

SD Community Foundation Softball Grant - \$5100.00

Total Amount of Grant	\$5,100.00
Site One Lanscape Supply	\$267.09
Milborn Seeds	\$168.75
Tysdal Snow Removal	\$867.35
Total Cost	\$1,303.19
Total	\$1,303.19
Amount left to spend	\$3,796.81

Ordinance #006-2021
2022 Appropriations Ordinance

Part One: Be it ordained by the City of Montrose that the following sums are appropriated to meet the obligations of the municipality.

Expenditures:	General Fund
410 General Government	
411 Council	\$ 14,615.00
411.5 Contingency	\$ 22,195.00
413 Elections	\$ 625.00
414 Finance Office	\$ 19,950.00
419 Government Bldgs.	\$ 27,000.00
Total General Government	\$ 84,385.00
 420 Public Safety	
421 Police	\$ 17,000.00
422 Fire	\$ 12,100.00
423 Planning & Zoning	\$ 100.00
Total Public Safety	\$ 29,200.00
 430 Public Works	
431 Highway and Streets	\$ 175,110.00
432 Sanitation	\$ 41,500.00
Total Public Works	\$ 216,610.00
 450 Culture-Recreation	
451.1 Swimming Pool	\$ 43,130.00
451.2 Campground	\$ 15,600.00
451.5 Parks & Recreation	\$ 9,050.00
Total Culture-Recreation	\$ 67,780.00
 490 Miscellaneous	
493 Office Bar	\$ 6,000.00
Total 2022 Expenditures	\$ 403,975.00

Revenues:

Park Two: The following designates the fund or funds that money derived from the following sources is applied to.

Revenue	General Fund
310 Taxes	\$ 223,685.00
320 Licenses & Permits	\$ 1,230.00

330 Intergovernmental Revenue	\$ 23,930.00
340 Charges for Goods & Services	\$ 108,580.00
360 Miscellaneous Revenue	\$ 45,650.00
380 Operating Revenue	\$ 400.00
390 Other Sources	\$ 500.00
Total Means of Finance	<u>\$ 403,975.00</u>

PROPRIETARY FUNDS	Water Fund	Sewer Fund	Daycare
Estimated Beginning Retained Earnings	\$ 35,685.00	\$ 113,324.00	13,944.00
Estimated Revenue	\$ 113,900.00	\$ 91,450.00	\$ 131,700.00
Total Available	\$ 149,585.00	\$ 204,774.00	\$ 145,644.00
Less Appropriations	\$ (109,955.00)	\$ (79,975.00)	\$ (143,018.00)
Estimated Surplus	<u>\$ 39,630.00</u>	<u>\$ 124,799.00</u>	<u>\$ 2,626.00</u>

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor: General Fund: \$129,373.00

City of Montrose

Justin Hagemann, Mayor
Melody Gross, Finance Officer

Attest: _____

First Reading: September 14, 2021
Second Reading: October 12, 2021
Adopted: October 12, 2021
Published: October 22, 2021
Effective Date: January 1, 2021

Revenue

City of Montrose 2022 Budget Worksheet

	2020 Actual		2021 Budget		2021 YTD		2022 Budget		Notes
					6/21				
FUND 101 General Fund									
R 101-31110 Property Tax - Current Year	\$118,331.65	\$126,348.00	\$69,908.98	\$127,865.00				still need to calc growth	
R 101-31120 Property Tax - Prior Years	\$2,283.56	\$1,600.00	\$1,490.68	\$2,250.00					
R 101-31300 Sales Tax	\$89,328.98	\$80,000.00	\$46,354.27	\$92,700.00					
R 101-31500 AMUSEMENT TAXES	\$72.00	\$0.00	\$0.00	\$70.00					
R 101-31900 Property Tax - Penalty & Int.	\$800.69	\$350.00	\$420.18	\$800.00					
R 101-32120 Pet License	\$605.00	\$500.00	\$410.00	\$500.00					
R 101-32121 Golf Cart Registration	\$30.00	\$0.00	\$10.00	\$30.00					
R 101-32130 Liquor License	\$300.00	\$300.00	\$0.00	\$300.00					
R 101-32140 Building Permit	\$412.00	\$400.00	\$210.00	\$400.00					
R 101-32141 Rezone Request	\$0.00	\$0.00	\$75.00	\$0.00					
R 101-33101 Fed FEMA Grant-CFDA 97.C	\$56,821.03	\$0.00	\$0.00	\$0.00					
R 101-33102 Fed CRF Grant CFDA 21.01:	\$17,911.26	\$0.00	\$34,266.57	\$0.00					
R 101-33113 Transfer In	\$3,000.00	\$0.00	\$3,000.00	\$0.00					
R 101-33502 Prorate License Fee	\$1,385.69	\$1,100.00	\$595.00	\$1,300.00					
R 101-33503 Liquor Tax Reversion	\$3,267.06	\$3,000.00	\$1,758.84	\$3,250.00					
R 101-33504 Motor Vehicle License	\$7,646.88	\$7,000.00	\$3,679.81	\$7,600.00					
R 101-33508 Highway & Bridge	\$7,915.48	\$11,000.00	\$7,259.25	\$8,000.00					
R 101-33510 Bank Franchise Tax	\$625.34	\$600.00	\$736.11	\$730.00					
R 101-33801 County Road Tax (25%)	\$454.53	\$450.00	\$227.27	\$450.00					
R 101-33803 County Wheel Tax	\$2,805.83	\$2,600.00	\$1,284.97	\$2,600.00					
R 101-34410 Sanitation Collection	\$39,347.54	\$40,000.00	\$19,069.94	\$40,000.00					
R 101-34413 Rubble Site	\$1,887.80	\$1,800.00	\$779.42	\$1,800.00					
R 101-34490 Sales Tax - Sanitation (6.5%)	\$0.00	\$0.00	\$0.00	\$0.00					
R 101-34530 Mosquito Grant	\$992.00	\$1,100.00	\$0.00	\$0.00					
R 101-34610 Correne Gordon B-Ball Cour	\$0.00	\$0.00	\$0.00	\$0.00					
R 101-34620 Swimming Pool Fees	\$11,947.99	\$8,000.00	\$9,066.58	\$12,000.00					
R 101-34629 Sales Tax - Swimming (6.5%)	\$830.65	\$0.00	\$630.42	\$780.00					

City of Montrose 2022 Budget Worksheet

R 101-34660	Camping Fees	\$25,392.00	\$13,000.00	\$32,679.06	\$50,000.00
R 101-34669	Sales Tax - Camping (8%)	\$2,208.00	\$0.00	\$1,578.84	\$4,000.00
R 101-36100	Interest Earned	\$12,385.78	\$8,000.00	\$3,147.09	\$8,000.00
R 101-36101	Dividends Earnrd	\$0.00	\$0.00	\$0.00	\$0.00
R 101-36210	Rent - Bar	\$5,950.00	\$7,200.00	\$3,650.00	\$7,800.00
R 101-36220	Rent - Water Tower	\$2,400.00	\$2,400.00	\$1,200.00	\$2,400.00
R 101-36240	Rent - Suite B	\$1,000.00	\$1,200.00	\$700.00	\$1,200.00
R 101-36250	Rent - Suite C	\$0.00	\$200.00	\$100.00	\$200.00
R 101-36301	Street Maintenance Assessr	\$26,196.00	\$28,000.00	\$24,931.00	\$26,000.00
R 101-36302	Street Maintenance Int&Pen:	\$54.35	\$0.00	\$45.11	\$50.00
R 101-36700	Donations - Swimming Pool	\$0.00	\$0.00	\$0.00	\$0.00
R 101-38140	Penalties	\$1,017.14	\$0.00	\$364.11	\$400.00
R 101-39100	Other Income	\$3,773.91	\$550.00	\$2,235.00	\$500.00
R 101-39110	OPERATING TRANSFERS I	\$0.00	\$0.00	\$0.00	\$0.00
R 101-39301	State Flood Grant	\$7,576.14	\$0.00	\$0.00	\$0.00
Total		\$456,956.28	\$346,698.00	\$271,863.50	\$403,975.00

FUND 602 WATER FUND

R 602-36100	Interest Earned	\$661.04	\$650.00	\$99.37	\$200.00
R 602-38100	Water Sales	\$104,409.40	\$100,000.00	\$51,874.82	\$104,000.00
R 602-38121	WaterTowerSurcharge	\$8,161.32	\$8,000.00	\$4,012.79	\$8,050.00
R 602-38140	Penalties	\$1,453.05	\$1,000.00	\$686.47	\$1,350.00
R 602-38150	Hookup Fee	\$288.88	\$300.00	\$100.00	\$300.00
R 602-38190	Deposit - Water	\$260.00	\$0.00	\$0.00	\$0.00
R 602-39302	CDBG Grant Disbursement	\$178,763.57	\$0.00	\$6,565.43	\$0.00
R 602-39400	Water Tower Loan Disburser	\$166,113.00	\$0.00	\$3,899.00	\$0.00
		\$460,110.26	\$109,950.00	\$67,237.88	\$113,900.00

FUND 604 SEWER FUND

R 604-33101	Fed FEMA Grant-CFDA 97.C	\$7,111.13	\$0.00	\$0.00	\$0.00
R 604-36100	Interest Earned	\$1,400.55	\$1,400.00	\$218.73	\$450.00

City of Montrose 2022 Budget Worksheet

R 604-38140 Penalties	\$875.00	\$1,000.00	\$365.83	\$800.00
R 604-38310 Sewer Charges	\$52,970.29	\$41,000.00	\$19,962.62	\$40,000.00
R 604-38320 Surcharge 1 - Sewer	\$23,359.39	\$38,000.00	\$17,748.29	\$35,500.00
R 604-38321 Surcharge 2 - Sewer	\$0.00	\$0.00	\$7,331.68	\$14,700.00
R 604-38390 Deposit - Sewer	\$140.00	\$100.00	\$0.00	\$0.00
R 604-39300 DENR Grant	\$0.00	\$0.00	\$0.00	\$0.00
R 604-39301 State Flood Grant	\$948.15	\$0.00	\$0.00	\$0.00
R 604-39401 Sewer Loan Disbursement 2	\$0.00	\$0.00	\$69,034.00	\$0.00
	\$86,804.51	\$81,500.00	\$114,661.15	\$91,450.00

FUND 618 DAYCARE ENTERPRISE FUND

R 618-33100 Federal Grant - Food	\$14,787.90	\$14,000.00	\$6,869.93	\$13,500.00
R 618-36710 Donations - Daycare	\$10.00	\$300.00		\$0.00
R 618-36720 Fundraiser	\$4,127.00	\$1,000.00	\$2,092.00	\$4,000.00
R 618-38900 Daycare Fees	\$115,774.80	\$115,000.00	\$56,032.66	\$112,000.00
R 618-38910 Prechool Fees	\$2,717.35	\$3,300.00	\$1,124.90	\$2,200.00
R 618-38920 Summer Kare Fees	\$16,544.60	\$20,000.00	\$0.00	
	\$153,961.65	\$153,600.00	\$66,119.49	\$131,700.00

Ask about these

Grand Total	\$1,157,832.70	\$691,748.00	\$519,882.02	\$741,025.00
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Expenditures

	2020 Actuals	2021 Budget	2021 YTD 6/1/21	2022 Budget	Notes
FUND 101 General Fund					
Gener: E 101-00000-51100 TRANSFER OUT					
Council	\$3,000.00	\$4,635.00		\$0.00	
E 101-41100-41100 Wages	\$5,725.00	\$6,000.00	1,450.00	\$6,000.00	
E 101-41100-41200 Social Security	\$354.94	\$400.00	89.92	\$375.00	
E 101-41100-41210 Medicare	\$83.03	\$80.00	21.00	\$90.00	
E 101-41100-41300 Retirement	\$9.03	\$0.00	6.00	\$0.00	removed put in water, sewer, public works
E 101-41100-41400 Workmans Comp	\$318.26	\$250.00	\$0.00	\$250.00	
E 101-41100-41600 SD Unemployment Tax	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41100-42100 Insurance	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41100-42200 Services	\$13,055.40	\$5,000.00	\$310.00	\$5,000.00	attorney fees
E 101-41100-42220 Dues & Memberships	\$15.00	\$0.00	\$0.00	\$0.00	
E 101-41100-42300 Publishing	\$3,032.94	\$2,500.00	\$1,078.33	\$2,500.00	
E 101-41100-42600 Supplies & Materials	\$17.99	\$100.00	\$119.25	\$100.00	
E 101-41100-42700 Travel	\$0.00	\$300.00	\$0.00	\$300.00	
E 101-41100-42900 Other Expenses	\$0.00	\$4,000.00	\$0.00	\$0.00	
Totals	\$22,611.59	\$18,630.00	\$3,074.50	\$14,615.00	
Elections					
E 101-41300-41100 Wages	\$0.00	\$300.00	\$0.00	\$300.00	
E 101-41300-41200 Social Security	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41300-41210 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41300-42300 Publishing	\$19.47	\$200.00	\$0.00	\$200.00	
E 101-41300-42600 Supplies & Materials	\$0.00	\$125.00	\$0.00	\$125.00	
E 101-41300-42900 Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
Totals	\$19.47	\$625.00	\$0.00	\$625.00	
Financial Administration					
E 101-41400-41100 Wages	\$13,066.20	\$16,872.00	\$9,837.27	\$15,000.00	
E 101-41400-41200 Social Security	\$810.10	\$1,000.00	\$609.94	\$930.00	
E 101-41400-41210 Medicare	\$189.49	\$235.00	\$142.66	\$220.00	
E 101-41400-41300 Retirement	\$783.98	\$1,000.00	\$382.54	\$0.00	
E 101-41400-41600 SD Unemployment Tax	\$54.77	\$50.00	\$14.93	\$50.00	
E 101-41400-42100 Insurance	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41400-42200 Services	\$0.00	\$300.00	\$478.75	\$300.00	attorney fees
E 101-41400-42220 Dues & Memberships	\$774.51	\$700.00	\$30.17	\$500.00	
E 101-41400-42600 Supplies & Materials	\$326.90	\$200.00	\$147.48	\$200.00	
E 101-41400-42700 Travel	\$0.00	\$500.00	\$0.00	\$500.00	
E 101-41400-42900 Other Expenses	\$0.00	\$500.00	\$0.00	\$250.00	
E 101-41400-43410 Software	\$1,590.00	\$2,000.00	\$408.47	\$2,000.00	
Totals	\$17,595.95	\$23,357.00	\$12,052.21	\$19,950.00	
City Office					
E 101-41900-42100 Insurance	\$10,926.69	\$12,000.00	\$0.00	\$12,000.00	

E 101-41900-42200 Services	\$0.00	\$0.00	\$50.00	\$0.00
E 101-41900-42220 Dues & Memberships	\$1,021.00	\$1,000.00	\$0.00	\$1,000.00
E 101-41900-42400 Rental	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41900-42500 Repairs & Maintenance	\$1,502.64	\$4,000.00	\$662.18	\$4,000.00
E 101-41900-42600 Supplies & Materials	\$932.93	\$3,000.00	\$209.10	\$3,000.00
E 101-41900-42800 Utilities	\$5,121.77	\$7,000.00	\$2,958.00	\$6,500.00
E 101-41900-42900 Other Expenses	\$0.00	\$500.00	\$0.00	\$500.00
Totals	\$19,505.03	\$27,500.00	\$3,879.28	\$27,000.00

Police				
E 101-42100-42200 Services	\$16,900.08	\$12,000.00	8,450.04	\$17,000.00

Fire

E 101-42200-41400 Workmans Comp	\$678.49	\$1,000.00	\$34.00	\$1,000.00
E 101-42200-42500 Repairs & Maintenance	\$8,580.00	\$8,600.00	\$8,642.00	\$8,600.00
E 101-42200-42600 Supplies & Materials	\$364.22	\$2,000.00	\$0.00	\$2,000.00
E 101-42200-42800 Utilities	\$22.22	\$500.00	\$10.11	\$500.00
Totals	\$9,644.93	\$12,100.00	\$8,686.11	\$12,100.00

Planning & Zoning

E 101-42300-42300 Publishing	\$146.71	\$50.00	\$19.03	\$50.00
E 101-42300-42600 Supplies & Materials	\$0.00	\$50.00	\$0.00	\$50.00
E 101-42300-42900 Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$146.71	\$100.00	\$19.03	\$100.00

Public Works

E 101-43100-41100 Wages	\$20,899.83	\$25,520.00	\$8,433.77	\$25,000.00
E 101-43100-41200 Social Security	\$1,291.82	\$1,300.00	\$522.81	\$1,550.00
E 101-43100-41210 Medicare	\$302.15	\$350.00	\$122.28	\$360.00
E 101-43100-41300 Retirement	\$1,250.23	\$1,300.00	\$509.03	\$1,100.00
E 101-43100-41400 Workmans Comp	\$1,466.67	\$2,000.00	\$0.00	\$2,000.00
E 101-43100-41600 SD Unemployment Tax	\$120.53	\$100.00	\$23.18	\$100.00
E 101-43100-42100 Insurance	\$913.55	\$1,000.00	\$0.00	\$1,000.00
E 101-43100-42200 Services	\$0.00	\$1,000.00	\$0.00	\$0.00
E 101-43100-42220 Dues & Memberships	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-42300 Publishing	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-42400 Rental	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-42500 Repairs & Maintenance	\$34,817.54	\$87,000.00	\$2,260.19	\$90,000.00
E 101-43100-42600 Supplies & Materials	\$9,213.36	\$18,000.00	\$11,662.95	\$18,000.00
E 101-43100-42700 Travel	\$0.00	\$500.00	\$0.00	\$500.00
E 101-43100-42800 Utilities	\$15,139.36	\$15,000.00	\$7,405.13	\$15,000.00
E 101-43100-42900 Other Expenses	\$600.00	\$100.00	\$600.00	\$500.00
E 101-43100-43100 Land	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-43200 Buildings	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-43300 Improvements Other Bldgs	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-43400 Machinery & Equipment	\$70,000.00	\$20,000.00	\$0.00	\$20,000.00

E 101-43100-51100 TRANSFER OUT	\$0.00	\$3,000.00	\$3,000.00	\$0.00
Totals	\$156,015.04	\$176,170.00	\$34,539.34	\$175,110.00
Sanitation				
E 101-43200-42200 Services	\$36,592.00	\$40,000.00	\$18,927.00	\$40,000.00
E 101-43200-42500 Repairs & Maintenance	\$0.00	\$0.00	\$1,800.00	\$1,500.00
E 101-43200-42600 Supplies & Materials	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$36,592.00	\$40,000.00	\$20,727.00	\$41,500.00
Health & Welfare				
E 101-44100-42600 Supplies & Materials	\$903.00	\$1,000.00	\$0.00	\$0.00
E 101-44100-42690 COVID expenses	\$38,521.11	\$0.00	\$312.69	\$0.00
E 101-44100-42900 Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00
E 101-44100-43400 Machinery & Equipment	\$89.00	\$100.00	\$0.00	\$0.00
Totals	\$39,513.11	\$1,100.00	\$312.69	\$0.00
Swimming Pool				
E 101-45110-41100 Wages	\$16,368.83	\$20,000.00	\$5,087.75	\$20,000.00
E 101-45110-41200 Social Security	\$1,014.88	\$1,300.00	\$315.45	\$1,240.00
E 101-45110-41210 Medicare	\$237.36	\$300.00	\$73.77	\$290.00
E 101-45110-41300 Retirement	\$57.98	\$0.00	\$67.22	\$100.00
E 101-45110-41400 Workmans Comp	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45110-41600 SD Unemployment Tax	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45110-42100 Insurance	\$25.46	\$0.00	\$0.00	\$0.00
E 101-45110-42200 Services	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45110-42220 Dues & Memberships	\$905.78	\$360.00	\$0.00	\$1,000.00
E 101-45110-42300 Publishing	\$0.00	\$30.00	\$0.00	\$0.00
E 101-45110-42500 Repairs & Maintenance	\$7,571.83	\$5,000.00	\$2,709.71	\$5,000.00
E 101-45110-42600 Supplies & Materials	\$8,941.05	\$5,000.00	\$5,186.09	\$7,000.00
E 101-45110-42620 Supplies - Concessions	\$2,445.03	\$1,500.00	\$565.62	\$2,500.00
E 101-45110-42800 Utilities	\$5,152.21	\$4,000.00	\$826.27	\$6,000.00
E 101-45110-42900 Other Expenses	\$0.00	\$0.00	\$200.00	\$0.00
E 101-45110-43100 Land	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45110-43200 Buildings	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45110-43300 Improvements Other Bldgs	\$0.00	\$0.00	\$307.19	\$0.00
E 101-45110-43400 Machinery & Equipment	\$0.00	\$1,200.00	\$6,340.75	\$0.00
Totals	\$42,720.41	\$38,690.00	\$21,679.82	\$43,130.00
Campground				
E 101-45120-42100 Insurance	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45120-42200 Services	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45120-42220 Dues & Memberships	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45120-42300 Publishing	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45120-42500 Repairs & Maintenance	\$15,715.60	\$5,000.00	\$15,679.64	\$5,000.00
E 101-45120-42600 Supplies & Materials	\$7,609.08	\$3,000.00	\$9,200.68	\$5,000.00
E 101-45120-42800 Utilities	\$3,694.00	\$2,800.00	\$3,442.23	\$5,600.00
E 101-45120-42900 Other Expenses	\$0.00	\$0.00	\$6.88	\$0.00

E 101-45120-43300 Improvements Other Bldgs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45120-43400 Machinery & Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$27,018.68	\$10,800.00	\$28,329.43	\$15,600.00			

Parks & Recreation

E 101-45150-41100 Wages	\$966.57	\$0.00	\$1,120.37	\$2,240.00			
E 101-45150-41200 Social Security	\$59.93	\$0.00	\$69.48	\$140.00			
E 101-45150-41210 Medicare	\$14.01	\$0.00	\$16.26	\$35.00			
E 101-45150-41300 Retirement	\$57.98	\$0.00	\$67.22	\$135.00			
E 101-45150-42500 Repairs & Maintenance	\$839.50	\$2,000.00	\$4,313.27	\$0.00			
E 101-45150-42600 Supplies & Materials	\$2,425.98	\$6,000.00	\$3,734.15	\$6,000.00			
E 101-45150-42800 Utilities	\$1,780.22	\$500.00	\$220.39	\$500.00			
E 101-45150-43400 Machinery & Equipment	\$0.00	\$0.00	\$47,756.40	\$0.00			
Totals	\$6,144.19	\$8,500.00	\$57,297.54	\$9,050.00			

Liquor

E 101-49300-42501 Repair Bar	\$10,512.23	\$5,000.00	\$0.00	\$5,000.00			
E 101-49300-42601 Supplies Bar	\$1,536.94	\$1,000.00	\$120.40	\$1,000.00			
Totals	\$12,049.17	\$6,000.00	\$120.40	\$6,000.00			

FUND 602 WATER FUND

E 602-00000-41100 Wages	\$22,154.42	\$20,000.00	\$11,730.40	\$25,000.00			
E 602-00000-41200 Social Security	\$1,254.75	\$1,500.00	\$727.31	\$1,550.00			
E 602-00000-41210 Medicare	\$293.45	\$400.00	\$170.10	\$385.00			
E 602-00000-41300 Retirement	\$1,214.22	\$1,300.00	\$548.05	\$1,500.00			
E 602-00000-41400 Workmans Comp	\$0.00	\$0.00	\$0.00	\$0.00			
E 602-00000-41600 SD Unemployment Tax	\$0.00	\$50.00	\$0.00	\$0.00			
E 602-00000-42100 Insurance	\$42.95	\$50.00	\$0.00	\$50.00			
E 602-00000-42200 Services	\$34,181.35	\$2,000.00	\$3,210.84	\$6,500.00			
E 602-00000-42220 Dues & Memberships	\$620.00	\$700.00	\$391.00	\$700.00			
E 602-00000-42230 Training Expenses	\$0.00	\$300.00	\$0.00	\$0.00			
E 602-00000-42300 Publishing	\$388.98	\$200.00	\$11.58	\$200.00			
E 602-00000-42400 Rental	\$0.00	\$0.00	\$0.00	\$0.00			
E 602-00000-42500 Repairs & Maintenance	\$3,753.50	\$4,000.00	\$0.00	\$4,000.00			
E 602-00000-42600 Supplies & Materials	\$1,193.47	\$1,200.00	\$11,017.06	\$1,200.00			
E 602-00000-42700 Travel	\$287.76	\$200.00	\$0.00	\$200.00			
E 602-00000-42800 Utilities	\$3,701.21	\$6,000.00	\$2,425.62	\$6,000.00			
E 602-00000-42810 Water Purchases	\$45,265.40	\$37,000.00	\$20,713.15	\$45,000.00			
E 602-00000-42900 Other Expenses	\$0.00	\$1,000.00	\$20.00	\$1,000.00			
E 602-00000-43100 Land	\$0.00	\$0.00	\$0.00	\$0.00			
E 602-00000-43200 Buildings	\$0.00	\$0.00	\$0.00	\$0.00			
E 602-00000-43300 Improvements Other Bldgs	\$330,890.45	\$0.00	\$0.00	\$0.00			
E 602-00000-43400 Machinery & Equipment	\$2,678.00	\$0.00	\$0.00	\$0.00			
E 602-00000-43410 Software	\$8,580.00	\$7,500.00	\$1,190.00	\$2,000.00			
E 602-00000-44100 Principal	\$7,392.91	\$8,000.00	\$1,883.01	\$7,600.00			
E 602-00000-44200 Interest	\$7,253.21	\$8,000.00	\$1,778.52	\$7,090.00			

FUND 604 SEWER FUND

Totals **\$471,146.03** **\$99,400.00** **\$55,816.64** **\$109,955.00**

E 604-00000-41100 Wages	\$20,237.67	\$20,000.00	\$11,730.40	\$25,000.00
E 604-00000-41200 Social Security	\$1,254.75	\$1,300.00	\$727.31	\$1,550.00
E 604-00000-41210 Medicare	\$293.45	\$300.00	\$170.10	\$355.00
E 604-00000-41300 Retirement	\$1,214.22	\$1,300.00	\$548.05	\$1,500.00
E 604-00000-41400 Workmans Comp	\$0.00	\$50.00	\$0.00	\$50.00
E 604-00000-41600 SD Unemployment Tax	\$0.00	\$0.00	\$0.00	\$0.00
E 604-00000-42100 Insurance	\$115.63	\$130.00	\$0.00	\$130.00
E 604-00000-42200 Services	\$22,892.85	\$5,000.00	\$111,234.36	\$5,000.00
E 604-00000-42220 Dues & Memberships	\$62.00	\$1,000.00	\$62.00	\$1,000.00
E 604-00000-42300 Publishing	\$467.67	\$300.00	\$0.00	\$300.00
E 604-00000-42400 Rental	\$7,435.46	\$3,000.00	\$0.00	\$3,000.00
E 604-00000-42500 Repairs & Maintenance	\$623.25	\$8,000.00	\$0.00	\$5,000.00
E 604-00000-42600 Supplies & Materials	\$577.42	\$4,000.00	\$7.75	\$4,000.00
E 604-00000-42700 Travel	\$69.77	\$100.00	\$0.00	\$100.00
E 604-00000-42800 Utilities	\$708.77	\$650.00	\$629.80	\$1,200.00
E 604-00000-42900 Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00
E 604-00000-43100 Land	\$0.00	\$0.00	\$100.00	\$0.00
E 604-00000-43200 Buildings	\$0.00	\$0.00	\$0.00	\$0.00
E 604-00000-43300 Improvements Other Bldgs	\$0.00	\$0.00	\$0.00	\$0.00
E 604-00000-43400 Machinery & Equipment	\$0.00	\$0.00	\$0.00	\$0.00
E 604-00000-43410 Software	\$0.00	\$1,000.00	\$0.00	\$500.00
E 604-00000-44100 Principal	\$15,974.26	\$15,500.00	\$4,075.01	\$16,910.00
E 604-00000-44200 Interest	\$16,191.78	\$17,300.00	\$3,996.50	\$15,270.00
E 604-00000-51100 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$88,118.95	\$78,930.00	\$133,281.28	\$79,975.00

FUND 618 DAYCARE ENTERPRISE FUND

E 618-46600-41100 Wages	\$105,043.87	\$114,700.00	\$52,636.93	\$108,500.00
E 618-46600-41200 Social Security	\$6,512.80	\$6,900.00	\$3,263.49	\$6,727.00
E 618-46600-41210 Medicare	\$1,523.21	\$1,400.00	\$763.21	\$1,541.00
E 618-46600-41300 Retirement	\$4,719.18	\$4,400.00	\$2,105.80	\$4,300.00
E 618-46600-41400 Workmans Comp	\$1,294.49	\$1,100.00	\$0.00	\$0.00
E 618-46600-41600 SD Unemployment Tax	\$239.20	\$500.00	\$61.61	\$250.00
E 618-46600-42100 Insurance	\$470.06	\$500.00	\$0.00	\$500.00
E 618-46600-42220 Dues & Memberships	\$316.86	\$200.00	\$55.92	\$200.00
E 618-46600-42230 Training Expenses	\$772.00	\$800.00	\$120.00	\$800.00
E 618-46600-42300 Publishing	\$205.20	\$100.00	\$75.00	\$200.00
E 618-46600-42500 Repairs & Maintenance	\$597.00	\$4,000.00	\$10.41	\$2,000.00
E 618-46600-42600 Supplies & Materials	\$979.42	\$2,500.00	\$3,019.48	\$2,500.00
E 618-46600-42610 Food	\$6,432.41	\$8,000.00	\$2,277.38	\$7,000.00
E 618-46600-42615 Summer Kare Food	\$321.13	\$1,000.00	\$0.00	\$1,000.00
E 618-46600-42630 Supplies - Summer Kare	\$139.54	\$500.00	\$0.00	\$500.00

E 618-46600-42640 Supplies - Preschool	\$328.01	\$1,000.00	\$19.52	\$1,000.00
E 618-46600-42800 Utilities	\$3,859.76	\$4,500.00	\$2,108.59	\$4,500.00
E 618-46600-42900 Other Expenses	\$2,243.00	\$1,500.00	\$0.00	\$1,500.00
Totals	\$135,997.14	\$153,600.00	\$66,507.34	\$143,018.00

**CORONAVIRUS LOCAL FISCAL RECOVERY FUND:
NONENTITLEMENT UNIT OF LOCAL GOVERNMENT CHECKLIST FOR REQUESTING INITIAL PAYMENT**

U.S. DEPARTMENT OF THE TREASURY

The American Rescue Plan Act of 2021 (ARPA) appropriates \$19.53 billion to States for distribution to tens of thousands of nonentitlement units of local government (NEUs), which are local governments typically serving a population under 50,000. The ARPA directs the Department of the Treasury (Treasury) to make payments to each State for distribution to NEUs within the State. Treasury has published additional guidance around the distribution process to NEUs.

Once payment from Treasury has been received, states will have 30 days to disburse payments to NEUs unless an extension is requested. States will issue further instructions on how NEUs can request their first distribution from the state. As this allocation and distribution process moves forward, NEUs with questions about the payment process should consult their state government.

Preparing to Request Funding

There are a few steps you can take now to prepare to request funding from your state, including:

- ✓ Obtain or confirm your local government's valid DUNS number
- ✓ Gather your local government's payment information:
 - Local government name, Entity's Taxpayer Identification Number, DUNS number, and address
 - Authorized representative name, title, and email
 - Contact person name, title, phone, and email
 - Financial institution information (e.g., routing and account number, financial institution name and contact information)
- ✓ Confirm your local government's top-line budget total (defined as your local government's total annual operating budget, including the general fund and other funds, in effect as of January 27, 2020)
- ✓ Review award terms and conditions agreement (as provided by Treasury to be signed)
- ✓ Review assurances of compliance with Title VI of the Civil Rights Act of 1964 (as provided by Treasury to be signed)

Requesting Funding

Please follow your state's instructions on how to request funding through the state. Please have the above information ready. An authorized representative should also be ready to sign documents, including:

- ✓ Award terms and conditions agreement
- ✓ Assurances of compliance with Title VI of the Civil Rights Act of 1964

After Requesting Funding

After submitting your request for funding to your state, please retain the documents and information above for your first report. Additional reporting instructions should be forthcoming. If your local government is not registered in SAM.gov, please do so as soon as possible after receiving the award.

You will be asked for the following information in your first report to Treasury, among others:

- ✓ NEU Recipient Number (a unique identification code for each NEU assigned by the state to the NEU as part of the request for funding)
- ✓ Copy of signed award terms and conditions agreement
- ✓ Copy of signed assurances of compliance with Title VI of the Civil Rights Act of 1964
- ✓ Copy of actual budget documents validating the top-line budget total provided to the state as part of the request for funding

Greetings,

If your City adopted the temporary medical cannabis facilities ordinance earlier this year, you may recall that the ordinance would only prohibit the zoning or licensing of medical cannabis facilities until the State promulgated rules. To date the Department of Health has drafted proposed rules (https://medcannabis.sd.gov/docs/4490-medicalcannabis-drafrules_06-23-21.pdf). It is my understanding that there will be a public hearing on the proposed rules on or about September 13, 2021. The rules could be adopted shortly thereafter and become effective sometime after October 4, 2021.

This leaves little time for cities to adopt more comprehensive zoning and licensing ordinances related to cannabis. SDML is providing two ordinances related to cannabis establishments for communities with zoning. Both of these ordinances will continue to act as a stop gap to cannabis establishments until your City can do the necessary due diligence in discussing and adopting the appropriate policy for your City. Both ordinances were based upon drafts of similar regulations in Spearfish and Watertown. Basically, the ordinances would restrict the development of cannabis cultivation, cannabis manufacturing and cannabis testing establishments. Your City will have to decide how many cannabis dispensaries to allow. You are required to have at least one.

The Licensing Ordinance is pretty straightforward. You will need to:

1. Determine the number of cannabis dispensary establishments
2. Determine a fee (we suggest \$5,000 – same as the State)
3. Determine the hours of operation
4. Reference the appropriate zoning ordinance

The Licensing Ordinance does not need to go to the Planning Commission. It can be adopted by the City Council/Town Board as a normal ordinance. Two readings and Publication of Ordinance. In effect 20 days after the publication of ordinance.

The Zoning Ordinance is going to take a little more work. You will need to :

1. Review the attached documents entitled “City issues to address in developing Cannabis Zoning” and “City Example Restrictive Cannabis Zoning Ordinance”
2. You will need to determine the number of cannabis dispensaries the City wants (at least one). The Zoning District to place the cannabis dispensary. The setback/separation distances for specific uses (schools, churches, residences, public parks, libraries, daycare facilities, etc.) from cannabis dispensaries and the hours of operation. These are highlighted yellow.
3. You will need to locate the Ordinance number and year adopted of your current zoning regulations and the appropriate sections in your ordinance that correspond with the attached sample ordinance. These are highlighted green.
4. You will also need to develop the public hearing notice and publish the notice prior to a joint hearing of the planning commission and City Council/Town Board (see attached “City Notices and Process Cannabis Zoning”).

If you are interested in these regulations, it is crucial that the City follows the suggested zoning timeline below. If the City has not adopted some form of cannabis zoning/licensing regulations by the time the State's promulgated rules go into effect, your City will not be able to prohibit cultivation, manufacturing, or testing facilities or the number and location of dispensaries. We suggest the following timeline:

July 28, 2021 – SDML provides templates

July 28, 2021 – August 17, 2021 – City Develops Ordinance

By August 21, 2021 – Public Hearing Notice is published

August 31, 2021 – Joint Public Hearing of Planning Commission and City Council/Town Board and 1st Reading

September 7, 2021 – 2nd reading

September 14, 2021 – Publish Ordinances

October 4, 2021 – Ordinances in effect

We suggest following the 1st reading, 2nd reading and publication dates for the licensing ordinance as well (Remember, no planning commission needed for licensing ordinance).

We strongly recommend you share this information with your City Attorney and Zoning Official.

These materials are for general information purposes only and should not be construed as providing legal advice or opinions for a specific situation. The reader is encouraged to contact the attorney of their choice for any specific legal discussion and legal advice.

Sincerely,

Yvonne Taylor
Executive Director