

Unapproved Minutes of the Montrose City Council Meeting

The Montrose City Council meeting was held on June 09, 2020 in the Community Center. The meeting was called to order by Mayor Paul Klaudt at 6:00 pm. The Pledge of Allegiance was recited. Present were Mayor Paul Klaudt; Council Members Tony Heumiller, Susan Painter, Justin Hagemann, and Jasen Hanisch; Maintenance Supervisor Daryl Sieverding; Finance Officer Sara Smith (via WebEx); Daycare Co-Director Stephanie Holland (via WebEx); Leslie Mastroianni from SECOG (via WebEx), Trent Bruce from DGR Engineering (via WebEx) and several members of the community.

Mayor Klaudt reminded all in attendance to adhere to the Rules of Decorum.

Motion by Heumiller, 2nd by Hagemann to approve the agenda. All approved. Motion by Heumiller, 2nd by Hanisch to approve the minutes from 05/12/2020. All approved.

SPECIAL TOPICS:

Leslie Mastroianni from SECOG and Trent Bruce from DGR Engineering called into the meeting to review the funding and engineering needs for the proposed sewer infrastructure project. Mastroianni advised the Council that it would be better to wait to pass a surcharge resolution until the EDA Grant is finalized. Motion by Heumiller, 2nd by Hagemann to table any discussion and voting on surcharge resolutions until the July regular meeting. All approved. Discussed the Water Tower project. Construction has begun. It had been delayed by 4 weeks due to COVID-19 impact on other work the contractor had on their schedule. Motion by Heumiller, 2nd by Painter to authorize Mayor Klaudt to sign a contract with GeoTek for testing during the water tower construction. This cost was included in the budget. All approved.

DEPARTMENT REPORTS:

Sieverding reported the parking pads for the campground expansion are complete. The campground will be completely full this weekend. Grass seed needs to be put down around the new camp spots. Pool is running well and a lot of people are using the pool this year. Sieverding will spray for mosquitos once the wind dies down. Added a cross walk on Clark Street between the two sections of the campground and the walking trail. Sieverding will borrow the county's traffic speed display for drivers coming into town from the east on Clark Street. Discussed street repairs and what quotes need to be put together before the 2021 Budget discussions. Mayor Klaudt wants to look into grants for street repairs.

Holland reported both Daycare and Summer Kare programs still have openings. Staffing has been reduced while maintaining state regulated ratios due to fewer children receiving care. The Daycare had a substantial loss for May, mostly due to it being a three pay period month. Summer Kare was only in session for 10 days in May and therefore did not offset the expense of 3 pay periods. The Daycare has applied for a Child Care Services CARE Act Grant to help offset lost revenue due to COVID-19.

Smith reported that auditors from Schoenfish visited the City Office on Friday to review the records from 2018 and 2019. They took many documents back to their office for further review by employees that are not doing site visits due to COVID-19. Once the audit is complete, Mayor Klaudt and Smith must attend a final review. Other council members are invited to attend. Smith reviewed financial reports and the voucher summary.

VOUCHERS:

Vouchers were reviewed. Bills Paid Before Meeting: FEDERAL TAX PAYMENT \$1,642.42 05/29/2020 Payroll Tax; MCI \$47.69 Long Distance; SOUTH DAKOTA RETIREMENT SYSTEM \$2,166.14 May Retirement; THE SECURITY STATE BANK \$451.20 City Credit Cards; TOTAL PAID BEFORE MEETING \$4,307.45; Bills Paid At Meeting: A & B BUSINESS SERVICES \$153.88 Printer Contract&anti-ransomware; ADDY DISPOSAL \$2,951.00 Sanitation Service; Anderson Publication \$268.03 Publishing; CENTRAL FARMERS COOP \$146.99 Grass Seed; CHAD OR LISA BARE \$6.44 Return of Deposit; CITY OF MONTROSE \$118.06 City Water Bill; DAKOTA SUPPLY GROUP \$518.64 Campground Sewer Parts; DENR \$180.00 2021DrinkingWaterFee; DUST-TEX SERVICE \$45.00 Hand Sanitizer; FREMAR LLC \$215.50 Roundup/Weed Killer; GESSNER WELDING INC \$5.85 bolts/washers; GOLDEN WEST \$266.04 Phone/Internet Service; HAWKINS, INC \$3,774.46 Pool Chemicals; KINGBROOK RURAL WATER \$4,122.80 Water Purchase-1,136,000 gallons; KW ELECTRIC INC \$9,289.86 Campground Expansion-Electric; MCCOOK COUNTY AUDITOR \$1,408.34 County Sheriff; MICHELLE EDWARDS \$43.30 Pool Supplies; MIDAMERICAN ENERGY \$60.55 Natural Gas Service; MONTROSE GAS PLUS \$1,068.26 Fuel Purchases; PARKER FORD, INC \$188.91 Blades; RYANS REPAIR \$75.00 Mower Repair; SALEM FARMERS MARKET \$40.13 Groceries; SD PUBLIC ASSURANCE ALLIANCE \$243.97 Added Insurance Coverage-Payloader&park structures; SOUTHEASTERN ELECTRIC CO-OP \$2,437.23 Electric Service; US BANK TRUST NA \$11,703.04 Quarterly Water&Sewer Loan Payments; ZAPP HARDWARE \$48.96 sewer pipe & brackets; SD DEPT OF REVENUE \$202.64 May Sanitation Sales Tax;TOTAL PAID AT MEETING \$39,582.88; GRAND TOTAL \$43,890.33; MAY 2020 PAYROLL (three paycheck month): Finance Office \$1,305.60; Maintenance \$2,540.06; Daycare \$12,170.06; Water \$2,389.56; Sewer \$2,389.56; Total \$20,794.84; Motion by Heumiller, 2nd by Hanisch to approve the vouchers. All approved.

Per municipal requirements, the following have been hired to work at the Montrose Community Pool and their hourly pay rate: Lifeguards: Ruby Ann Hoiten - \$9.45; Maleah Gordon - \$9.75;

OLD BUSINESS: Need to purchase a couple more loads of gravel for the campground expansion. Motion by Heumiller, 2nd by Hanisch to approve the 2nd reading of Ordinance 2020-003 to authorize transferring money from the O'Dell Fund to pay for the campground expansion (published separately). All approved. Motion by Heumiller, 2nd by Hagemann to approve the 2nd reading of Ordinance 2020-004, a 2020 Budget Supplement to cover the extra expenses of the campground expansion and a higher mosquito grant request (published separately). All approved. The Annual Clean Up Day cannot yet be scheduled. The Sioux Falls Landfill is not scheduling them right now, and we must call back after July 1 to get an update and see if we can get on the schedule.

NEW BUSINESS: Discussed baseball and softball field improvements and changes. 62 kids are playing ball from ages 4-12. Because there's only one softball field, we can't hold a tournament. Jay McGuire asked the council to consider changing the baseball field into a softball field since we do not have enough older local kids to field baseball teams. Proposed tearing out the grass infield and making it agrilime. Tournaments bring in a lot of people for local business. Discussed looking for grant opportunities to help cover the cost. Because the field east of the softball field was made into an expansion of the campground, discussed that it is ok for football practices to be held in the outfields of the softball and baseball field. Gene Struck wants to install a new home run fence at

the baseball field since the old one was destroyed in the September 2019 flood. He applied for a grant so that the work could be done at no cost to the city. Council said it was ok for him to proceed with getting the fence installed. Discussed Animal Ordinance enforcement. At the May Council meeting, council directed Smith to fine a resident for unlicensed pets and to issue a warning for animals at large. Brent Deters appeared before the Council to request the council waive the fine because he registered his pets following the last meeting. Motion by Hanisch, 2nd by Hagemann to waive the unregistered animal fine. All in favor – Hanisch, Hagemann, Painter. All opposed – Heumiller. Motion Carried. Council directed Sieverding to spot check residences to ensure pets are registered. Smith asked Council for direction on how to handle a written complaint received about a dilapidated structure on a residential lot. Council directed Sieverding to contact the owner of the structure to have it fixed/demolished or present a plan by next meeting. Discussed the conditions of the trailer park. The owner of the trailer park is working through the legal system to get a recently vacated trailer removed from his property. The resident of that trailer requested the city remove the water meter and stop billing, however existing policy is that billing continues until a demolition permit is obtained and the sewer line is capped. Reviewed a suggested Manufactured Home Ordinance amendment. Planning and Zoning will review and vote whether to recommend approval to Council at a public hearing on June 22 at 4:30 pm. The Council will hold a public hearing at the July regular council meeting on July 14 at 6:00 pm. Motion by Heumiller, 2nd by Painter to approve the 1st reading of an animal ordinance amendment related to Fowl. All approved. Motion by Hanisch, 2nd by Hagemann to approve Resolution 2020-006 setting a fee of \$10 for residents to register fowl on their property. It is a flat rate for 1-6 fowl on a resident's property (published separately). All approved. Discussed the 2021 Budget. A Special Council meeting was set for July 7 at 6:00 pm to go over the needs and wants for the 2021 budget in detail. Council requested Sieverding obtain quotes for street repairs in writing before this meeting. Smith reviewed sales tax revenue from 2018-present.

HEARING OF THOSE PRESENT: Curt Fiferlick asked Council if he would need a building permit to install a garage door on a structure that was originally a garage then converted into office space. Council said yes, he needs a permit. Melanie Fiferlick requested the council waive her delinquent water/sewer bills from the time after the September flood until the date she obtained a demolition permit and capped the sewer. Motion by Hanisch, 2nd by Painter to waive the outstanding bills for both of her accounts. All approved. Louie Hernandez from the Office Bar discussed with Council the idea of holding a street dance on July 18 from 6-midnight. A DJ will be onsite from 6-8 pm. The street will be blocked off to vehicle traffic but alleys will remain open. Council directed Hernandez to contact the McCook County Sheriff's Office to make them aware and directed Smith to find out what is needed as far as liquor license permits. (Post meeting note: Smith contacted the SD Department of Revenue Special Tax Division and was told the state does not need to be involved in the process, however, the city must follow the applicable statute 35-4-124. Smith provided lessee Courtney Hernandez with the application they need to fill out and return to the city. No public hearing is required. Council will review at the July 7 Special Council meeting.)

Motion by Heumiller, 2nd by Hagemann to adjourn at 8:26 pm. All approved.

Attest: _____

Sara Smith
Finance Officer

Published once at the approximate cost of _____

Paul Klautt
Mayor