

Unapproved Minutes of the Montrose City Council Meeting

The Montrose City Council meeting was held on August 11, 2020 in the Community Center. The meeting was called to order by Mayor Paul Klaudt at 6:00 pm. The Pledge of Allegiance was recited. Present were Mayor Paul Klaudt; Council Members Tony Heumiller, Susan Painter, Justin Hagemann, and Jasen Hanisch; Maintenance Supervisor Daryl Sieverding; Finance Officer Sara Smith (via WebEx); Leslie Mastroianni from SECOG (via WebEx), Trent Bruce from DGR Engineering (via WebEx); Mayor Klaudt reminded all in attendance to adhere to the Rules of Decorum.

Motion by Heumiller, 2nd by Hanisch to approve the agenda. All approved. Motion by Heumiller, 2nd by Hagemann to approve the minutes from 07/14/2020. All approved.

SPECIAL TOPICS:

Water Tower Project: Trent Bruce from DGR Engineering reported the foundation has been finished but Great Plains Structures has had a delay in getting some necessary equipment to the jobsite. The construction of the new tower should begin soon.

Sewer Infrastructure Project: The city was awarded a federal grant from the EDA. It will cover 80% of the cost of the project except administrative and engineering costs. The remaining 20% and administrative and engineering costs will be covered by a loan from DENR. The project scope will include camera-ing the sewer lines and repairing/replacing lines as needed, raising the lift station so that it is above flood stage, stabilizing the riverbank by the lagoons and swimming pool, and repairing the road out to the lagoon that becomes impassible during flooding. Motion by Heumiller, 2nd by Hagemann to approve going ahead with securing the funding for the project. All approved.

DEPARTMENT REPORTS:

Sieverding reported the pool closes August 16th. Discussed whether we want to add seasonal spots at the campground. Current decision is no because not all current spots are full every weekend. Street paving projects have been completed. The blocks that helped protect the sewer lift station have been returned back to the Humboldt Elevator. Thank you Humboldt Elevator for lending them to us!

The Daycare submitted a written report stating they had a profit for the month, in part due to receiving the CARES Act grant money. Revenue is expected to decline once school begins as there are two openings for ages 3+. Summer Kare ends on August 14. The daycare held a fundraiser recently and will hold a few more smaller fundraisers later this year.

Smith reported that Mayor Klaudt and Smith attended a final review meeting with Schoenfish to go over the 2018-2019 audit. The draft copy is being sent to the state for final review then the final report will be delivered to all council members and published to the city website. Financial reports were reviewed.

VOUCHERS:

Vouchers were reviewed. Bills Paid Before Meeting: VERIZON \$128.32 Cell Phone Service; FEDERAL TAX PAYMENT \$2,060.81 07/24/2020 Payroll Tax; FEDERAL TAX PAYMENT \$2,049.76 08/07/2020 Payroll Tax; CITY OF SIOUX FALLS \$43.50 Bacteria Water Test-2020Q2; MCI \$50.68 Long Distance; SOUTH DAKOTA RETIREMENT SYSTEM \$1,482.86 July Retirement; THE SECURITY STATE BANK \$1,145.80 City Credit Cards; TOTAL PAID BEFORE MEETING \$6,961.73; Bills Paid At Meeting: A & B BUSINESS SERVICES \$138.75 Printer Contract & Anti-Ransomware; ADDY DISPOSAL \$2,861.00 Sanitation Service; AVERY WEBER \$95.99 Reimburse 1st Half Lifeguard Training; Banyon Data Systems \$2,690.00 Convert to Beacon / Utility Billing Support; CITY OF MONTROSE \$672.90 City Water Bill; DELL RAPIDS LAW FIRM \$340.00 Attorney Services; DGR ENGINEERING \$3,709.38 Water Tower Project Engineering; DOUG HOITEN \$95.93 2nd half lifeguard training reimbursement; ELIZABETH SECHSER \$95.99 1st Half Lifeguard Training Reimbursement; GEOTEK ENGINEERING \$2,468.00 Water Tower Tests/Inspections; GOLDEN WEST \$203.06 Phone & Internet Service; GRACE HALVORSON \$93.25 2nd half lifeguard training reimbursement; GREAT PLAINS STRUCTURES \$103,778.19 Water Tower Project Construction; JAIMIE BARTMANN \$130.00 Lifeguard/WSI Training Reimbursement; KINGBROOK RURAL WATER \$5,865.85 Water Purchase-1627000 gallons; KW ELECTRIC INC \$221.88 Electric Repair - Office Bar; MCCOOK COUNTY AUDITOR \$1,408.34 County Sheriff; MIDAMERICAN ENERGY \$27.24 Natural Gas Service; MORGAN EDWARDS \$34.62 Reimburse 2nd Half Lifeguard Training; NEW CENTURY PRESS \$675.24 Publishing; REYNOLDS EXCAVATING, INC \$1,400.00 Campground 8 loads gravel & trucking; SOUTHEASTERN ELECTRIC CO-OP \$3,649.91 Electric Service; ZAPP HARDWARE \$39.91 Masonry Bits & Misc; SD DEPT OF REVENUE \$201.11 July Sanitation Sales Tax; VERIZON \$128.32 Cell Phone Service; MC&R POOLS, INC \$90.65 pool chemicals; MONTROSE GAS PLUS \$776.61 Fuel & Misc; SECOG \$5,000.00 Administration of CDBG Grant; TOTAL PAID AT MEETING \$136,892.12; GRAND TOTAL \$143,853.85; JULY 2020 PAYROLL: Finance Office \$972.00; Maintenance \$1,780.05; Daycare \$8,325.26; Water \$1,647.53; Sewer \$1,647.53; Pool \$5,840.23; Council \$1,200.00; Total \$21,412.60; Motion by Heumiller, 2nd by Painter to approve the vouchers. All approved.

OLD BUSINESS:

Clean Up Day will be August 15 for city residents only from 8:00 am to 5:00 pm. No electronics, tires, paint, or hazardous waste will be accepted. Discussed the trailer park conditions. A trailer is scheduled to be demolished this week by the landowner. Discussed written complaints.

NEW BUSINESS:

Motion by Heumiller, 2nd by Hanisch to approve the 1st reading of Ordinance 007-2020 2021 Budget. All approved. Discussed golf carts. It is SD state law that it is illegal for golf carts to be driven on city streets unless there is a city ordinance that specifically allows it. Council approved the 1st reading of Ordinance 008-2020 to allow golf carts but want Smith to look into whether 7.0910 referencing a fine for failing to register a golf cart can be removed or reduced. Motion by Heumiller, 2nd by Hanisch to approve Resolution 016-2020 to add a \$10 fee for registering golf carts. All approved. Published separately. Motion by Heumiller, 2nd by Hanisch to approve the 2nd reading of Ordinance 006-2020 amending the Mobile Home Ordinances. All approved. Published separately. Motion by Heumiller, 2nd by Hanisch to appoint the following to a 2-year term on the Daycare Advisory Board: Christy Raap, Rachel Heisinger and Carly Boom. All approved. Motion by Heumiller, 2nd by Hanisch to declare the Office Bar surplus. Heumiller, Hanisch and Painter voted in favor, Hagemann opposed. Motion carried. Council will identify property owners to serve as appraisers for the

Office Bar property and will vote to appoint them at the next meeting. Discussed sanitation service contract that will need to be put up for bid for 2021-2024. Council wants to keep the contract terms the same as the current contract. Smith will publish for bids and plan to open those bids at the October meeting. Hagemann asked the Council to address tree branches from private property overhanging the city streets. It causes problems for fire trucks as there is equipment on top of the vehicles that can be damaged by branches. Trees should also not be obscuring street signs. Council directed Sieverding to post a notice to property owners to trim their trees to at least 12 feet above the street, otherwise the city will trim the trees and charge the property owner. Smith notified the council that there are several properties that took out demolition permits but the structures have not been demolished. Permits are good for one year, so if a year passes, how does the council want to proceed. Council directed Smith to contact each property owner to get an idea of what their plan is, as well as to take pictures of the residence where all of the doors and windows have been removed yet the structure still stands and send to the city attorney for advice on how to proceed.

HEARING OF THOSE PRESENT:

Madison Holman, a reporter for the Montrose Herald, introduced herself to the council.

Motion by Heumiller, 2nd by Hanisch to adjourn at 7:38 pm. All approved.

Attest: _____

Sara Smith
Finance Officer

Published once at the approximate cost of _____

Paul Klaudt
Mayor