

Unapproved Minutes of the Montrose City Council Meeting

The Montrose City Council meeting was held on June 4, 2019 in the Community Center, Montrose, SD. The meeting was called to order by Mayor Paul Klaudt at 6:01 pm. The Pledge of Allegiance was recited. Present were Mayor Paul Klaudt; Council Members Susan Painter and Jake Tysdal; Maintenance Supervisor Daryl Sieverding; Daycare Director Katie Stiefvater; Finance Officer Sara Smith; and two members of the community were present.

Mayor Klaudt reminded all in attendance to adhere to the Rules of Decorum.

Motion by Tysdal, 2nd by Painter to approve the agenda. All approved. Motion by Painter, 2nd by Tysdal to approve the minutes from 05/14/19. All approved.

DEPARTMENT REPORTS:

Sieverding reported on work at the softball field. The pool liner is being installed. Looking at the pool opening near the end of June. The work could not start earlier due to the very rainy spring. Jayden Flannery has been doing a lot of mowing and other various tasks as assigned by Sieverding. Sieverding sprayed for mosquitoes and will continue to spray on a regular basis to try to keep the mosquito population down. The Grasshopper mower is broken again and will be taken to Puthoff for repairs. Millings have been put in some potholes. Once the pool has opened, Sieverding will cut out some of the larger holes and repair. The lift station is running a lot still due to the high river level. Water isn't transferring between the lagoon cells and the pipes between need to be jetted. SD Rural Water gave a quote for camera-ing the sewer system of \$250 per equipment set up and \$250 per block. Discussed protecting the lift station during flooding.

Stiefvater reported the daycare received the new shed today. A huge THANK YOU to Tony Armagno for the generous \$1000.00 donation toward the shed. Summer Kare has A/C this year and it is working well, especially when pool isn't open for the kids to cool off in the afternoon. The daycare had a substantial loss this month due to May being a three paycheck month and new playground equipment was purchased and installed. Summer Kare revenue should make up for the loss and should break even at the end of the year based on the 2019 budget. There will be three openings for preschool aged (3-5 years old) kids starting in August.

Smith reported on back taxes owed on the 100 W Montrose property. The outstanding balance will be paid following the meeting. Smith will be out of the office the week of June 10-14 due to Finance Officer School in Pierre. Smith will also be in Pierre June 24-26 for additional training. The City Office will be closed. All changes to office hours have been posted on the city website. Smith reminded everyone that the \$3.45 water tower loan surcharge will be added to every water bill starting with the bill printed at the end of July. Senator Rounds' outreach coordinator, Jennie Hegge would like to schedule time for her to meet with city representatives. Smith will respond back that the Mayor, and Maintenance Supervisor plan to meet with her, as well as any other council members who may be available at the time. (Post meeting note: At the time of the meeting Smith thought Senator Rounds himself planned to visit, but upon further discussion with Hegge, it is Hegge that will be visiting on behalf of Senator Rounds). The SECOG Resource Fair is June 18 in Sioux Falls. Smith reviewed financial reports and the Voucher Summary with additions not included in the packet the council was provided. Those additions are included below.

VOUCHERS:

Vouchers were reviewed. Bills Paid Before Meeting: FEDERAL TAX PAYMENT \$1,527.94 05/17/2019 Payroll Tax; FEDERAL TAX PAYMENT \$1,607.75 05/31/2019 Payroll Tax; SD DEPT OF REVENUE \$63.79 May Campground Sales Tax; SD DEPT OF REVENUE \$247.65 May Sanitation Sales Tax; DIXIE MARKETING & PLAYGROUND \$2,490.00 Playground Equipment; POOLEQUIP, LLC \$1,998.96 Liner Materials-10% upon final completion; RENOSYS CORPORATION \$2,998.44 Liner Labor-10% upon final completion; MOSCA DESIGN \$2,265.04 Holiday Decorations; SD PUBLIC ASSURANCE ALLIANCE \$11,211.58 May2019-May2020 Insurance; SOUTH DAKOTA ONE CALL \$4.48 locates; SOUTH DAKOTA RETIREMENT SYSTEM \$2,121.34 May Retirement; THE SECURITY STATE BANK \$1,209.61 City Credit Cards; TOTAL PAID BEFORE MEETING \$27,746.58; Bills Paid At Meeting: ADDY DISPOSAL \$3,053.00 Sanitation Services; CITY OF MONTROSE \$93.75 City Water Bill; DAKOTA FLUID POWER \$580.03 Skid Loader Cylinder Repair; GOLDEN WEST \$265.77 Phone & Internet Services; MCCOOK COUNTY AUDITOR \$1,408.34 County Sheriff; MCCOOK CTY TREASURER \$426.99 Back Taxes Owed on 19.15.0209; MIDAMERICAN ENERGY \$73.35 Natural Gas Service; MONTROSE SCHOOL DISTRICT \$27.00 150 Milk Cartons; PARKER FORD, INC \$312.98 Mower Repair; PETTY CASH \$216.00 Petty Cash; TWEDT CONSTRUCTION, INC \$1,632.00 Main Street Excavation for Water Leak; ZACHARIAS CONSTRUCTION \$465.28 Crushed Concrete; ZAPP HARDWARE \$226.90 Miscellaneous Supplies; KINGBROOK RURAL WATER \$2,929.35 Water Purchase - 823,000 gallons; QUALITY STORAGE BUILDINGS \$1,655.00 6x10 shed; TOTAL PAID AT MEETING \$13,365.74; GRAND TOTAL \$41,112.32; May 2019 Payroll: Finance Office \$1,128.60; Maintenance \$2,798.13; Daycare \$13,139.72; Water \$2,321.15; Sewer \$2,321.15; Total \$21,708.75; Motion by Painter, 2nd by Tysdal to approve the vouchers. All approved.

The following have been hired to work at the pool this summer along with their pay rate per hour: Michelle Edwards - pool manager \$9.50; Rani Gordon - fill-in pool manager \$9.50; Morgan Edwards - lifeguard \$9.10/WSI instructor \$10.00/fill-in pool manager \$9.50; Maleah Gordon - WSI instructor \$10.00; Hope Bartmann - lifeguard \$9.10/WSI instructor \$10.00/fill-in pool manager \$9.50; RubyAnn Huiten - lifeguard \$9.10; Mary Kate Huiten - lifeguard \$9.10; Garrett Miles - lifeguard \$9.10; Grace Halvorson - lifeguard \$9.10; Maggie Miles - lifeguard \$9.10;

OLD BUSINESS:

Surplus Property: Still planning to have an auction on Saturday, August 3. If people have items they want to donate to the auction, those will be accepted, but all proceeds will go to the City of Montrose General Fund.

100 W Montrose: all of the paperwork has been signed to sell the two lots and has been returned to the City Attorney for the deed to be filed. The back taxes will be paid following this council meeting. Proof that there are no longer any back taxes owed will be sent to the new owners and also filed in the city office.

Pool: The installation of the pool liner was delayed due to the excessive rain all spring. On track for the pool to open near the end of June. Bids will be opened at the July council meeting for quotes to repair the Pool House roof and install gutters. Contact Sieverding for additional details and submit a sealed bid to the City Office by July 9.

Nuisance Properties/Property Cleanup: Sieverding will be placing ordinance violation tickets on properties where grass and weeds exceed 8 inches. Owners will be given 5 days to mow the property, and if it is not completed the city will mow and the owner will be billed \$125 per hour. If the bill is not paid, the bill will be certified to the McCook County Auditor to be added as a special assessment to their property taxes. Smith contacted the city attorney regarding the burned trailer that has not yet been removed. It is the landowner's responsibility to ensure it is cleaned up. Sieverding contacted the landowner who said it would be taken care of. If it is still not removed, the city attorney will take further action.

Baseball Field Sign: a quote still needs to be obtained and then coordinate with the school on any repairs.

Generator: tabled until July

Batting cage: Reviewed information from insurance regarding installing a batting cage.

Ordinance 002-2019: Motion by Tysdal, 2nd by Painter to approve the 2nd reading of Ordinance 002-2019 which updates the Planning and Zoning membership ordinance to say a minimum of three members is required rather than the previous minimum of five members. All approved. Published separately.

Sewer system inspection: This was discussed during department reports above. Sieverding plans to contact SD Rural Water regarding the previously approved GIS system and camera-ing of the sewer system to do this work in the fall.

Riverbank Stabilization: tabled until July. Sieverding will contact DENR.

2020 Budget: Copies of a rough draft of the 2020 budget were in the council packet. A special meeting/work session will be held July 23 at 6:00 to go through the budget line by line and set priorities for next year.

NEW BUSINESS:

GeoTek Contract: Motion by Tysdal, 2nd by Painter to authorize Mayor Klaudt to sign the contract for test boring at the water tower site. All approved.

Pool Pass rates: Given the shortened time the pool will be open this year due to the pool liner installation, motion by Tysdal, 2nd by Painter to reduce this year's family pool pass rate from \$75 to \$65 per family. The individual pool pass will stay at \$45. A question was raised as to whether those only using the wading pool had to pay admission. No one was aware of any policy stating the wading pool was free. Given the expense of the pool and all the updates, all users of the pool, even if it's just the wading pool, must pay admission. Smith will follow up with the pool manager on these discussions. (Post meeting note: Pool Manager Michelle Edwards informed Smith and Mayor Klaudt that it has been a policy for many, many years that the wading pool is free. Klaudt will speak with other members of the city council to reach an agreement whether to charge admission or not for the wading pool. Updates will be posted to the city Facebook page and website once a decision has been reached.)

HEARING OF THOSE PRESENT: Peggy Jesse asked about when the burned trailer would be removed as it is an eyesore. Sieverding brought up that a request was received to turn off water and sewer services and no longer pay the minimums. The Council reaffirmed that they stand behind the policy of all properties that have a connection to the water and sewer system be charged the minimums to fund the maintenance of the water and sewer system. The request to stop getting billed the minimums had been withdrawn prior to the meeting. Also because it wasn't on the agenda, no action was taken or necessary.

Motion by Painter, 2nd by Tysdal to adjourn at 6:47 pm. All approved.

Attest: _____

Sara Smith
Finance Officer

Published once at the approximate cost of _____

Paul Klaudt
Mayor