

Unapproved Minutes of the Montrose City Council Meeting

The Montrose City Council meeting was held on September 10, 2019 in the Community Center, Montrose, SD. The meeting was called to order by Mayor Paul Klaudt at 6:00 pm. The Pledge of Allegiance was recited. Present were Mayor Paul Klaudt; Council Members Tony Heumiller; Susan Painter, Justin Hagemann and Jasen Hanisch; Maintenance Supervisor Daryl Sieverding; Finance Officer Sara Smith; Pastor Valerie from Montrose UMC; Leslie Mastroianni from SECOG; School Superintendent Lonny Johnson; and four members of the community were present. Daycare Director Katie Stiefvater was not in attendance. Mayor Klaudt reminded all in attendance to adhere to the Rules of Decorum.

Motion by Painter, 2nd by Hagemann to approve the agenda. All approved. Motion by Hanisch, 2nd by Hagemann to approve the minutes from 08/13/19. All approved.

SPECIAL TOPICS:

Pastor Valerie from the Montrose United Methodist Church introduced herself to the Council and would like to meet with members of the council to hear more of the concerns and issues we have in the community.

Leslie Mastroianni from SECOG discussed various funding options for improving the sewer infrastructure, which included a mixture of grants from Economic Development, FEMA and DENR. Funding from DENR could also include a loan. Improvements this funding would cover include lifting and updating the sewer lift station, riverbank stabilization by the lagoons, jetting and televising the sewer system, as well as any deficiencies in the sewer system discovered by the sewer inspection. The plan for now is to have these projects added to the State Water Plan and to apply for the EDA grant money. Motion by Heumiller, 2nd by Hagemann to approve Mastroianni proceed with these initial steps. All approved. Further discussion and public hearings will be held as necessary.

DEPARTMENT REPORTS:

Sieverding reported he has continued to mow. MCR is coming to winterize the pool on October 18. There is still a leak at the pool and MCR will be asked to look at it when they come out. It appears to be in the skimmer system return lines. A meter pit will be installed at the campground to monitor the lower 12 camp spots. More potholes will be filled soon. Sieverding was asked to put together a cost estimate for fixing Fuller Avenue. Stiefvater was not in attendance and did not provide a report. The daycare had a monthly profit of \$171.89, but for the year to date has a loss of \$1611.27. Smith reported the loan for the water tower project closed on August 15. The first disbursement of funds from the loan were received in the amount of \$6216.00 to cover initial engineering and publishing costs. Smith and Sieverding attended a phone conference call with FEMA to discuss next steps for obtaining funds to cover the costs of the March 2019 flood. An on-site meeting was scheduled for early October. Financial reports were reviewed.

VOUCHERS: Vouchers were reviewed. Bills Paid Before Meeting: FEDERAL TAX PAYMENT \$2,370.89 08-23-2019 Payroll Tax; FEDERAL TAX PAYMENT \$1,556.64 09-06-2019 Payroll Tax; SD DEPT OF REVENUE \$203.02 August Sanitation Sales Tax; VERIZON \$221.77 Cell Phone Service; MCCOOK CTY TREASURER \$100.00 Beacon (McCook Cty) Subscription; MCI \$49.31 Long Distance; SOUTH DAKOTA ONE CALL \$12.32 locates; THE SECURITY STATE BANK \$1,488.57 City Credit Cards; SOUTH DAKOTA RETIREMENT SYSTEM \$1,459.94 August Retirement; TOTAL PAID BEFORE MEETING \$7,462.46; Bills Paid At Meeting: A & B BUSINESS SERVICES \$99.38 Printer Contract; CENTRAL FARMERS COOP \$55.50 Posts; CITY OF MONTROSE \$350.60 City Water Bills; CORE & MAIN \$347.50 Self Seal Lid w/Pickholes; DELL RAPIDS LAW FIRM \$360.00 Attorney Fees; DOUG HOITEN \$95.93 Lifeguard Reimbursement; GOLDEN WEST \$310.21 Phone&Internet Service; KINGBROOK RURAL WATER \$4,129.95 Water Purchase; MCCOOK CTY HIGHWAY DEPT \$819.61 Millings and Labor; MIDAMERICAN ENERGY \$36.36 Natural Gas Service; MONTROSE GAS PLUS \$524.79 Fuel; PUTHOFF REPAIR \$2,643.85 Mower Repair; RYANS REPAIR \$100.00 Mower Tire Repair; SALEM FARMERS MARKET \$241.05 Groceries; SANDINE CONCRETE \$952.04 Sidewalk Repair - Church&Main; SARA SMITH \$134.00 Reimburse Overpayment of Summer Kare Fees; SIOUX FALLS HUMANE SOCIETY \$114.14 Stray Animal pickup; SOUTHEASTERN ELECTRIC CO-OP \$3,129.48 Electric Service; ZAPP HARDWARE \$37.86 Misc Supplies; Anderson Publication \$325.84 Publications; CITY GLASS & GLAZING \$598.80 Repair Community Center Door Glass; MATHESON TRI-GAS \$53.93 acetylene+oxygen; SD DEPT OF TRANSPORTATION \$32.00 Montrose Signs on I-90; SOUTH DAKOTA ONE CALL \$10.08 locates; ADDY DISPOSAL \$3,053.00 Sanitation Services; MCCOOK COUNTY AUDITOR \$1,408.34 County Sheriff; TOTAL PAID AT MEETING \$19,964.24; GRAND TOTAL \$27,426.70; July 2019 Payroll: Due to computer issues, payroll for July was not reported in the August minutes. Finance Office \$1,205.54; Maintenance \$2882.68; Daycare \$10,747.60; Water \$1,577.57; Sewer \$1,577.57; Pool \$5,865.32; Total \$23,856.28; August 2019 Payroll: Finance Office: \$944.29; Maintenance \$2,043.37; Daycare \$9,466.34; Water \$1,548.87; Sewer \$1,548.87; Pool \$7,090.79 ; Total \$22,642.53; Motion by Heumiller, 2nd by Hanisch to approve the September vouchers with the addition of checks for Addy Disposal and McCook County for the monthly Sheriff contract (both included in the minutes but were not on the report provided at the meeting). All approved.

OLD BUSINESS:

The Busy Bees have completed the shelving installation and moved the Montrose Herald archives from Canistota to the city office. Sealed bids will be accepted on the Zettlemeyer payloader that was previously declared surplus. Bids will be opened at the next meeting. A separate notice will be published. Discussed pool house remodel/replacement options. Specifications for a new pool house will be put together and reviewed at the next meeting. Once specifications are approved, a request for bids will be published. At the next meeting, bids will be opened. Following the discussion at the start of the meeting regarding funding sewer infrastructure improvements, Council directed Sieverding to no longer pursue having 10 blocks of sewer pipes televised, which had been approved at the last meeting. Smith received an insurance check to cover the replacement of the scoreboard at the baseball field, which was damaged when a tree fell on it. Daktronics will be contacted to start the process of getting a new scoreboard installed.

Motion by Heumiller, 2nd by Hanisch to approve the second reading of Ordinance 004-2019, the 2020 Budget Appropriations Ordinance. All approved. Published separately. Motion by Heumiller, 2nd by Hanisch to approve Resolution 009 that sets a street maintenance assessment of one dollar per front foot on all parcels within the City of Montrose. All approved. The assessment will be included on the property tax bill sent out by the County Auditor. The revenue raised from this tax assessment will go toward maintaining streets. Note, for properties with corner lots, the front is considered the side that corresponds with your address.

Resolution published separately. A public hearing will be held at the beginning of the next regular council meeting to discuss whether the city should continue to own the Office Bar or if the city should sell it. Next meeting is October 8 at 6:00 pm. Reviewed email from City Attorney regarding instituting an alcoholic beverage markup. He recommended waiting to implement it until the next lease begins for the Office Bar.

NEW BUSINESS:

Discussed the maintenance request for Lake Thompson. An expedited hearing was scheduled for September 11 at 11:00 am in Pierre to authorize or deny a request to clean silt and cattails that are slowing down the water flow at the outlet for the lake. The council decided to take the same stance as McCook County and not attend the meeting in Pierre. Due to a faulty water meter that Sieverding had to replace, Smith requested the Council authorize an adjustment to a resident's water bill. Motion by Hagemann, 2nd by Hanisch to reduce the inaccurate water bill down to what that resident's average bill was over the last three months. All approved. At last month's meeting, the council directed that only work done directly for the city should be completed. School Superintendent Lonny Johnson came to the meeting to request that the city consider using the skid steer and brushes to clear the school's sidewalks when Sieverding is at the daycare clearing those sidewalks. The school board discussed at their Monday night meeting and offered \$35 per instance of Sieverding cleaning the school's sidewalks. Motion by Painter, 2nd by Hanisch to approve having Sieverding clear the school's sidewalks for \$35 per time. Hagemann abstained from the vote. All others approved. Smith will work with the school to write up an agreement that states the school is liable for any injuries or issues that may arise regarding the condition of the sidewalks. Smith reported a resident is not keeping up with the payment plan previously agreed to with the council. Council directed Smith to send the account to collections. Motion by Hagemann, 2nd by Hanisch to approve refunding a water/sewer deposit in the amount of \$75. All approved. Motion by Heumiller, 2nd by Hagemann to approve the first reading of Ordinance 005-2019, an ordinance to set repayment terms for Sewer to Water Fund inter-fund loan of no more than \$30,000 for the purpose of funding the additional 30 feet on the water tower project. All approved. Will be published following the 2nd reading in October. Discussed Nuisance Ordinance enforcement procedures. Hanisch will create a rough-draft to review at the next meeting. Smith informed the council that meetings are still ongoing to update the Comprehensive Plan. Work still needs to be completed on the loss control recommendations requested by our insurance.

HEARING OF THOSE PRESENT: Peggy Jesse asked whether Planning and Zoning committee has official meetings prior to approving building permits because she had talked with one P&Z member who wasn't aware a permit had been issued. The current procedure is that if one P&Z member is consulted and has no questions, that one member can authorize a permit to be issued. If there are questions, then they discuss with the other members before authorizing. There are no official P&Z meetings, and questions are typically handled through text messages between the City Office and P&Z.

EXECUTIVE SESSION: None

Motion by Hagemann, 2nd by Painter to adjourn at 8:25 pm. All approved.

Attest: _____

Sara Smith
Finance Officer

Published once at the approximate cost of _____

Paul Klaudt
Mayor