

Unapproved Minutes of the Montrose City Council Meeting

The Montrose City Council meeting was held on July 14, 2020 in the Community Center. The meeting was called to order by Mayor Paul Klaudt at 6:00 pm. The Pledge of Allegiance was recited. Present were Mayor Paul Klaudt; Council Members Tony Heumiller, Susan Painter, Justin Hagemann, and Jasen Hanisch; Maintenance Supervisor Daryl Sieverding; Finance Officer Sara Smith (via WebEx); Daycare Co-Director Stephanie Holland (via WebEx); Kristen Benidt from SECOG (via WebEx); Leslie Mastroianni from SECOG (via WebEx), Trent Bruce from DGR Engineering (via WebEx), Planning and Zoning Committee member Cliff Hallem, Louie Hernandez, and Jeff and Jean O'Hara (via WebEx).

Mayor Klaudt reminded all in attendance to adhere to the Rules of Decorum.

Motion by Heumiller, 2nd by Hanisch to approve the agenda. All approved. Motion by Heumiller, 2nd by Hanisch to approve the minutes from 06/09/2020 and 07/07/2020. All approved.

SPECIAL TOPICS:

1st Reading of Ordinance 2020-006 Amending Manufactured Home Zoning Ordinances was read. Mayor Klaudt opened the public hearing. No comments were made. Klaudt closed the public hearing. Council approved the 1st reading of the ordinance as recommended by Planning and Zoning. 2nd Reading will be held at the August regular council meeting. Trent Bruce from DGR Engineering gave an update on the Water Tower Project. There have been a few delays but tower should be erected by end of August or first part of September and soon thereafter ready to put into service. Leslie Mastroianni from SECOG explained to the council that Resolutions 2020-010 through 2020-015 were needed as a condition of receiving grant money for our water tower and upcoming sewer infrastructure projects. Motion by Hanisch, 2nd by Hagemann to approve Resolutions 2020-010, 2020-011, 2020-012, 2020-013, 2020-014, and 2020-015. All approved. Published Separately. Mastroianni gave an update on the sewer infrastructure project funding. Expect an official announcement in August.

DEPARTMENT REPORTS:

Sieverding reported on campground, parks, and ball field conditions. Discussed planned street repairs. Quote received for \$25,500 with the stipulation that Sieverding helps the contractor. Council approved Sieverding's plan and existing street repair budget will be used to pay for those repairs. Klaudt asked Sieverding to sweep the streets prior to the street dance. GIS mapping is 95% complete. Holland reported the daycare had a profit last month. She applied for CARES grants for Summer Kare and Daycare programs, which were approved. That money will help offset the lost revenue from COVID-19. There are two open spots for preschool aged kids. Smith reported that Schoenfish has started going through all of the 2018-2019 paperwork they took back to their office for the audit. The audit is not yet completed. Financial reports were reviewed.

VOUCHERS:

Vouchers were reviewed. Bills Paid Before Meeting: FEDERAL TAX PAYMENT \$1,847.71 6/12/2020 Payroll Tax; FEDERAL TAX PAYMENT \$1,936.22 06/26/2020 Payroll Tax; SD DEPT OF LABOR & REG \$157.32 2020Q2 Unemployment; FEDERAL TAX PAYMENT \$2,056.37 7/10/2020 Payroll Tax; VERIZON \$127.66 Cell Phone Service; FEDERAL TAX PAYMENT \$183.58 Council Payroll Tax 2020Q2; MCI \$47.47 Long Distance; SOUTH DAKOTA RETIREMENT SYSTEM \$1,463.54 June Retirement; THE SECURITY STATE BANK \$1,198.79 City Credit Cards; TOTAL PAID BEFORE MEETING \$9,018.66; Bills Paid At Meeting: SD DEPT OF REVENUE \$231.26 June Sanitation Sales Tax; A & B BUSINESS SERVICES \$112.55 Printer Contract & Anti-ransomware; ADDY DISPOSAL \$2,951.00 Sanitation Service; BADGER METER \$54.00 Cellular Backhaul Serv Unit; CITY OF MONTROSE \$506.03 City Water Bill; DAKOTA SUPPLY GROUP \$66.71 30 Amp Breakers; DUST-TEX SERVICE \$220.54 Paper Products; GOLDEN WEST \$334.56 Phone/Internet Service; HARTFORD BUILDING CENTER \$343.95 Misc Supplies; HAWKINS, INC \$3,249.38 Pool Chemicals; KINGBROOK RURAL WATER \$4,516.85 Water Purchase-1,247,000 gallons; KW ELECTRIC INC \$708.90 Replace electrical panel-Campground; MC&R POOLS, INC \$608.24 misc pool repair parts; MCCOOK COUNTY AUDITOR \$1,408.34 County Sheriff; MIDAMERICAN ENERGY \$40.27 Natural Gas Service; MONTROSE BODY SHOP \$184.00 Batteries; MONTROSE GAS PLUS \$1,617.41 Pool Concessions & Fuel Purchases; NAPA AUTO & TRUCK PARTS \$95.34 misc parts; ORLAND ELECTRIC \$974.00 Replaced Water Heater, plumbing; PFEIFERS \$74.73 Coupler for skidloader; PUTHOFF REPAIR \$30.61 mower parts; SALEM FARMERS MARKET \$238.77 Groceries; SALEM LUMBER COMPANY \$36.28 Baseball fence screws; SOUTHEASTERN ELECTRIC CO-OP \$3,663.60 Electric Service; TWEDT CONSTRUCTION, INC \$6,761.20 Gravel & Curb stop repair; ZAPP HARDWARE \$143.39 Misc parts; Anderson Publication \$189.48 Publishing; SOUTH DAKOTA ONE CALL \$21.28 locates; TOTAL PAID AT MEETING \$29,382.67; GRAND TOTAL \$38,401.33; JUNE 2020 PAYROLL: Finance Office \$1,010.40; Maintenance \$1,878.29; Daycare \$8,316.73; Water \$1,573.50; Sewer \$1,573.50; Pool \$3,887.82; Total \$18,240.24; Motion by Heumiller, 2nd by Hanisch to approve the vouchers. All approved.

OLD BUSINESS:

Motion by Hagemann, 2nd by Painter to approve the 2nd reading of Ordinance 2020-005 amending city ordinances on fowl. All approved. Published Separately. The Sioux Falls Landfill is now accepting applications for city clean up days. Sieverding will talk with Addy Disposal and a scrap metal company to arrange a date for the 2020 Annual Clean Up Day. Discussed the trailer park conditions. A demolition permit has been issued for one of the trailers. Discussed written complaints. No action had been taken on the dilapidated structure complaint received prior to the June meeting. Sieverding will talk with the owner of the structure as well as the resident who submitted the complaint to resolve the situation. An insurance claim was submitted to the city's insurance for fence damage. Smith talked with the adjusted a couple weeks ago but hasn't heard any recent updates. Council asked Sieverding to fix the fence himself rather than going through insurance.

SWEAR IN NEW COUNCIL MEMBERS

Jasen Hanisch has been elected to a 2 year term in Ward 1. Hanisch took the Oath of Office. No petitions were received for the Ward 2 opening. Council discussed and asked Heumiller if he would consider being appointed. He accepted. Motion by Hagemann, 2nd by Hanisch to appoint Tony Heumiller to the open Ward 2 council opening for a 1 year term. All approved. Heumiller took the Oath of Office.

NEW BUSINESS:

Motion by Hagemann, 2nd by Hanisch to nominate Heumiller as Council President. All approved. Motion by Painter, 2nd by Hagemann to nominate Hanisch as Council Vice-President. All approved. Motion by Hagemann, 2nd by Hanisch to appoint department commissioners as Utilities-Heumiller; Parks & Recreation-Painter; Finance-Klaudt; Streets-Hagemann; Daycare-Hanisch. All approved. The Daycare needs to recommend members to the Daycare Advisory Board for Council to approve for 2 year terms as all current members' appointments have expired. Motion by Hagemann, 2nd by Hanisch to empower Stephanie Holland and Samantha Erickson to be the Daycare Co-Directors. All approved. Motion by Hagemann, 2nd by Hanisch to appoint Tim Brookes to Planning and Zoning Committee for a 5 year term. All approved. Motion by Hanisch, 2nd by Hagemann to appoint Daryl Sieverding as Zoning Administrator. All approved. Motion by Hanisch, 2nd by Hagemann to appoint Daryl Sieverding as Maintenance Supervisor. All approved. Motion by Heumiller, 2nd by Painter to appoint Sara Smith as Finance Officer. All approved. Because Heumiller was appointed to the Ward 2 open seat and re-appointed Council President, Heumiller will continue to be a signer on the checking account. Reviewed and all Council members signed the annual Statement of Ethical Conduct. Smith and Sieverding signed following the meeting. Sieverding and Smith both took Oaths as appointed city employees. Jeff and Jean O'Hara requested the Council allow them to potentially hook into the water line on the north side of town if they build a home there. It is just outside of city limits. There is a 6" water line available there as that area had been planned for future expansion. Motion by Hanisch, 2nd by Hagemann to allow the O'Hara's to hook into that city water line. All approved. Louie Hernandez requested the Council consider selling the Office Bar prior to the end of their 2 year lease. The City Attorney had provided information on how the city can legally sell city property. The three options are sealed bids, selling via a broker and public auction. Hernandez and the Council agreed the public auction sounded like the best option. Smith will follow up with the city attorney with further questions. Reviewed the 2021 Budget. Klaudt had called Sheriff Norris to discuss the police budget but Norris had not called Klaudt back by the time of the meeting. Council asked to review the current contract for service. Smith sent it to council for review following the meeting. Motion by Heumiller, 2nd by Painter to approve Resolution 2020-009 to authorize the mayor to sign contracts to receive reimbursement for COVID-19 expenditures. All approved. Published separately. Smith asked Council to consider purchasing additional software to help streamline the Campground payment process. Hanisch will look into options and pricing to consider for the 2021 budget.

HEARING OF THOSE PRESENT: Susie Painter stated that a driver of a golf cart was pulled over by a McCook County Sheriff's Deputy. It is illegal to drive golf carts on city streets unless the city has an ordinance that specifically allows it. Painter requested that this issue be added to the August agenda to discuss whether to allow golf carts and set a process and fee for registering golf carts, if allowed.

Motion by Heumiller, 2nd by Hanisch to adjourn at 8:08 pm. All approved.

Attest: _____

Sara Smith
Finance Officer

Published once at the approximate cost of _____

Paul Klaudt
Mayor