

Unapproved Minutes of the Montrose City Council Meeting

The Montrose City Council meeting was held on May 12, 2020 in the Community Center. The meeting was called to order by Mayor Paul Klaudt at 6:00 pm. The Pledge of Allegiance was recited. Present were Mayor Paul Klaudt; Council Members Tony Heumiller, Susan Painter, Justin Hagemann (via WebEx) and Jasen Hanisch; Maintenance Supervisor Daryl Sieverding; Finance Officer Sara Smith (via WebEx); 4 members of the community, and Kristen Benidt from SECOG.

Mayor Klaudt reminded all in attendance to adhere to the Rules of Decorum.

Motion by Hanisch, 2nd by Painter to approve the agenda. All approved. Motion by Heumiller, 2nd by Hanisch to approve the minutes from 04/14/2020. All approved.

SPECIAL TOPICS:

Discussed utility accounts eligible to be sent to collections. Dave Rieck was present to discuss the water bill for 104 Kluckholm. Water service was shut off during the flood and not turned back on. House remained vacant. Following discussion, motion by Hanisch, 2nd by Heumiller to waive the \$53.86 and the Certified Mail Fee for Parcel 19.00.1608. Roll Call vote: Heumiller – Aye, Hanisch – Aye; Painter – Aye; Hagemann – Aye. Motion passed. Discussed the three other parcels with delinquent accounts eligible to be sent to collections. Because the property owners did not appear before the Council, Motion by Hagemann, 2nd by Heumiller to authorize Smith to send these accounts to collections. 19.15.0601 - \$324.70 + Certified Mail Fee; 19.15.0603 - \$152.83 + Certified Mail Fee; 19.15.0602 - \$87.33 (no certified mail fee due to mailing with another account). Roll Call Vote: Heumiller – Aye, Hanisch – Aye; Painter – Aye; Hagemann – Aye. Motion passed.

Mayor Klaudt opened the meeting up for a public hearing regarding the Comprehensive Plan. There were no comments or questions from the gallery or Council. Mayor Klaudt closed the public hearing. Motion by Heumiller, 2nd by Painter to adopt the Comprehensive Plan as presented. Roll Call Vote: Heumiller – Aye, Hanisch – Aye; Painter – Aye; Hagemann – Aye. Motion passed.

DEPARTMENT REPORTS:

Sieverding reported the fence at the baseball field will be repaired in a couple weeks with donated labor and money. Preparing to add sewer connections at the top four campground spots. Utilities will be installed soon for the campground expansion and hope to have the expansion ready for Memorial Day. The tin roofing for the pool house that was donated by Central States has arrived and cut to length. Waiting for weather to warm up to install. The pool is being cleaned and getting ready to fill for a June 1 opening (weather permitting). 3/4ths of the GIS mapping is complete. The water heater at the Office Bar needs to be looked at and potentially replaced. Smith read the Daycare report submitted by the daycare directors. Due to reduced number of children attending each day, the reimbursement from the federal food program has gone down substantially, leading to a loss for the month. The daycare still has an overall profit for the year. There are openings at the daycare for Summer Kare (kids age 5-12), kids age 3-5 and one spot for a 1 year old. Anyone interested in care should contact the daycare.

Smith reviewed financial reports and the voucher summary.

VOUCHERS:

Vouchers were reviewed. Bills Paid Before Meeting: FEDERAL TAX PAYMENT \$1,568.02 04/17/2020 Payroll Tax; FEDERAL TAX PAYMENT \$1,371.10 05/01/2020 Payroll Tax; FEDERAL TAX PAYMENT \$1,515.86 05/15/2020 Payroll Tax; SD DEPT OF REVENUE \$222.08 April Sanitation Sales Tax; MCI \$48.05 Long Distance; SOUTH DAKOTA ONE CALL \$8.96 locates; THE SECURITY STATE BANK \$1,121.19 City Credit Card; SOUTH DAKOTA RETIREMENT SYSTEM \$1,461.88 April Retirement; HOME DEPOT \$3,104.25 Campground Expansion-pedestals; TOTAL PAID BEFORE MEETING \$10,421.39; Bills Paid At Meeting: A & B BUSINESS SERVICES \$111.65 Printer Contract&AntiRansomware; ADDY DISPOSAL \$2,861.00 Sanitation Services; Anderson Publication \$297.24 Publishing; BEN HOLLAND \$41.42 Reimburse for DC supplies; CITY OF MONTROSE \$31.68 City Water Bill; COLTON REDI-MIX, INC \$1,666.00 Concrete for City Shop; DAKOTA SUPPLY GROUP \$395.36; DELL RAPIDS LAW FIRM \$180.00 Office Space Lease Agreement; GOLDEN WEST \$266.04 Phone/Internet Services; HACH COMPANY \$66.22 Chlorine Test Strips; HARTFORD BUILDING CENTER \$163.38 Paint & misc bar supplies; KINGBROOK RURAL WATER \$2,798.65 Water Purchase-763,000 gallons; MCCOOK COUNTY AUDITOR \$1,408.34 County Sheriff; METERING & TECHNOLOGY SOLUTION \$3,700.00 Beacon Meter Reading & Training; MIDAMERICAN ENERGY \$130.81 Natural Gas Services; MONTROSE GAS PLUS \$231.87 Fuel Purchases; NAPA AUTO & TRUCK PARTS \$14.89 Hose Fittings & Oil Filter; ORLAND ELECTRIC \$3,082.86 Bar Kitchen Electrical work; ORLAND MANUFACTURING \$1,439.72 Bar Kitchen Ductwork; SIOUX FALLS HUMANE SOCIETY \$126.85 Animal Impounded; SOUTHEASTERN ELECTRIC CO-OP \$1,939.50 Electrical Service; TRANSOURCE \$475.00 Payloader Return charges; ZAPP HARDWARE \$82.09 Bar repair parts; JUSTICE FIRE & SAFETY \$1,298.98 Fire Suppression Install at Bar; M PETERSON GRAVEL \$49.30 Sand for Playground; SOUTH DAKOTA ONE CALL \$1.12 locates; TRANSOURCE \$91.60 Paint for payloader; VERIZON \$82.49 Cell Phone Service; TOTAL PAID AT MEETING \$23,034.06; GRAND TOTAL \$33,455.45; APRIL 2020 PAYROLL: Finance Office \$710.40; Maintenance \$1,702.35; Daycare \$7,807.05; Water \$1,561.05; Sewer \$1,561.05; Total \$13,341.90; Motion by Hanisch, 2nd by Painter to approve the vouchers. Roll Call Vote: Heumiller – Aye, Hanisch – Aye; Painter – Aye; Hagemann – Aye. Motion passed.

Per municipal requirements, the following have been hired to work at the Montrose Community Pool and their hourly pay rate: Lifeguards: Grace Halvorson - \$9.45; Lifeguard/Swim Instructor: Morgan Edwards \$10.05 lifeguard/\$10.50 swim lessons & Hope Bartmann - \$9.75 lifeguard/\$10.50 for swim lessons. We are still hiring Red Cross certified lifeguards (certification extensions are available through the Red Cross for guards whose certificates expired this year). See City Website or call/email City Office. Pay will be as follows: First Year Lifeguards – \$9.30. Returning lifeguards will get 15 cents per hour extra per year worked at the Montrose Pool. Managers - \$10.00 per hour. Swim Instructors - \$10.00 for first year as a teacher; \$10.50 for returning teachers. This pay rate applies for the time spent teaching; guard pay applies for time spent guarding.

OLD BUSINESS:

Tin for the pool house roof will be installed once weather warms up. The pool house exterior doors will not be replaced this year. Smith informed the Council that there is no need for a City Council election June 16. One petition was filed for Ward 1 by Jasen Hanisch, therefore he is automatically elected to fill a two year term, which starts at the July meeting. No petitions were filed for

Ward 2, therefore a vacancy exists that will need to be filled by appointment for a one year term. No absentee ballots will be mailed out by the city due to not needing an election. Anyone interested in filling the Ward 2 vacancy should contact the city office or Mayor. Discussed COVID-19. The clean up day that we had hoped to hold on May 9 was cancelled due to the Sioux Falls landfill not allowing waivers for clean up days until further notice. Once the landfill resumes allowing clean up days, council will discuss setting a new date. The pool is scheduled to open June 1, weather permitting. Hours of operation may be limited due to availability of the limited number of lifeguards currently hired. All patrons using the pool will need to have a waiver signed and on file at the pool house. Guests under the age of 18 must have a waiver signed by their parent/legal guardian in the presence of the pool manager. Children will not be allowed to take forms home to bring back as we will be unable to verify the form was signed by their parent/guardian. CDC guidelines and social distancing recommendations must be followed. All patrons must adhere to rules and directions given to them by pool staff or they will be told to leave. Rules or procedures may change over the course of the season based on city, state, or federal directives/recommendations. Motion by Hanisch, 2nd by Painter to agree to the above recommendations/policies for the pool. Roll Call Vote: Heumiller – Aye, Hanisch – Aye; Painter – Aye; Hagemann – Aye. Motion passed.

NEW BUSINESS:

Discussed campground expansion. Motion by Hanisch, 2nd by Heumiller to approve the 1st reading of Ordinance 2020-003 authorizing the transfer of \$20,000 from the O'Dell fund to the Checking Account to be used for campground expansion expenses, to be repaid at 10% a year, or earlier using campground revenue. Roll Call Vote: Heumiller – Aye, Hanisch – Aye; Painter – Aye; Hagemann – Aye. Motion passed. Motion by Hagemann, 2nd by Hanisch to approve the 1st reading of Ordinance 2020-004, a 2020 Budget Supplement for \$20,000 to be spent on the campground expansion using the O'Dell Fund authorized in 2020-003 above. Additionally, the Health and Welfare budget is being supplemented by \$400 with source of funds being a mosquito grant. We asked for a \$1400 grant this year rather than the planned \$1000 in the original budget. Motion by Heumiller, 2nd by Hanisch to approve Resolution 2020-005 to set rates at the campground for week-long stays at the campground. Spots with sewer, water and electricity will be \$20 a night with no discount for length of stay. Spots with water and electricity but no sewer will be \$20 a night, or \$100 for 7 consecutive days. Resolution published separately. Roll Call Vote: Heumiller – Aye, Hanisch – Aye; Painter – Aye; Hagemann – Aye. Motion passed. Discussed the conditions at the trailer park. Council instructed Sieverding and Smith to reach out to the park owner to get a vacant trailer moved out by June 9, and if that is done the delinquent water bill for the trailer will be waived. Park owner was contacted the day after the meeting and informed the city that he is in the process of evicting the owner of the trailer and he has no legal authority to remove the trailer until the eviction is complete. The situation will be monitored and efforts will be made to ensure the vacant trailer is moved or demolished. Discussed zoning ordinances related to trailer parks and trailer houses on residential lots. In existing zoning ordinances, trailers may not be moved onto residential lots without a conditional use permit. If a trailer is moved into a residential lot without the permit in place, legal action will be pursued to have the trailer removed at owner's expense. Reviewed ordinances from other cities related to trailers/trailer parks. Council requested Smith work with SECOG to write up an amendment that mirrors the City of Salem's ordinances. The ordinance will need to be reviewed in a public hearing with Planning and Zoning, then a public hearing with the City Council, then 2 readings of an ordinance, then can go into effect 20 days after publication. Smith requested the Council clarify ordinances related to chickens after receiving a question from a resident. An example from the City of Hurley was reviewed and changes requested. Smith will work with SECOG to get an amendment written up and present to the council for a first reading in June. The proposed changes include requiring a building permit or moving permit for a chicken coop/enclosure. Fowl must be registered annually like cats and dogs. A fee will be set by resolution. Limit is 6 fowl. Smith informed the Council that a written complaint was received for animals at large. The animals in question are also not registered. Council directed Smith to fine the owner for unregistered animals and issue a formal warning regarding animals at large. If animals continue to be allowed to roam at large, a fine will be assessed at that time. Heumiller asked the council to discuss an item not on the agenda regarding the music festival planned by Matt Fockler. Fockler would like to plant grass in the city owned fields by the river. Council wants to discuss in the fall after the current planting/harvest season is complete.

HEARING OF THOSE PRESENT: None

Motion by Hanisch, 2nd by Hagemann to adjourn at 8:13 pm. All approved.

Attest: _____

Sara Smith
Finance Officer

Published once at the approximate cost of _____

Paul Klaudt
Mayor