrose hereby authorizes this Meeting Decorum Policy to take effect immediately, due to the extreme disruptions at the previous council meeting.

Passed and Adopted this 10th day of July, 2018.

ATTEST:

Paul Kludt

Mayor

Sara Smith

Finance Officer

Approved Minutes of the Montrose City Council Meeting

The Montrose City Council meeting was held on September 14, 2021 in the Community Center. Mayor Justin Hagemann called the meeting to order at 6:05 pm. Daryl led the Pledge of Allegiance. Present were Mayor Hagemann: Council Members: Susan Painter, Alex Binder, Jasen Hanisch and Nick Vogel showed up at 6:11 am. Also present were Maintenance Supervisor Sieverding, Finance Officer Gross, Riley Rinehart from DGR and several members of the community. Mayor Hagemann reminded all in attendance to adhere to the Rules of Decorum. Motion by Painter 2nd by Hanisch to approve the Agenda. Motion carried. Motion by Binder 2nd by Painter to approve the minutes of 08-10-2021 regular meeting and special meeting on 08-22-2021 of the Council. Motion carried.

SPECIAL TOPICS: Melissa Beck representing AFLAC talked to the Council about Supplemental Insurance and that the City would need three people to activate the group. The Council was interested and directed Gross to talk to the Daycare Staff. Rinehart discussed the Sewer Infrastructure Project and gave the Council the expected time line to get the project going. They are hoping to let out bids next week. A resolution to annex the property purchased by the City for the Sewer Lift Station, motion by Hanisch 2nd by Vogel 2nd. Motion carried.

DEPARTMENT REPORTS: Sieverding reported on draining the pool and that the street project that will start in the next couple of weeks on Fuller Street. He also brought a bid for gutters that needed at the pool, on the West side of City Hall and over the door on the East side of City Hall. He discussed a meter pit for the North ball diamonds and council asked him to look into getting a meter reader for water used. New water meters are on back order for three residents. Daryl also informed the Council about the lagoon inspection. A time clock will be used, starting tomorrow, for all hourly city employees. There was not a report presented by the Daycare for this month, but they did receive a grant. Gross reported on the August Bank Reconciliation, the balance sheet, budget YTD expenditures. Motion by Binder 2nd by Hanisch to approve the paying McCook County for Beacon Schneidercorp to be used at the City office.

VOUCHERS: Vouchers were reviewed. **Bills Paid Between Meetings:** August bills: SD Dept of Revenue \$226.52 & 204.48 garbage tax; Unemployment Insurance \$55.78; FEDERAL TAX PYMTS \$2158.72, \$1667.26 & 1562.36 payroll tax; SD STATE RETIREMENT \$1031.90 August retirement; Verizon \$116.47 lift station, Daryl; McCook County Auditor \$1408.34 – sheriff; Montrose Post office \$345.00 post card stamps; The Security State Bank \$1375.65 credit card; US Treasury \$1367.69 941 tax. Total paid before meeting: \$11,519.17. Bills paid at meeting: A & B BUISNESS SERVICES \$120.54 printer contract & anti-ransomware; ADDY DISPOSAL \$3155.00 August sanitation services; Avery Weber \$246.04 reimburse lifeguard & WSI; Badger Meters \$54.00 monthly charge, Orion; CITY OF MONTROSE - \$935.38 city water bill; Colton Redi-Mix, Inc. \$2460.00; Dust-Tex \$6.24 mop; Elizabeth Sechser - \$95.90 reimburse lifeguard; Fremar LLC \$120.50 chemical; Gessner Welding \$20.28 shop; Gillespie Outdoor Power Equipment \$259.98 tire rim; GOLDEN WEST \$118.51 phone/internet; Grace Reynolds \$107.50 reimburse lifeguard; Hartford Building Center \$8.24 shop; KINGBROOK RURAL WATER - \$5803.40 water Purchase-1484000; KW ELECTRIC \$472.26 service call; Kylie McIlravey \$111.43 reimburse lifeguard; McCook County Auditor \$1408.34 sheriff; Melody Gross \$11.29 timecards; Menards \$486.29 mulch, misc; Mid-American Energy \$47.08 gas; MONTROSE GAS PLUS - \$552.71 gas & pool concessions; New Century Press \$170.47 publishing; Pfeifer Implement \$870.87 Bristle; Scott & Jean Morrison \$101.00 deposit refund; SD Dept of Transportation \$32.00 billboards; SOUTHEASTERN ELECTRIC - \$3968.82 city electric service; Stephanie Holland \$550.00 6 passenger stroller; Tysdal Snow Removal \$867.35 North ball field; US Bank Trust NA \$11703.04 water/sewer loan; ZAPP HARDWARE \$54.74, campground supplies. Total Paid At Meeting: \$34919.19 GRAND TOTAL: 46438.36. AUGUST 2021 PAYROLL: Finance Office \$1384.62; Maintenance \$1405.40; Daycare \$12,773.08; Water \$2064.10; Sewer \$2064.10; Pool \$1376.21. Total: 21,067.51. Motion by Hanisch and 2nd by Painter to approve. Motion carried

OLD BUSINESS: Council discussed the softball/baseball/campground FEMA deadlines, which are October 2021. They will use some of the remaining money for concrete, lumber and fence for the baseball field and the rest will come from the SD Community Foundation Grant. Motion by Binder 2nd by Hanisch to direct Gross to pay McCook County for the Beaconschneider Corp subscription.

NEW BUSINESS: Mayor Hagemann had the 1st reading of the 2022 Budget Ordinance and opened up discussion. There being no discussion the Mayor closed the discussion. Motion by Hanisch 2nd by Vogel to forgive utility bill residence 304 S 1st Ave for complying with the Council's instructions. There was not a Sheriff report for this month because the County got new software and lost some of the report. The Council discussed the Coronavirus Local Fiscal Recovery Fund and decided to make a wish list of projects to complete. Then apply in December and January for the funds. The Council looked over some sample ordinances for Medical Marijuana licenses and directed Gross to talk to the City attorney and discuss more at the next meeting.

HEARING OF THOSE PRESENT: Resident Jim Moon discussed of ways to improve the campground even more.

Motion by Hanisch 2nd by Vogel to go into Executive session. The board came out of Executive session at 9:12 Motion by Hanisch 2nd by Vogel to adjourn. Motion carried. Meeting adjourned.

Attest:

Melody Gross
Finance Officer

Published once at the approximate cost of _____

Justin Hagemann
Mayor

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Attest: _____

Melody Gross
Finance Officer

Published once at the approximate cost of _____

Justin Hagemann
Mayor

City of Montrose SD

From: Hight, Dustin <Dustin.Hight@state.sd.us>
Sent: Thursday, October 7, 2021 1:46 PM
To: City of Montrose SD
Subject: Project Worksheet
Attachments: DR-4440 PW1034.pdf

I have gotten word today that your project has made its way through review and you are good to go on construction at the new site. It appears you will be receiving an extra \$2,000 for the move. Attached is the approved worksheet.

Dustin Hight

Public Assistance Coordinator
SD Dept. of Public Safety | SD Office of Emergency Management
605-773-3231



[Click here to complete a two question customer experience survey.](#)

“Don’t confuse schooling with education. I didn’t go to Harvard but the people that work for me did.” Elon Musk

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SOUTH DAKOTA MUNICIPAL LEAGUE

2021-2022 MUNICIPAL/SCHOOL ELECTION WORKSHOPS

The Secretary of State's office, Associated School Boards of South Dakota and the South Dakota Municipal League will again co-sponsor webinar workshops covering all aspects of elections - from notices to the final canvass.

Webinar Workshops – All aspects of elections will be covered over 6 different webinar workshops

-Webinars are free of charge. **New Finance Officers and Business Managers should attend all 6 webinars, if possible.**

-Two identical Webinars will be held on each date. Choose one to attend on each date.

-Those who register to attend will be emailed the login and call-in information one week prior to each workshop.

***Fill out a separate form for each attendee. Check the box in front of the time you wish to attend for each date.**

Webinar 1 – Thursday December 9, 2021 Estimated time 45+ minutes.

Check one: 9:30 am or 2:30 pm (Central Time)

- Election Types and Date (don't forget to set your election date)
- Combining elections vs. holding elections on the same day
- Election Calendar (appoint your election boards sooner rather than later)
- Precinct and Election Boards
- Public Notices
- Walk through the Secretary of State's website and the Legislative Research Council's site

Webinar 2 – Wednesday, December 15, 2021 Estimated time 70+ minutes

Check one: 9:30 am or 2:30 pm (Central Time)

- Candidate Eligibility Requirements
- Petitions – Forms, Deadlines, Signature Requirements (change for cities) and Counting Signatures (walk through petition checklist). New petition challenge law.
- What if no one files?
- Financial Interest Statements (must be filed every year now for applicable cities and schools)
- Vacancies – What Creates a Vacancy and How to Fill It
- Campaign Finance (for applicable cities and schools) – Who is Required to File, Restrictions, Disclaimers and Forms

Webinar 3 – Thursday, March 3, 2022 Estimated time 40+ minutes

Check one: 9:30 am or 2:30 pm (Central Time)

- Ballot Preparation
- Who Can Vote – Voter Registration and Residency

Webinar 4 – Tuesday, March 15, 2022 Estimated time 60+ minutes

Check one: 9:30 am or 2:30 pm (Central Time)

- Absentee Voting – Application, Voting In-Person or by Mail, UOCAVA Voters (walk through SOS handout)

Webinar 5 – Thursday, March 17, 2022 Estimated time 1.5 + hours

Check one: 9:30 am or 2:30 pm (Central Time)

- Election Worker Training – you may use this to train your election workers.
- Walk through the Precinct Manual as a guide on “What to do on Election Day.”

Webinar 6 – Thursday, March 24, 2022 Estimated time 30+ minutes

Check one: 9:30 am or 2:30 pm (Central Time)

- What to ask your county auditor for (VR list, schools make sure to ask for all the counties your district covers)
- What should you, as the person in charge of the election, do on Election Day?
- Counting, Canvassing and Recounting – Provisional Ballots, Duties of Canvassers and Recount Process

Municipality: _____

Name: _____ **Title:** _____ **Email:** _____

***Please return this completed form by November 30, 2021 to the SDML at Lisa@sdmunicipalleague.org**

MONTROSE SD
***Check Reconciliation©**
Checking Account
10100 CASH
September 2021

Account Summary

Beginning Balance on 9/1/2021	\$278,313.32
+ Receipts/Deposits	\$0.00
- Payments (Checks and Withdrawals)	\$0.00
Ending Balance as of 9/30/2021	\$0.00

Cleared Statement	\$278,313.32
	\$0.00
Difference	\$278,313.32

Cash Balance

Active 101-10100 General Fund	\$215,872.38
Active 102-10100 Daycare	-\$2,558.77
In-Activ 501-10100 Pool Repair Fund	\$0.00
Active 602-10100 WATER FUND	\$4,347.66
Active 604-10100 SEWER FUND	\$30,156.81
Active 618-10100 DAYCARE ENTERPRISE FUND	\$23,410.88
Cash Balance	\$271,228.96

Beginng Balance	\$278,313.32
+ Total Deposits	\$52,423.66
- Checks Written	\$54,496.85
Check Book Balance	\$276,240.13
Difference	\$5,011.17

Home

Accounts

Checking Account XXX0164	Current balance \$265,976.54 <i>268,575.13</i>
MM - Campground XXX1950	Current balance \$31,134.70 <i>30,535.70</i>
MM Sewer Depreciation XXX1739	Current balance \$5,174.34
MM Sewer Operations XXX1752	Current balance \$4,311.87
MM ODell XXX1776	Current balance \$150,176.95
MM Sewer Fund XXX1790	Current balance \$21,489.09
MM Res for Economics XXX1819	Current balance \$23,445.52
MM Res for Equipment XXX1832	Current balance \$17,941.10
12 Month CD Sewer 3283	Current balance \$7,412.64
12 Month CD-Water Deposit 3284	Current balance \$6,263.51
18 Month CD - General 3799	Current balance \$11,553.76
CD's Over 100 M - Mixed 3915	Current balance \$134,363.52

18 Month CD

X5598

Current balance

\$28,038.17**12 Month CD General**

X5647

Current balance

\$43,984.26**182 Day CD - Public**

X5690

Current balance

\$63,160.94**12 Month CD Water**

X5722

Current balance

\$26,762.82**18 Month CD - Odell**

X7010

Current balance

\$200,000.00**18 Month CD**

X7011

Current balance

\$42,726.19

Montrose Water Loss

	Used-Kingbrook	Billed Usage	Lost Gallons	Loss %	Groups
January-18	1,319,000	856,000	463,000	35.10%	1 740000 2 32000 3 83000 4 76000 5 33000
February-18	1,237,000	796,000	441,000	35.65%	1 651000 2 32000 3 76000 4 37000 5 37000
March-18	1,364,000	756,000	608,000	44.57%	1 617000 2 29000 3 84000 4 26000 5 26000
April-18	1,271,000	866,737	404,263	31.81%	1 691000 2 27000 3 90000 4 28737 5 30000
May-18	1,845,000	936,250	908,750	49.25%	1 770000 2 94000 3 46250 4 26000 5 26000
June-18	2,279,000	1,080,000	1,199,000	52.61%	1 924000 2 35000 3 113000 4 8000 5 8000
July-18	2,288,000	1,462,540	825,460	36.08%	1 915000 2 54000 3 113000 4 96540 5 1000
August-18	1,825,000	1,250,840	574,160	31.46%	1 13000 2 44000 3 104000 4 212840 5 23000
September-18	1,828,000	951,130	876,870	47.97%	1 883000 2 36000 3 88000 4 10130 5 34000
October-18	1,500,000	847,160	652,840	43.52%	1 683000 2 30000 3 97000 4 7160 5 30000
November-18	736,000	825,920	-89,920	-12.22%	1 667000 2 30000 3 92000 4 6920 5 30000
December-18	770,000	830,120	-60,120	-7.81%	1 687000 2 32000 3 74000 4 6120 5 31000
TOTAL	18,262,000	11,458,697	6,803,303	37.25%	
January-19	869,000	616,640	252,360	29.15%	1 667000 2 28000 3 70000 4 9640 5 41000
February-19	812,000	793,190	-81,190	-9.99%	1 655000 2 37000 3 69000 4 6190 5 26000
March-19	588,000	735,900	-147,900	-25.15%	1 604000 2 30000 3 69000 4 10900 5 22000
April-19	767,000	880,430	-113,430	-14.79%	1 680000 2 47000 3 107000 4 10430 5 36000
May-19	823,000	863,750	-40,750	-4.95%	1 669000 2 42000 3 85000 4 32750 5 27000
June-19	1,406,000	1,146,540	259,460	18.45%	1 768000 2 42000 3 81000 4 247540 5 8000
July-19	1,449,000	1,155,050	293,950	20.30%	1 768000 2 49000 3 89000 4 178050 5 14000
August-19	1,171,000	1,141,190	29,810	2.55%	1 776000 2 58000 3 95000 4 196190 5 16000
September-19	995,000	1,018,470	-23,470	-2.36%	1 830000 2 52000 3 92000 4 15470 5 29000
October-19	755,000	807,170	-52,170	-6.91%	1 623000 2 47000 3 87000 4 21170 5 29000
November-19	703,000	741,890	-38,890	-5.53%	1 608000 2 35000 3 67000 4 5890 5 26000
December-19	719,000	831,610	-112,610	-15.66%	1 675000 2 30000 3 92000 4 10610 5 24000
TOTAL	10,257,000	10,922,830	(665,830)	-6.49%	
January-20	814,000	780,640	33,360	4.07%	1 629000 2 30000 3 86000 4 5840 5 30000
February-20	657,000	806,730	-149,730	-22.79%	1 647000 2 38000 3 80000 4 6730 5 35000
March-20	802,000	756,020	45,980	5.73%	1 536000 2 26000 3 68000 4 6020 5 20000
April-20	763,000	830,460	-67,460	-8.84%	1 706000 2 28000 3 80000 4 8460 5 8000
May-20	1,136,000	826,970	307,030	27.03%	1 670000 2 32000 3 68000 4 50970 5 8000
June-20	1,247,000	1,318,290	-71,290	-5.72%	1 879000 2 67000 3 73000 4 292290 5 7000
July-20	1,627,000	1,481,580	145,420	8.94%	1 957000 2 54000 3 68000 4 39580 5 6000
August-20	1,344,000	1,305,760	38,240	2.85%	1 1058000 2 58000 3 73000 4 96760 5 20000
September-20	1,242,000	1,003,440	238,560	19.21%	1 813000 2 48000 3 69000 4 43440 5 30000
October-20	1,171,000	827,360	343,640	29.35%	1 679000 2 39000 3 65000 4 21360 5 27000
November-20	802,000	794,230	-7,230	-0.97%	1 647000 2 34000 3 71000 4 1830 5 24000
December-20	708,000	783,080	-75,080	-10.60%	1 649000 2 26000 3 71000 4 12080 5 23000
TOTAL	12,313,000	11,616,760	796,240	6.47%	
January-21	738,000	751,410	(13,410)	-1.82%	1 620000 2 27000 3 71000 4 5410 5 28000
February-21	714,000	862,290	-148,290	-20.77%	1 657000 2 98000 3 70000 4 4290 5 33000
March-21	690,000	748,440	(58,440)	-8.47%	1 610000 2 42000 3 63000 4 7440 5 26000
April-21	648,000	1,056,450	(408,450)	-63.03%	1 882000 2 35000 3 79000 4 42450 5 18000
May-21	1,499,000	1,922,850	(423,850)	-28.28%	1 1527000 2 86000 3 104000 4 197850 5 8000
June-21	1,661,000	3,109,890	(1,448,890)	-87.23%	1 1647130 2 1044000 3 89000 4 309760 5 20000
July-21	1,732,000	1,370,010	361,990	20.90%	1 979000 2 89000 3 109000 4 177010 5 22000
August-21	1,418,400	1,008,110	410,290	29.00%	1 731000 2 44000 3 100000 4 94100 5 39000
September-21		0	0	0	
October-21		0	0	0	
November-21		0	0	0	
December-21		0	0	0	
TOTAL	9,166,000	10,829,450	(1,663,450)	-18.15%	

Residents Bus/Chur Apartm City School

Groups
 1 2 3 4 5
 740000 32000 83000 76000 33000
 651000 29000 84000 26000 26000
 617000 27000 90000 28737 30000
 770000 94000 46250 26000 26000
 924000 35000 113000 8000 8000
 915000 54000 113000 96540 1000
 867000 44000 104000 212840 23000
 789000 36000 88000 10130 34000
 683000 30000 97000 7160 30000
 667000 30000 92000 6920 30000
 687000 32000 74000 6120 31000

***House fire on 3/3: approx 50,000 through Hydrant unmetered
 ***Trailer house fire on 3/17 and flood - asked residents to conserve
 ***Campground meter counting backward - had to manually compute City usage
 pool filled unmetered
 ***monitor - could be due to time between my billing and their reading
 water tower drained/new tower filled/pool whitening
 Kingbrook switched out meters, billing will be shorter this month
 which will make the water loss be off for a month or two if everything
 evens out...

September 2021 Voucher Summary

10100 Checking Account

Voucher Vendors

Bills Paid Between Meetings

	Amount	Comments
230e FEDERAL TAX PAYMENT	\$3,229.62	Payroll tax 100121
231e FEDERAL TAX PAYMENT	\$221.86	payroll tax 100121
233e SD DEPT OF REVENUE	\$227.02	Garb tax
234e FEDERAL TAX PAYMENT	\$1,602.73	10152021 Payroll tax
235e VERIZON	\$121.72	Plan Charges, taxes, surcharges
29089 MCCOOK COUNTY TREASURER	\$100.00	for Beacon Schneiderman
29090 MCCOOK COUNTY TREASURER	\$100.00	Beacon Subscription
29096 THE SECURITY STATE BANK	\$720.20	Walmart food - Stephanie
29097 SOUTH DAKOTA RETIREMENT SYSTEM	<u>\$1,113.32</u>	
Total between meetings	\$7,436.47	

Bills Paid At Meeting

29098 A & B BUSINESS SERVICES	\$110.85	Printer Contract
29099 ADDY DISPOSAL	\$3,155.00	Dumpsters 4@45 - Sept
29100 BADGER METER	\$54.00	Cellular Backhaul Serv
29101 CITY OF MONTROSE	\$497.06	Daycare Water Bill
29102 COLTON REDI-MIX, INC	\$900.00	dug outs
29103 DELL RAPIDS LAW FIRM	\$600.00	resolution sewer lift, medical marijuana ordinance
29104 ELIZABETH SECHSER	\$150.05	WSI 1/2 of payment
29105 GOLDEN WEST	\$269.26	daycare phone/internet
29106 HARTFORD BUILDING CENTER	\$948.13	baseball - FEMA dugouts
29107 HYDRO TECH SERVICE	\$4,467.60	service call, control board , replaced float controller
29108 KINGBROOK RURAL WATER	\$5,576.25	1425000-gal used
29109 KW ELECTRIC INC	\$66.33	service call
29110 LONE STAR ENTERPRISES, INC.	\$209.98	7.5 hp pump repair
29111 MACS.SIOUX FALLS	\$16.45	air blow gun rubber tip, buld fasteners
29112 MCCOOK COUNTY AUDITOR	\$1,408.34	County Sheriff
29113 METERING & TECHNOLOGY SOLUTION	\$1,280.74	M25 gal 8 Dial
29114 MICHAELS FENCE	\$1,370.54	fence, end posts, tie end, tension wire
29115 MIDAMERICAN ENERGY	\$55.07	105 E Main
29116 MONTROSE GAS PLUS	\$398.45	fuel for off-road
29117 NAPA AUTO & TRUCK PARTS	\$57.05	shop towels, air filter
29118 SARA SMITH	\$78.75	helping Melody
29119 SD DEPT OF LABOR & REG	\$31.73	Q3 Unemployment tax
29120 SD PUBLIC HEALTH LAB	\$181.00	Trihalomethane Analysis
29121 SOUTHEASTERN ELECTRIC CO-OP	\$1,897.07	lift station - credit balance 1455.79
29122 TRANSOURCE	\$144.84	pyloader - hour recorder
29123 US POSTAL SERVICE	\$72.00	City PO Box
29124 ZAPP HARDWARE	\$48.14	brass coupler, crimp, bushing, pVc adapter
Total at meeting	\$24,044.68	
Grand Total	\$31,481.15	

501345e Bi-Weekly ACH	\$6,192.87	
501356e Bi-Weekly ACH	\$5,955.27	
Total payroll	\$12,148.14	

To The City Park of Montrose

I'm 86 years old and have traveled some with RO's during those years and of course have enjoyed that type of living. Occasionally we would run across a jewel. This is one of the camp grounds I refer to. I use the term "we" as the love of my life passed away in October. She would have loved this place. (A sideline to this was that she ^{was} born in Sennoy and I know if she had known this place existed 20 years ago we would have been here) We have lived in Arizona for many years. Recently I found a motorhome I liked in Wisconsin and taking it back to Arizona stopping along the way. - My next stop is Chamberlain to visit "Reds" and then back home - Again I thank you this stay in your wonderful campground. From a former resident of South Dakota who was married to Aracy Faye Straatmyer of Sennoy SD

Kenneth Charleson
215 N Power Rd #238
Mesa AZ 85205

Forgive the Stationary
It's one the many pics
given me from
great Grandchildren
in Wisconsin, India,
N. Delhi, S. Dakota

PS Thanks for
wel coming my
friends from
Sparta Wisconsin

Baseball FEMA Funds

Funds Allocated			\$25,730.65	CK #
Tysdal	dig/grade black dirt		\$446.43	
Salem Lumber	1X 8 -12'		\$506.94	
Salem Lumber	screws		\$193.84	
Bryan Rock	agrilime		\$16,275.62	
Central Farmers	posts		\$503.68	
Concrete	dug outs		\$480.00	
Hartford Bldg Center	lumber - dugouts		\$821.00	
American Fence ??	fence			
	Total		\$19,227.51	
	Funds Left to spend		\$6,503.14	
Central Farmers	seed	not FEMA approved	\$471.89	

Softball FEMA Funds

Total Funds allocated		\$10,313.17
American Fence		\$4,313.27
Bryan Rock	Red ball dirt	\$6,264.00
Gravel?		
	Total	\$10,577.27
	Over	\$264.10
Hartford Bldg Center	2x4-8, trim, screws	\$284.63 - not FEMA approved

SD Community Foundation Softball Grant - \$5100.00

Total Amount of Grant	\$5,100.00
Site One Lanscape Supply	\$267.09
Milborn Seeds	\$168.75
Tysdal Snow Removal	\$867.35
Total Cost	\$1,303.19
Total	\$1,303.19
Amount left to spend	\$3,796.81

RESOLUTION NO. 002-2021

A RESOLUTION ANNEXING CERTAIN CONTIGUOUS TERRITORY TO THE CITY OF MONTROSE, SOUTH DAKOTA.

WHEREAS, the City of Montrose has submitted a written petition requesting the annexation of the hereinafter described real property to the City of Montrose, South Dakota; and WHEREAS, the City has examined said petition and explored the background thereof; and the City Council, as the governing body of said City, has found that the subject property is contiguous to the City, that the petition was signed by all of the registered voters and all of the owners of the subject property, that there is no apparent opposition to such annexation;

NOW THEREFORE, BE IT RESOLVED BY the City Council of the City of Montrose, South Dakota, that

Lot 1 of Lift Station Addition to the City of Montrose, McCook County, South Dakota, according to the recorded plat thereof, all as shown on the attached Exhibit "A,"

be and the same is hereby annexed to the City of Montrose, South Dakota, and the Mayor of the City is hereby authorized and directed to cause an accurate map of the property, together with a copy of this resolution, duly certified, to be recorded in the Office of the Register of Deeds of McCook County, South Dakota.

Introduced by Alderman Hanisch, seconded by Alderman Vogel, and on vote 4 for and 0 against, the Mayor declared the Resolution passed and adopted.

Dated this 14th day of September, 2021.

JUSTIN HAGEMANN
Mayor

ATTEST:

MELODY GROSS
Municipal Finance Officer

(MUNICIPAL SEAL)

CERTIFICATE OF MAYOR OF MUNICIPALITY

I, Justin Hagemann, the duly elected, qualified and acting Mayor of the City of Montrose, South Dakota, do certify to the Register of Deeds of McCook County, South Dakota, that the attached Resolution and map are true and correct copies and representations of the territory annexed to the City of Montrose, South Dakota thereby changing the corporate limits of the municipality, the attached Resolution, map and this certificate being provided and recorded as specified by SDCL 9-4-11, as amended.

Dated this _____ day of October, 2021.

(MUNICIPAL SEAL)

Justin Hagemann
Mayor
City of Montrose, South Dakota

STATE OF SOUTH DAKOTA)
:SS
COUNTY OF MCCOOK)

On this the _____ day of October, 2021, before me, the undersigned officer, personally appeared Justin Hagemann, who acknowledged himself to be the Mayor of Montrose, South Dakota, and that he, as such Mayor, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing his name as the Mayor of Montrose, South Dakota.

In witness whereof I hereunto set my hand and official seal.

Notary Public – South Dakota
My commission expires:

(SEAL)

Aug

20th mow 3hrs

26th mowed 4hrs

Sept

7th mowed 8 hrs

8th mowed 2hrs

14th mowed 6 Hrs

16th winterized bath houses 4hrs

17th cleared up Branches 7 HRS

21st Mowed $3\frac{1}{2}$ Hrs

9-23 winterized Pool $6\frac{1}{2}$ Hrs

9-29 Mowed 5 hrs

NOTICE OF JOINT PUBLIC HEARING
MONTROSE CITY PLANNING COMMISSION AND MONTROSE CITY COUNCIL
ORDINANCE NO. 007-2021
AN ORDINANCE CREATING ZONING REGULATIONS FOR CANNABIS
ESTABLISHMENTS

The Montrose City Planning Commission and the Montrose City Council will hold a joint public hearing on _____, 2021 at _____ p.m. at the Montrose Community Center located at _____, Montrose, SD. All interested persons are encouraged to attend in person and comment on Ordinance No. 006-2021. After the public hearing, the Planning Commission may pass a resolution recommending approval of Ordinance No. 006-2021, with or without amendment, to the City Council. Immediately thereafter, the City Council may have first reading of Ordinance No. 006-2021 by title and set a 2nd reading date.

The proposed Ordinance No. 006-2021 will be made available for public inspection at the Montrose City Hall located at 100 W. Main Street, Montrose, SD, on Monday through Friday from the hours of 9 a.m. until noon.

Written comments may be filed by emailing the Finance Officer at montrose@goldenwest.net or by mailing them to the Finance Officer at P.O. Box 97, Montrose, SD, 57048, before noon on _____, 2021.

Melody Gross, Finance Officer

Ordinance #006-2021
2022 Appropriations Ordinance

Part One: Be it ordained by the City of Montrose that the following sums are appropriated to meet the obligations of the municipality.

	General Fund
Expenditures:	
410 General Government	
411 Council	\$ 14,615.00
411.5 Contingency	\$ 22,195.00
413 Elections	\$ 625.00
414 Finance Office	\$ 19,950.00
419 Government Bldgs.	\$ 27,000.00
Total General Government	\$ 84,385.00
 420 Public Safety	
421 Police	\$ 17,000.00
422 Fire	\$ 12,100.00
423 Planning & Zoning	\$ 100.00
Total Public Safety	\$ 29,200.00
 430 Public Works	
431 Highway and Streets	\$ 175,110.00
432 Sanitation	\$ 41,500.00
Total Public Works	\$ 216,610.00
 450 Culture-Recreation	
451.1 Swimming Pool	\$ 43,130.00
451.2 Campground	\$ 15,600.00
451.5 Parks & Recreation	\$ 9,050.00
Total Culture-Recreation	\$ 67,780.00
 490 Miscellaneous	
493 Office Bar	\$ 6,000.00
Total 2022 Expenditures	\$ 403,975.00

Revenues:

Part Two: The following designates the fund or funds that money derived from the following sources is applied to.

Revenue	General Fund
310 Taxes	\$ 223,685.00
320 Licenses & Permits	\$ 1,230.00

City of Salem

September 2021 Law Enforcement Report

Hours

Contract Hours Per Week	52
Average Per Day	7.43
Days in Month of <u>September</u>	30
Hours Required for Month	222.86
Hours Worked by McCook County Sheriff's Office	273.5

Contacts

911 Hang-Up	0
Accident	6
Alarm	0
Animal Complaint	1
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	1
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	1
Mental Health	0
Missing Persons	0
Motorist Assist	1
Other	11
Protection Order	1
School Patrol	17
Theft	1
Transport	0
Traffic Stops	4
Warnings Issued	4
Citations Issued	0
Warrants	0
Welfare Check	3

Date Prepared: 10/06/2021

City of Bridgewater

September 2021 Law Enforcement Report

Hours

Contract Hours Per Week	15
Average Per Day	2.14
Days in Month of <u>September</u>	30
Hours Required for Month	64.29
Hours Worked by McCook County Sheriff's Office	109

Contacts

911 Hang-Up	0
Accident	1
Alarm	0
Animal Complaint	3
Assist	1
Bar Checks	0
Burglary	1
Child Abuse	1
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	2
Motorist Assist	0
Other	8
Protection Order	0
School Patrol	7
Theft	4
Transport	0
Traffic Stops	3
Warnings Issued	1
Citations Issued	2
Warrants	0
Welfare Check	6

Date Prepared: 10/06/2021

City of Spencer

September 2021 Law Enforcement Report

Hours

Contract Hours Per Week	2.5
Average Per Day	0.36
Days in Month of <u>September</u>	30
Hours Required for Month	10.71
Hours Worked by McCook County Sheriff's Office	34.5

Contacts

911 Hang-Up	0
Accident	0
Alarm	0
Animal Complaint	0
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	2
Protection Order	0
School Patrol	0
Theft	0
Transport	0
Traffic Stops	0
Warnings Issued	0
Citations Issued	0
Warrants	0
Welfare Check	1

Date Prepared: 10/06/2021

City of Canistota

September 2021 Law Enforcement Report

Hours

Contract Hours Per Week	30
Average Per Day	4.29
Days in Month of <u>September</u>	30
Hours Required for Month	128.57
Hours Worked by McCook County Sheriff's Office	181

Contacts

911 Hang-Up	1
Accident	1
Alarm	0
Animal Complaint	1
Assist	3
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	1
Disturbance	4
Domestic Assault	3
DUI	0
Intentional Damage	0
Investigations	3
Mental Health	2
Missing Persons	0
Motorist Assist	0
Other	12
Protection Order	2
School Patrol	17
Theft	4
Transport	0
Traffic Stops	3
Warnings Issued	1
Citations Issued	2
Warrants	0
Welfare Check	6

*2 C - Other
1 W - Speeding*

Date Prepared: 10/06/2021

City of Montrose

September 2021 Law Enforcement Report

Hours

Contract Hours Per Week	10
Average Per Day	1.43
Days in Month of <u>September</u>	30
Hours Required for Month	42.86
Hours Worked by McCook County Sheriff's Office	61.5

Contacts

911 Hang-Up	0
Accident	2
Alarm	0
Animal Complaint	4
Assist	1
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	1
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	3
Protection Order	0
School Patrol	8
Theft	1
Transport	0
Traffic Stops	3
Warnings Issued	3
Citations Issued	0
Warrants	0
Welfare Check	1

3W - Other

Date Prepared: 10/06/2021

September 2021 Law Enforcement Report

Hours

Contract Hours Per Week	
Average Per Day	
Days in Month of <u>September</u>	30
Hours Required for Month	0.00
Hours Worked by McCook County Sheriff's Office	

Contacts

911 Hang-Up	1
Accident	16
Alarm	1
Animal Complaint	3
Assist	4
Bar Checks	0
Burglary	0
Child Abuse	3
CHINS	0
Disturbance	1
Domestic Assault	1
DUI	0
Intentional Damage	1
Investigations	3
Mental Health	1
Missing Persons	0
Motorist Assist	8
Other	32
Protection Order	0
School Patrol	0
Theft	4
Transport	1
Traffic Stops	13
Warnings Issued	10
Citations Issued	3
Warrants	0
Welfare Check	0

SEXUAL HARASSMENT

THE CITY OF MONTROSE, SD is committed to providing a work environment that is free of discrimination and unlawful harassment on the basis of sex. THE CITY OF MONTROSE, SD will not tolerate sexual harassment by any of its employees. Actions, words, jokes, or comments based on an individual's sex or sexual harassment in any form is in violation of THE CITY OF MONTROSE, SD's policies. As an example, sexual harassment (both overt and subtle) is a form of employee misconduct that is demeaning to another person, undermines the integrity of the employment relationship, and is strictly prohibited.

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

- Submission to the conduct is made either an explicit or implicit condition of employment;
- Submission to or rejection of the conduct is used the basis for an employment decision affecting you or another employee; or the harassment substantially interferes with your or another employee's work performance or creates an intimidating, hostile, or offensive work environment.

If you feel you have been discriminated against or harassed due to your sex, or if you wish to report an incident of sexual or other unlawful harassment by anyone, including co-workers, supervisors, visitors, customers or any other third person, you must promptly report the matter to your supervisor. If your supervisor is unavailable or if you believe it would be inappropriate to contact that person, you should immediately contact the Department Manager, the Mayor or any member of the City Council. You can raise concerns and make reports without fear of reprisal. Your confidentiality will be protected.

Any supervisor or manager who becomes aware of possible sexual or other unlawful harassment should promptly advise the Department Manager or any member of management who will handle the matter in a timely and confidential manner.

All employees who are aware of any instance of sexual harassment in the workplace are responsible for reporting these situations. In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the harassment and the context in which the alleged incidents occurred will be investigated.

Anyone engaging in sexual harassment in any form will be subject to disciplinary action, up to and including termination of employment.