

Unapproved Minutes of the Montrose City Council Meeting

The Montrose City Council meeting was held on October 08, 2019 in the Community Center, Montrose, SD. The meeting was called to order by Mayor Paul Klaudt at 6:00 pm. The Pledge of Allegiance was recited. Present were Mayor Paul Klaudt; Council Members Tony Heumiller, Susan Painter, Justin Hagemann and Jasen Hanisch; Daycare Director Katie Stiefvater; Maintenance Supervisor Daryl Sieverding; Finance Officer Sara Smith; and four members of the community were present. Mayor Klaudt reminded all in attendance to adhere to the Rules of Decorum.

Motion by Heumiller to approve the agenda. Resident Melanie Fiferlick interrupted the meeting at this point to tell the Council she was not going to pay her water bill and wanted to know what the Council was going to do for residents impacted by the flooding in regards to their water bills. Smith read the portion of the minutes from the 9/28/19 special meeting that detailed the Council's decision on how to handle water bills for homes that are uninhabitable due to flooding, which is as follows: "Discussed water/sewer minimum bills for residents impacted by the flood. Ordinance 005-2018 states that all properties that have a connection to the water and sewer mains must pay the minimums for water and sewer. This will continue for flood-impacted homes until a demolition permit has been obtained at the city office and proof that the water and sewer lines have been turned off/capped." Fiferlick argued she did not agree with this. The Council declined to discuss further, and Fiferlick left the meeting.

Due to the interruption before the agenda could be approved, Mayor Klaudt allowed representatives from Stockwell Engineering a few minutes to introduce themselves to the Council.

Motion by Heumiller, 2nd by Painter to approve the agenda. All approved. Motion by Heumiller, 2nd by Hagemann to approve the minutes from 9/10/19 and 09/28/2019. All approved.

SPECIAL TOPICS:

Mayor Klaudt opened the meeting up for public comment on city ownership of the bar. Smith reviewed expenditures and revenues from 2014 to present. Discussion included if the building is sold, the property would then be taxed, therefore would increase the city's property tax revenue. However, if the city sells it then it closes there would be one less business in town. Once all in attendance had a chance to give an opinion, an informal vote was held. Heumiller and Hanisch are in favor of selling the bar. Hagemann, Painter and Klaudt want to keep the bar under city ownership. The existing lease agreement will be reviewed at the November meeting.

DEPARTMENT REPORTS:

Sieverding reported the concession stands have been winterized. The pool will be winterized on October 9. The FFA chapters from Montrose and Tri-Valley plan to clean the softball field fences on October 10, weather permitting. Sandbags have been hauled away. All scrap metal has been hauled away, now all that is left from post-flood trash is paint that needs to be taken to hazardous waste. The sewer system is still pumping 140,000 gallons a day. Water usage is at about 27,000 gallons a day. There was a morning when a breaker at the water tower tripped resulting in low to no water pressure for residents. An electrician checked everything over and did not find any issues. There may have been a slight interruption in electricity that caused it. Council asked Sieverding to look into a notification system that would let him know of issues at the tower. Stiefvater reported the daycare had a profit for the month of September, bringing the year to date loss to just over \$100.00. The daycare is at maximum capacity with around 6 names on the waitlist. The Daycare will be serving the meal at the October 21 Chase the Ace as a fundraiser. Smith reviewed financial reports.

VOUCHERS:

Vouchers were reviewed. Bills Paid Before Meeting: FEDERAL TAX PAYMENT \$1,886.37 Sept 20, 2019 Payroll Tax; MCI \$49.74 Long Distance; SOUTH DAKOTA RETIREMENT SYSTEM \$1,647.20 September Retirement; THE SECURITY STATE BANK \$1,132.06 City Credit Cards; US BANK TRUST NA \$11,703.04 Water and Sewer Quarterly Loan Payment; SD DEPT OF LABOR & REG \$70.66 Q32019 Unemployment; FEDERAL TAX PAYMENT \$187.44 Q3 Council Payroll Tax; TOTAL PAID BEFORE MEETING \$18,330.29; Bills Paid At Meeting: SD DEPT OF REVENUE \$226.51 September Sanitation Sales Tax; A & B BUSINESS SERVICES \$87.65 Printer Contract; A1 ELECTRIC PLUMBING HEAT&AIR \$178.47 Community Center AC Repair; A-1 PORTA PROS, INC \$2,080.00 September Flooding - Portable Toilet Rental; ADDY DISPOSAL \$2,963.00 Sanitation Service; BADGER METER \$834.00 Read Center Service Agreement; BIRSCHBACH EQUIPMENT \$1,837.04 09-2019Flood-Trash Pump Rent to own; CENTRAL FARMERS COOP \$15.60 2 pair - gloves; CITY OF MONTROSE \$55.64 City Water Bill; DEB CARLSON \$50.00 Return of Community Center Rent; GILLESPIE OUTDOOR POWER EQUIP \$5.16 Filter/misc; GOLDEN WEST \$267.88 Phone/Internet Service; KINGBROOK RURAL WATER \$3,522.75 Water Purchase-995000 gallons; MCCOOK COUNTY AUDITOR \$1,408.34 County Sheriff; MIDAMERICAN ENERGY \$36.61 Natural Gas Service; RACHEL HEISINGER \$54.98 Lumber for step stools; SALEM FARMERS MARKET \$108.94 Groceries; SALEM LUMBER COMPANY \$519.99 Lumber/Supplies for new ramp; SOUTHEASTERN ELECTRIC CO-OP \$2,617.83 Electric Service; STAN HOUSTON EQUIPMENT CO \$590.00 Sept2019Flood-Pump Rental; STANLEY JUMP \$60.00 Refund of Camping Reservation; TRANSOURCE \$1,500.00 Payloader Rent - September Flood; VAN DIEST SUPPLY COMPANY \$445.00 Mosquito Chemicals; ZAPP HARDWARE \$42.99 Office Bar Ballast; Anderson Publication \$230.64 Publishing; MATHESON TRI-GAS \$54.75 acetylene+oxygen; VERIZON \$224.04 Cell Phone Service; TOTAL PAID AT MEETING \$20,017.81; GRAND TOTAL \$38,348.10; SEPTEMBER 2019 PAYROLL: Finance Office \$1,524.75; Maintenance \$2,517.33; Daycare \$8,455.23; Water \$1,638.64 ; Sewer \$1,638.64; Pool \$182.43; Total \$15,957.02; Motion by Heumiller, 2nd by Painter to approve the October vouchers. All approved.

OLD BUSINESS:

Discussed Pool House remodel or replacement. Due to the flood, specifications have not been written up. Council requested Sieverding write up specs and get quotes from area contractors for a 20x20 pool house with two bathrooms, a new concrete pad and must be ADA compliant. One bid was received for the Zettlemeyer payloader with the included forks and bucket. Klaudt read the bid from Mic Donelan for \$1001.00. Motion by Heumiller, 2nd by Hanisch to accept the bid and sell the Zettlemeyer payloader and accessories as-is to Mic Donelan. All approved. Motion by Heumiller, 2nd by Painter to approve the 2nd reading of Ordinance 005-2019 to set repayment terms for a Sewer to Water interfund loan. All approved. Published Separately.

Discussed Nuisance procedures. Orange door tags will be hung on front doors of residences where ordinance violations have been identified. A letter will also be sent through regular mail.

NEW BUSINESS:

Two residents asked Smith to request from the Council an adjustment to their water bill due to the flooding. Their water heaters floated causing their water lines to break, resulting in higher than usual water bills. The Council discussed and decided to make no adjustment to the bills. Gene Struck asked the Council about plans for the ball field repair. Council discussed but no decisions or firm plans were made. Discussed whether a blade for the rented payloader should be rented or purchased. Council directed Sieverding to take our existing box blade to Ryan's Repair to see if it can be retooled to work on the rented payloader. The blade the city already owns will be put on the city dump truck. Reviewed pages 18-24 of the Personnel Policy Manual template. Discussed that the daycare should update their own policy handbook once the city policy manual is updated, as most policies are going to be different for the daycare vs Maintenance and the Finance Office. More pages of the template will be reviewed at the next meeting.

Reviewed pool and campground expenditures vs revenues. Motion by Hagemann, 2nd by Hanisch to authorize combining the Softball and Baseball departments into one Parks and Rec department. All approved. Starting in 2020, the Campground Department will only reflect expenditures specific to the campground, rather than all of Parks and Rec, which to this point included all mower and mowing labor expenses (minus baseball and softball due to having their own departments). Motion by Hanisch, 2nd by Hagemann to approve renewing liquor licenses for the American Legion (on sale) and Office Bar (on sale and off sale). All approved. Smith reported that Planning and Zoning Committee member Ron Shelburg resigned his position from the committee and that a replacement needs to be appointed. Tim Brookes, who was present at the meeting, volunteered. Motion by Hagemann, 2nd by Heumiller to appoint Tim Brookes to the remainder of Shelburg's term which is set to expire in June 2020.

HEARING OF THOSE PRESENT:

Jackie Cleveland thanked the council for their help during the flood.

Motion by Heumiller, 2nd by Painter to Adjourn at 8:34 pm. All approved.

Attest: _____

Sara Smith
Finance Officer

Published once at the approximate cost of _____

Paul Klaudt
Mayor