

**MONTROSE CITY COUNCIL MEETING
APPROVED MINUTES –October 11th 2022**

On **October 11TH, 2022**, the Montrose City Council Meeting took place at the Community Center. President, Susan Painter called the meeting to order at 6:06pm. *The Pledge of Allegiance* was recited. **Roll Call:** Council members: Hanisch, Vogel and Binder were present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 22-068

Moved by council Hanisch, seconded by council Binder for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 22-069

Moved by council Hanisch, seconded by council Vogel for approval of the September 13th, September 19th, and September 20th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

Action 22-070

Moved by council Hanisch, seconded by council Vogel, for approval of the My Place Café Montrose Liquor License application for Malt Beverage/Farm Wine sales. **Roll Call:** All favored no opposition. Motion carried.

Vermillion Basin Water Development Discussion from Brad Preheim. Brad talked about the benefits to this program, such as providing Grant support, Study support, Representation from other Municipalities regarding natural resources, and stronger communication within counties.

Action 22-071

Moved by council Hanisch, seconded by council Vogel for the approval to allow Security State Bank to add a handicap parking spot in front of the Business if they choose. **Roll Call:** All favored no opposition. Motion carried.

Action 22-072

Moved by council Vogel, seconded by council Hanisch, for approval of Jackie Cleveland's new role as Administrative Assistant for hire for the rest of 2022 and 2023. **Roll Call:** All favored no opposition. Motion carried.

Action 22-073

Moved by council Hanisch, seconded by council Vogel, for approval of Resolution 2022-005 Lot 1 Gunther's Addition. **Roll Call:** All (7) favored (0) opposition. Motion carried.

Resident Head is requesting the addition of an address to property 105 W Elder Street. Property address addition is as follows: 107 W Elder Street assignment to parcel #19.05.0501. 105 W Elder Street assignment to parcel #19.12.1602.

Action: 22-074

Moved by council Hanisch, seconded by council Binder for approval for the addition of address 107 W Elder Street to parcel #19.05.0501 and to assign address 105 W Elder Street to parcel #19.12.1602. **Roll Call:** All favored no opposition. Motion carried.

Action: 22-075

Moved by council Hanisch, seconded by council Binder for approval for SECOG to submit a Tree Grant application and approval for the project for the City of Montrose. Trees will be planted in the Campground, Softball Field and around the Pool. **Roll Call:** All favored no opposition. Motion carried.

OLD BUSINESS:

Montrose School District is repaving their parking lot that includes a city alleyway that is located in a city right-of-way. Mayor Hagemann will follow-up with Superintendent Johnson regarding a liability statement.

Mayor Hagemann will reach out to the county regarding ditch maintenance/zoning.

STORM Damage claim with SD Assurance Alliance: Reimbursement was received in the amount of \$12,572.12 and \$21,255.41 for the 2 wind storms in 2022. Repairs will begin this fall and also in the spring of 2023.

New AED's (4) were purchased with leftover COVID funding. This will benefit the community as the current AED's we had were expired.

Action 22-076

Moved by council Binder, seconded by council Hanisch, for approval of the 2nd Reading of the 2023 Budget Ordinance. **Roll Call:** All favored no opposition. Motion carried.

NEW BUSINESS:

Sheriff Report Reviewed.

Council Painter: Street Water Main Cap needed near S 1st Ave. Resident Lounsbery will work on finding a new cap.

Seasonal Camper storage issues brought up by resident Lounsbery. Reminder of the City of Montrose Camper Policy will be brought forward to camper regarding complaints. Further action will be taken as needed.

Addy disposal inquiry about storing dumpsters in town during the winter months as opposed to hauling them away annually.

Action 22-077

Moved by council Binder, seconded by council Hanisch for approval to store 2 large dumpsters from Addy disposal in the cold storage shop until next season. The other 2 dumpsters will be located at city hall and by the shop for winter use. **Roll Call:** All favored no opposition. Motion carried.

Electric Car Charging Fees discussed at campground. The need is not great currently for this service, but the council has agreed to provide this service at the campground if needed. The fee for this service is reflected in Resolution #2022-004.

Action 22-078

Moved by council Hanisch, seconded by council Binder for approval of Resolution #2022-004 Rates, Fines and Fees. This Resolution reflects changes to Tower Loan surcharge increase, Sewer Surcharges increase, addition of electric car charging fee at campground, and the addition of a Malt Beverage/SD Farm Wine License annual fee. **Roll Call:** All favored no opposition. Motion carried.

DEPARTMENT REPORTS

Pump House – Council Hanisch is working to get a better heater for the winter months.

Bulk Water – Council is in agreement that the City of Montrose is not set up appropriately with the correct resources to be able to provide bulk water to public. The Meter has to be placed indoors, and there are no options to monitor usage right now. The city has to keep track of water loss monthly, and this Bulk Water option is part of that documentation.

Water Meters – Council Hanisch informed the council that resident water meters are aging, and to start thinking about our plan to have meters on hand as they start to fail and need replacing.

Lift Station Cell Phone – This cell phone is not in use anymore due to our sewer upgrade project that provides an auto-dialer system to the council for notifications. The old cell phone service will be cancelled by the finance officer.

Finance officer will be manually monitoring the Pump House until a maintenance supervisor is hired.

Action 22-079

Moved by council Hanisch, seconded by council Vogel to cancel the Job Postings in the Salem Special and the Hometown Trader. We are going to explore other ways to advertise this job posting. **Roll Call:** All favored no opposition. Motion carried.

Council decided to table the council pay increase until the Mayor is present for more feedback.

OCTOBER VOUCHERS:**PAID Between Meetings**

29403e	Federal Tax Payment	9/16/22	\$426.90	Payroll Taxes
29405e	Federal Tax Payment	9/30/22	\$454.88	Payroll Taxes
29409e	Federal Tax Payment	10/11/22	\$717.21	Payroll Taxes
29552	McCook Co. Register of Deeds	9/29/22	\$30.00	Recording for Alleyway Vacation
29408e	SD DLR	10/11/22	\$115.67	3rd Quarter Unemployment Insurance
29407e	SD DOR	10/6/22	\$220.85	Garbage Tax for September 2022
29551	SDRS	9/26/22	\$20.86	SDRS Late Penalty for September

PAID at Council Meeting

29570	A-1 PORTA PROS, INC	10/11/22	\$53.25	Pickup of 2 portable toilets
29557	A&B BUSINESS	10/11/22	\$237.79	IT Agreement/Copier Contract for September
29574	ADDY DISPOSAL	10/11/22	\$3,155.00	Monthly Garbage Fee
29584	Badger Meter	10/11/22	\$710.00	Annual Gateway Service (12m) + Backhaul Fees
	CENTRAL FARMERS COOP	10/11/22	\$0.00	CREDIT (10.13)
29563	CITY OF MONTROSE	10/11/22	\$83.65	Monthly UB Bill
29560	GOLDEN WEST	10/11/22	\$125.78	Monthly Office Phone Bill
29561	KINGBROOK RURAL WATER	10/11/22	\$5,760.60	Monthly Water Purchase
29575	MCCOOK CO. AUDITOR	10/11/22	\$1,408.34	Sheriff Fee for October

29562	MCCOOK CO. EMS INC	10/11/22	\$5,893.60	4 NEW AED'S WITH COVID FUNDS
29569	METERING TECHNOLOGY & SOLUTIONS	10/11/22	\$20.39	Meter Parts for repair of resident meter
29559	MIDAMERICAN ENERGY	10/11/22	\$41.99	Gas Bill for September Usage
29556	MONTROSE GAS PLUS	10/11/22	\$28.40	Diesel Fuel Charge
29572	NEW CENTURY PRESS	10/11/22	\$859.82	Publishing for Sept. Mtg. Minutes/Job Ad/Resolutions
29571	PULIC HEATH LAB	10/11/22	\$181.00	Annual BI-Product Clean Water Sampling
29568	RYANS REPAIR	10/11/22	\$1,449.60	Skid Loader Repairs
29567	SALEM SPECIAL	10/11/22	\$41.00	Annual Fee for 2023
29565	SIOUX FALLS HUMANE SOCIETY	10/11/22	\$91.04	August 2022 Unclaimed Impound
29585	SD ONE CALL	10/11/22	\$27.30	October Bill for Locate Fees
29554	SD RETIREMENT SYSTEM	10/11/22	\$623.10	Retirement Reporting for September - Monthly
29558	SOUTHEASTERN ELECTRIC COOP	10/11/22	\$2,549.16	Electric Bill - for September Usage
29573	THE SECURITY STATE BANK	10/11/22	\$295.50	Water Sample Ship; MCI Oct. Bill; Trailcams
29577	US BANK TRUST NA	10/11/22	\$2,147.21	DW LOAN #2 Quarterly Payment
29555	US POSTAL SERVICE	10/11/22	\$76.00	Post office box service fee for 2023
29576	VERIZON	10/11/22	\$44.85	October Bill for Lift Station Cell+Credit
	TOTAL PAID:		\$27,463.84	

PAYROLL

	Finance Officer		\$5,192.31	3 pay periods - September 2022
	City Council Members		\$1,550.00	Quarterly Payment (July, August, Sept)
	Seasonal Mowers		\$540.41	3 pay periods - September 2022
	Office Admin		\$165.00	1 payperiod - September 2022
	Certified Operator Temp.		\$100.00	Monthly Salary - September 2022
	TOTAL SALARIES:		\$7,547.72	
	GRAND TOTAL:		\$35,011.56	

Action 22-080

Moved by council Vogel, seconded by council Hanisch for approval of bills paid between meetings and bills paid at council meeting.
Roll Call: All favored no opposition. Motion carried.

Hearing of those present: Resident Lounsbery asked about purchasing posts for the Baseball fence. The council wants to table that until more discussion happens over the winter months on fixing the fence. Lounsbery asked about getting the bleachers fixed, and the council agreed to take those over to Ryans Repair now that we have insurance reimbursement. Lounsbery asked about the addition of water/sewer lines in the South campground. The council wanted to table that discussion for now.

Action 22-081

Moved by council Binder, seconded by council Hanisch to **Adjourn** at 7:32pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: Nicole Siemonsma
Nicole Siemonsma
Finance Officer

Susan Painter
Susan Painter
President of Council

Published once at the approximate cost of: \$116.56
Publish Date: 10-20-22