

Unapproved Minutes of the Montrose City Council Meeting

The Montrose City Council meeting was held on September 08, 2020 in the Community Center. The meeting was called to order by Mayor Paul Klaudt at 6:05 pm. The Pledge of Allegiance was recited. Present were Mayor Paul Klaudt; Council Members Tony Heumiller, Susan Painter, Justin Hagemann (via WebEx), and Jasen Hanisch; Maintenance Supervisor Daryl Sieverding; Finance Officer Sara Smith (via WebEx); and Trent Bruce from DGR Engineering; Mayor Klaudt reminded all in attendance to adhere to the Rules of Decorum. Motion by Hanisch, 2nd by Heumiller to approve the agenda. All approved. Motion by Heumiller, 2nd by Painter to approve the minutes from 08/11/2020. All approved.

SPECIAL TOPICS:

Water Tower Project: Trent Bruce from DGR Engineering gave the Council an update on the water tower project. Not much progress has been made because the glass sheets waiting to be installed were manufactured with the wrong bolt pattern. The sheets need to be remanufactured leading to an approximately 2 week delay. Work on the tower is 40% complete. Once work resumes, there are about 3 weeks' worth of work remaining. Motion by Heumiller, 2nd by Hanisch to authorize payment request #2 from Great Plains Structures for work already completed pending receipt of all necessary paperwork. All approved. Discussed that Great Plains is in charge of cleanup, with the exception of a few items that the City of Montrose will need to dispose.

Sewer Infrastructure Project: Reviewed the Engineering Service Agreement. The revised DENR funding package will be decided on September 24 at which time we will have the final sewer surcharge amount, which will be discussed and voted on at the October meeting. It is anticipated that the sewer surcharge will be in the \$6.85 range. DGR wants to start televising the sewer lines soon so that we can identify necessary sewer line repairs, as well as to survey the lift station. Motion by Heumiller, 2nd by Painter to approve signing the Engineering Service Agreement with DGR. All approved. Smith reminded the Council that we will be discussing and voting on the sewer surcharge as well as a water rate increase at the October meeting. Kingbrook Rural Water is raising rates by 30 cents per 1000 gallons starting January 1. Kingbrook's rates were increased by 10 cents last year but the city's rate was not increased, so Smith is recommending Council consider increasing rates by approximately 40 cents per 1000 gallons.

DEPARTMENT REPORTS:

Sieverding reported the campground is running well. The pool has been closed down, all water drained and the liner power washed. MCR will be contacted to come out and complete the winterizing process. Street projects have been completed. A bill has not yet been received from the contractor but expected to be \$25,500 for the total cost of repairs. Discussed the need to address the low flow in the hydrants on the pressurized part of the water system. Sieverding estimated we may need to spend around \$5000 to install a variable pump and increase the size of some piping.

The Daycare submitted a written report stating there are openings for children age 3 and up. The baby and toddler rooms are full. Smith gave the Council copies of the 2018-2019 Audit for their review. Per Resolution 03-2019 Smith will be sending letters out to utility account holders who have delinquent balances. Any unpaid balances will be presented to Council at the October meeting for authorization to send to Collections. Due to the holiday and early council meeting this month, bank reconciliation has not been completed but will be emailed out to council once finished. Financial reports were reviewed.

VOUCHERS:

Vouchers were reviewed. Bills Paid Before Meeting: FEDERAL TAX PAYMENT \$2,020.91 08/21/2020 Payroll Tax; FEDERAL TAX PAYMENT \$1,461.07 09/04/2020 Payroll Tax; MCI \$50.52 Long Distance; SOUTH DAKOTA RETIREMENT SYSTEM \$1,457.36 August Retirement; THE SECURITY STATE BANK \$1,712.46 City Credit Cards; TOTAL PAID BEFORE MEETING \$6,702.32; Bills Paid At Meeting: SD DEPT OF REVENUE \$221.08 August Sanitation Sales Tax; ADDY DISPOSAL \$4,766.00 Sanitation Service & Clean Up Day; BADGER METER \$32.04 Cellular LTE Serv Unit; CENTRAL FARMERS COOP \$471.89 15 5x8 posts; CITY OF MONTROSE \$205.59 City Water Bill; DELL RAPIDS LAW FIRM \$120.00 City Attorney Services; GEOTEK ENGINEERING \$176.00 Water Tower-Concrete Inspection; GOLDEN WEST \$304.53 Phone/Internet Service; GREAT PLAINS STRUCTURES \$108,769.96 Water Tower Project PayApp#2; HARTFORD BUILDING CENTER \$27.98 Drain Opener-Office Bar; HAWKINS, INC \$976.07 Pool Chemicals; MCCOOK COUNTY AUDITOR \$1,408.34 County Sheriff; MCCOOK COUNTY TREASURER \$100.00 McCook Cty Beacon Annual Subscription; MIDAMERICAN ENERGY \$49.35 Natural Gas Service; MONTROSE GAS PLUS \$370.38 Fuel; NEW CENTURY PRESS \$287.28 Publishing; REVIER PRESSURE WASHERS INC \$107.50 Power Washer hose; REYNOLDS EXCAVATING, INC \$350.00 Gravel; SALEM LUMBER COMPANY \$514.54 Pressure Treated Fencing; SCHOENFISH & CO, INC \$10,000.00 2018-2019 Audit; SD ASSOC OF RURAL WATER SYS \$3,100.00 Water/Sewer System GIS mapping; SOUTHEASTERN ELECTRIC CO-OP \$3,391.06 Electricity Service; WYHES CHOICE FUNDRAISING \$2,243.00 Daycare Fundraiser - cost of butterbraids; A & B BUSINESS SERVICES \$118.83 Printer Contract&Anti-Ransomware; KINGBROOK RURAL WATER \$4,861.20 Water Purchase-1,344,000 gallons; SALEM FARMERS MARKET \$287.85 Groceries; SD DEPT OF TRANSPORTATION \$32.00 I-90 billboard signs; STAN HOUSTON EQUIPMENT CO \$590.02 Shop Tools; TOTAL PAID AT MEETING \$143,882.49; GRAND TOTAL \$150,584.81; AUGUST 2020 PAYROLL: Finance Office \$674.40; Maintenance \$2,113.86; Daycare \$8,749.93; Water \$1,458.65; Sewer \$1,458.65; Pool \$5,765.61; Total \$20,221.10; Motion by Heumiller, 2nd by Painter to approve the vouchers. All approved. Per municipal requirements, Sara Bartlett was hired to work at the Daycare at an hourly rate of \$9.50.

OLD BUSINESS:

The city has been approved to begin submitting COVID-related expenditures for reimbursement from CARES Act money. The dilapidated trailer at the park was demolished. Sieverding plans to put ordinance violation notices on unregistered cars at the trailer park as well as around town. Motion by Heumiller, 2nd by Hanisch to approve the 2nd Reading of Ordinance 007-2020, the 2021 Budget. All approved. Published Separately. Motion by Hanisch, 2nd by Heumiller to approve the 2nd Reading of Ordinance 008-2020 to allow golf carts to legally drive on city streets and require annual registration. Comments from the gallery included wondering why golf carts are being singled out. The legal issue regarding golf carts was brought to the city by the McCook County States Attorney and the McCook County Sheriff's Office. Without this ordinance in place and golf cart owners registering annually, the Sheriff's Office could pull drivers over and issue a citation. All approved. Published Separately. A link to the registration form

and the ordinance has been added to the “FAQ” page on the city website – cityofmontrosesd.com. Discussed overhanging trees. A lot of trees have been trimmed. Sieverding will continue to notify property owners where trees still need to be trimmed to at least 12’ above street level. Discussed demo permits taken out after the September 2019 flood. At the August meeting, Smith was directed to mail letters to the property owners to find out their plans for the structures. Those letters have not yet been sent out, but will be done by the next meeting. Motion by Heumiller, 2nd by Hanisch to appoint Cliff Hallem, Brian Kappenman and Jay Cleveland to the Montrose Surplus Appraisal Committee in order to give a value on the Office Bar. All approved.

NEW BUSINESS:

Discussed nuisance properties and reviewed an email from the city attorney regarding a home with the windows and doors removed. A demolition permit was taken out after the flood for the property, but with the doors and windows removed and leaving the structure standing has created an attractive nuisance. Smith will work with the city attorney to give the property owner a deadline to complete the demolition. City ordinances state, in part, that “whenever any building or structure is vacant and unoccupied for the purpose for which it was erected and the building is unfit for occupancy as it fails to meet minimum housing standards and the building has remained substantially in such condition for a period in excess of 6 months; and whenever any building or structure through lack of maintenance or attention and by virtue of its physical appearance and presence depresses the market value of surrounding properties” it can be declared a nuisance. The city attorney states the 6 month timeframe began at the time of the flood. Motion by Heumiller, 2nd by Hagemann to declare the house on parcel 19.15.0603 a nuisance and to have the city attorney assist in remedying the nuisance. All approved. The city has begun to receive federal and state FEMA money from the September 2019 flood. So far reimbursement of \$8,059.28 for Emergency Protective Measures (such as pump purchases, fuel, porta-potties, etc) and \$41,378.26 for the baseball, softball and campground repairs has been received. Another deposit is expected soon for the March 2019 flood in the amount of \$23,018.91 for the playground by the softball field. Discussed a grant opportunity for playground funding. The deadline to apply is September 15. Given there are too many decisions to be finalized prior to applying, some council members stated they did not want to proceed with applying for the grant. No motion to authorize application for the grant was made. Motion by Hanisch, 2nd by Painter to approve Resolution 2020-017 – Internal Controls policy. This was suggested in the audit report. All approved. Published Separately. Motion by Heumiller, 2nd by Hanisch to approve Resolution 2020-018-Conflict of Interest. This was suggested in the audit report. All approved. Published Separately. Smith received a request from a resident for added traffic signs. Council discussed and approved adding a Stop sign at the top of the hill for vehicles driving west on Elder at the intersection of Elder and Fuller. A Blind Child Area will be added on Fuller between Elder and Meadowlark. Discussed the intersection of Elder and 2nd Ave but Council did not feel any additional signage was necessary. Sieverding will order and install the approved signs.

HEARING OF THOSE PRESENT: None

Motion by Heumiller, 2nd by Painter to adjourn at 7:14 pm. All approved.

Attest: _____

Sara Smith
Finance Officer

Published once at the approximate cost of _____

Paul Klaudt
Mayor