

**MONTROSE CITY COUNCIL MEETING**  
**UN-APPROVED MINUTES –September 13<sup>th</sup> 2022**

On **September 13<sup>TH</sup>, 2022**, the Montrose City Council Meeting took place at the Community Center. Mayor Hagemann called the meeting to order at 6:01pm. *The Pledge of Allegiance* was recited. **Roll Call:** Council members: Painter, Hanisch, and Binder. Council Vogel arrived at 6:15pm. City residents present. Quorum present. Rules of Decorum stated by Hagemann.

Action 22-049

Moved by council Hanisch, seconded by council Binder for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 22-050

Moved by council Hanisch, seconded by council Painter for approval of the August 9<sup>th</sup> meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

**SPECIAL TOPICS:**

Action 22-051

Moved by council Binder, seconded by council Painter to defer conversation regarding the Montrose Music Festival from resident Fockler. **Roll Call:** All favored no opposition. Motion carried.

Action 22-052

Moved by council Hanisch, seconded by council Binder for the approval of My Place Café to have a Malt Beverage and SD Farm Wine license. **Roll Call:** All favored no opposition. Motion carried.

Resident Struck asked for updates regarding the Baseball Field crows-nest, plumbing issues, and black dirt mounds. Cleanup of both the Baseball and Softball fields is being talked about and the council is going to be discussing future plans with insurance funds from the wind storms in 2022 in the coming winter months. Work will start in the spring of 2023 after plans are set for the Parks and Rec departments. The city is behind in this department due to no maintenance personnel hired yet, however plans in are in the works. Resident Struck will blow out the sprinkler lines on Baseball field this fall.

Addy Disposal has requested a rate increase of \$1.19 in residential rates per individual household due to rising fuel costs the company is experiencing. Current garbage fee: \$22.00 a month. New fee: \$23.19 a month. **Increase expected to take effect starting Oct. 1<sup>st</sup>, 2022.**

Action 22-053

Moved by council Hanisch, seconded by council Binder for approval of Resolution 2022-002 Rates, Fees and Fines changes applied to garbage rate from \$22 to \$23.19 per resident. **Roll Call:** All (9) favored (0) opposition. Motion carried.

Action: 22-054

Moved by council Hanisch, seconded by council Vogel for approval of Resolution 2022-003 Montrose Levy Front Foot Assessment for Annual Maintenance of Street surfaces. **Roll Call:** All favored no opposition. Motion carried.

**OLD BUSINESS:**

Main Street Sign Design Quote is \$720 to fix this sign per council Binder. Binder will work on getting a digital sign quote and the council will potentially update this Main Street Sign.

Montrose School District is repaving their parking lot that includes a city alleyway that is located in a city right-of-way. Mayor Hagemann will follow-up with Superintendent Johnson regarding a liability statement. Mayor Hagemann also updated FEMA on the improvements made for water drainage purposes.

Updated 2019 Water/Sewer Maps from DGR Engineering is located at city hall. These maps became available during the Sewer Infrastructure upgrade project the city has been doing through 2023.

Pot Hole repairs in town update: Supreme Seal Bid: \$31,045.07 and Twedt Construction Bid: Hagemann working on this as Twedt is very busy. The council would like to get this done this fall.

Mayor Hagemann will reach out to the county regarding ditch maintenance/zoning.

STORM Damage claim with SD Assurance Alliance filed on 5-26-22 and 7-5-22. Reimbursement is on the way for damages to: Baseball Fence, Scoreboard, Crow's-nest, Baseball Grandstand, Emergency Warning Siren, Concession Stand, Softball Dugouts, Portable Bleachers, and Campground Bathhouse. Total Reimbursement: \$29,388.67. Parks/Rec plans of replacement and cleanup will be on future Agendas during the winter months with work beginning in the Spring of 2023.

Mayor Hagemann to follow up on North West side of town culvert as new streets are being put in by Twedt Construction.

Action 22-055

Moved by council Hanisch, seconded by council Binder for approval of purchase of 4 AED’s for community that can be used with the excess COVID funding appropriations. **Roll Call:** All favored no opposition. Motion carried.

**NEW BUSINESS:**

Sheriff Report Reviewed.

DGR Punch list reviewed, no new updates. Sewer Project to hopefully wrap up around May 2023.

Finance officer will publish the Low-Income Energy Assistance Program (LIEP) on the City’s Website for residents who are interested in this program.

Infrastructure Program Opportunity Reviewed by council.

Floodplain Management Newsletter reviewed by council.

Certified Pool Training Education available.

BSN Parks/Rec Catalog available to council as they are reviewing the 2023 budget for Parks/Rec needs in the future.

There is debris being dropped outside the city tree dump gate, instead of residents getting a key from city hall. Please respect boundaries as we want to continue to provide this service to our community.

Office administrative assistant being discussed in executive session as Nicoa grant term wraps up September 17<sup>th</sup>.

Budget Ordinance Proposal, rough draft being discussed in executive session with 2 special meetings being scheduled, Sept. 19<sup>th</sup>, and Sept. 20<sup>th</sup> for 2023 Budget Ordinance approval.

**DEPARTMENT REPORTS**

Porta Potty rental in Baseball field to be cancelled now that summer sports are over.

Parks/Rec plans to resume over winter council meetings.

Finance officer working with Certified Operator and SD Rural Water to stay in compliance with clean water management. Finance officer will work with council Hanisch and SD Rural Water to winterize our water tower in October when temperatures start to dip. Mayor Hagemann is working with SD Rural Water to stay in compliance with wastewater management. Hagemann plans to discharge a pond in September. Resident Lounsbery plans to mow around the sewer ponds for maintenance of sewer operations.

Maintenance Verizon account to be cancelled as we are not using this line at the moment.

Gateway Collector Box to be replaced with new cellular box with updated communication services that will accommodate 4G service in September/October. Council Hanisch will work with Metering Tech Solutions to get this going for Utility Billing.

Council Hanisch will be looking into automated metering options for the Bulk Hydrant. Hanisch will also be addressing 3 water meter issues: 507 S 1<sup>st</sup> Ave meter, 104 E Main meter, and 106 E Clark (camp2) meter.

The credit balance of \$739.58 in the UB account: meter west of pool, will be credited back to the water fund.

**SEPTEMBER VOUCHERS:**

**PAID Between Meetings**

29398e	Federal Tax Payment	8/19/22	\$1,330.70	Payroll Taxes
29400e	Federal Tax Payment	9/2/22	\$455.14	Payroll Taxes
29519	JAMES BARENKLAU	8/23/22	\$2,000.00	Scoreboard I-Beams (Storm Damage Repair)
29402e	SD DOR	9/9/22	\$225.27	Garbage Tax for August 2022
29401e	THE SECURITY STATE BANK	8/30/22	\$5.33	Office Supplies
29399e	VERIZON	8/15/22	\$126.03	Jul. 5th - Aug. 4th Lift Station and Maint. Cell
29404e	VERIZON	9/13/22	\$125.88	Aug. 5th-Sept. 4th Lift Station and Maint. Cell

**PAID at Council Meeting**

29532	A-1 PORTA PROS, INC	9/13/22	\$308.85	Portable Toilet Rental
29538	A&B BUSINESS	9/13/22	\$233.27	IT Agreement/Copier Contract for August
29542	ADDY DISPOSAL	9/13/22	\$3,155.00	Monthly Garbage Fee

29520	AVERY WEBER	9/13/22	\$88.26	Lifeguard Certification 1/2 Reimbursement 2022
29531	BADGER METER	9/13/22	\$50.00	Communication Fees for September
29534	BOLTES SUNRISE SANITARY SERVICE	9/13/22	\$666.69	Roll Off Rental for Storm Clean up
	CENTRAL FARMERS COOP	9/13/22	\$0.00	CREDIT (10.13)
29533	CITY OF MONTROSE	9/13/22	\$971.35	Monthly UB Bill
29524	CITY OF SIOUX FALLS	9/13/22	\$58.00	BacT Water Sampling Fees
29539	GOLDEN WEST	9/13/22	\$60.81	Monthly Office Phone Bill
29527	KINGBROOK RURAL WATER	9/13/22	\$5,979.00	Monthly Water Purchase
29537	LENTSCH TREE SERVICE	9/13/22	\$3,000.00	Tree Removal from Storm Damage 2022
29529	MCCOOK CO. AUDITOR	9/13/22	\$1,408.34	Sheriff Fee for September
29526	MCCOOK CO. TREASURER	9/13/22	\$200.00	Beacon Annual Subscription Fee (Maps)
29540	MIDAMERICAN ENERGY	9/13/22	\$27.61	Gas Bill for September
29536	MONTROSE GAS PLUS	9/13/22	\$302.54	Fuel & Pool Concessions
29525	NEW CENTURY PRESS	9/13/22	\$695.20	Publishing for Aug. Mtg. Minutes/Job Ad/Resolution
29530	SIOUX FALLS HUMANE SOCIETY	9/13/22	\$79.16	July 2022 Unclaimed Impound
29528	SIOUX VALLEY ENVIRONMENTAL	9/13/22	\$165.00	pH Tester for Sewer Sampling
29523	SD 811	9/13/22	\$19.95	Locates
29548	SD DEPT OF TRANSPORTATION	9/13/22	\$16.00	Billboard Advertising Renewal
29541	SD RETIREMENT SYSTEM	9/13/22	\$415.40	Retirement Reporting for August - Monthly
29535	SOUTHEASTERN ELECTRIC COOP	9/13/22	\$2,252.09	Electric Bill - for August Usage
29544	THE SECURITY STATE BANK	9/13/22	\$402.70	ATV Tow Sprayer; MCI September Bill
29545	US BANK	9/13/22	\$11,703.04	Loan Amount for September
	TOTAL PAID:		\$36,526.61	

**Pay-roll**

	Finance Officer		\$3,461.54	2 pay periods - August 2022
	City Council Members		\$0.00	Quarterly Payment
	Pool Staff		\$7,770.36	2 pay periods - August 2022
	Seasonal Mowers		\$1,027.78	2 pay periods - August 2022
	Certified Operator Temp.		\$100.00	Monthly Salary
	TOTAL SALARIES:		\$12,359.68	
	<b>GRAND TOTAL:</b>		<b>\$48,886.29</b>	

Action 22-056

Moved by council Hanisch, seconded by council Vogel for approval of bills paid between meetings and bills paid at council meeting.

**Roll Call:** All favored no opposition. Motion carried.

Hearing of those present: Resident Lounsbury asked for the council to consider water/sewer hookup for the South Campground. Council will consider this as budget season progresses.

Action 22-057

Moved by council Binder, seconded by council Hanisch to enter into Executive Session at 8:10pm. **Roll Call:** All favored no opposition. Motion carried.

Action 22-058

Moved by council Binder, seconded by council Vogel to end Executive Session at 10:25pm. **Roll Call:** All favored no opposition. Motion carried.

Action 22-059

Moved by council Hanisch, seconded by council Binder to **Adjourn** at 10:26pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: \_\_\_\_\_

Nicole Siemonsma  
Finance Officer

Justin Hagemann  
Mayor

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