

Unapproved Minutes of the Montrose City Council

The Montrose City Council meeting was held on March 12, 2019 in the Community Center, Montrose, SD. The meeting was called to order by Mayor Paul Klaudt at 6:00 pm. The Pledge of Allegiance was recited. Present were Mayor Paul Klaudt; Council Members Tony Heumiller, Robert Hoitien, and Susie Painter; Maintenance Supervisor Daryl Sieverding, and Finance Officer Sara Smith; Daycare Director Katie Stiefvater was not in attendance due to no daycare related agenda items. Jake Tysdal was not in attendance. 4 members of the community were present.

Mayor Klaudt reminded all in attendance to adhere to the Rules of Decorum.

Motion by Heumiller, 2nd by Painter to approve the agenda. All approved. Motion by Heumiller, 2nd by Painter to approve the minutes from 02/12/19. All approved.

DEPARTMENT REPORTS:

Sieverding presented an idea to the council to have a Campground Host who can take reservations. All payments will still be placed in the drop box and a new online payment option will be added, but the Campground Host can answer questions and take calls for reservations in exchange for free camping. After making a reservation with the Host, an online payment must be submitted through the City Website. If payment is not made, the reservation will be cancelled. No refunds will be given for prepaid reservations. A sign will be placed designating the Host campsite. A potential host has been working with Sieverding on these details. A new heater was purchased for the water shed. It has been a very busy time for clearing the streets of snow. A payloador was rented from Transource for a week to help clear snow piles before the heavy rain and snow forecasted for this week. In the summer, some drainage ditches need to be looked at and possibly re-sloped.

Stiefvater provided a daycare report to Hoitien. The daycare had a loss in February due to purchasing new cribs in January. Stiefvater returned from maternity leave on March 11. While on maternity leave, she still completed all of the bank deposits and finished her 10 hours of annual training. An environmental inspection was held and one issue was noted that was immediately corrected. All daycare spots are full. Contracts are currently being accepted for families enrolling in full time Summer Kare.

Smith reminded the council of the Board of Equalization meeting at 6:00 on March 18. Reviewed election dates for petition circulation which are April 9 through May 10 at 5:00 pm. Reviewed the 2018 DENR Certification of Compliance for our water and sewer loans. Smith reported she has started an Emergency Text Alert system that people can sign up to receive. More information can be found on the city website and Facebook page with how to sign up, or stop in the city office. Smith asked the Council to start thinking about what needs to be in the 2020 budget, such as purchasing or renting a payloador, street repairs, etc. Financial reports were provided to the council in their packets.

VOUCHERS:

Vouchers were reviewed. Bills Paid Before Meeting: FEDERAL TAX PAYMENT \$1,667.31 02/22/19 Payroll Tax; FEDERAL TAX PAYMENT \$1,784.74 03/08/19 Payroll Tax; VERIZON \$173.67 Cell Phone Plan; AMERICAN RED CROSS \$300.00 2019 LTS Membership; D&D CONTRACTORS \$540.00 Work at Church & State; SCHOENFISH & CO, INC \$1,000.00 2018 Annual Report; SOUTH DAKOTA ONE CALL \$3.36 locates; THE SECURITY STATE BANK \$1,259.38 City Credit Cards; KINGBROOK RURAL WATER \$2,891.40 Water Purchase; MCI \$47.88 Long Distance Phone service; SOUTH DAKOTA RETIREMENT SYSTEM \$1,445.14 February Retirement Contribution; TOTAL PAID BEFORE MEETING: \$11,112.88; Bills Paid At Meeting: A & B BUSINESS SERVICES \$83.69 Printer Contract; ADDY DISPOSAL \$2,980.00 Sanitation Service; Anderson Publication \$173.60 Publishing; CARLSON & STEWART REFRIG. INC \$858.84 Bar Cooler Repair; CITY OF MONTROSE \$21.28 City Water Bill; GOLDEN WEST \$266.18 Phone/Internet Service; MATHESON TRI-GAS \$45.42 acetylene+oxygen; MCCOOK COUNTY AUDITOR \$1,408.34 County Sheriff; MIDAMERICAN ENERGY \$421.76 Natural Gas Service; MONTROSE GAS PLUS \$713.52 fuel; MONTROSE RURAL FIRE ASSN \$8,000.00 Annual Maintenance; PETTY CASH \$87.09 Reimburse petty cash; PFEIFERS \$756.72 brooms for skid steer; RYANS REPAIR \$380.00 sander repair; SALEM FARMERS MARKET \$19.51 Groceries; SD DEPT OF REVENUE \$219.65 February Sanitation Sales Tax; SOUTHEASTERN ELECTRIC CO-OP \$2,036.55 Electric Service; ZAPP HARDWARE \$68.44 misc supplies; US BANK TRUST NA \$11,703.04 Water & Sewer Loan; TOTAL PAID AT MEETING \$30,243.63; GRAND TOTAL \$41,356.51; February 2019 Payroll: Finance Office \$2,066.25; Maintenance \$2134.01; Daycare \$9,119.36; Water \$672.67; Sewer \$672.67; Total \$14,664.96; Motion by Heumiller, 2nd by Hoitien to approve the vouchers. All approved.

OLD BUSINESS:

City Owned Surplus Property: No bids have been received. A public notice will be published about accepting bids for the Zettlemeier payloador that was declared surplus.

Reviewed changes since last month's council meeting regarding bank account interest rates. Following the meeting, Smith discussed with Security State Bank, and a new interest rate quote was provided. The City checking account will continue to earn .2%, the Money Market accounts will continue to earn .25%, but all of the CDs will immediately start earning 2.75%. The decision was made to accept this offer and keep the city accounts at Security State Bank. Discussed in the future when CDs mature, interest will be taken out of the CD and put into the checking account rather than rolling over. CDs will also be combined when they mature so that we don't have so many separate CDs. Interest rate quotes from area banks will be analyzed prior to CD maturity dates to ensure we are earning the most interest possible.

Pool Repair: Smith will publish a request for bids on work to remodel the pool house. The city has not yet received the donation from MCDC for \$50,000 for the pool liner. Money may need to be transferred from the O'Dell Fund to cover these expenses if not received before work on the liner begins.

Nuisance Properties: Little progress has been made at the properties that received certified letters requesting that the property was cleaned up. If progress is not made by next meeting, the City Attorney will be enlisted to help. Discussed other properties that may need to be addressed.

Request to close part of Dakota Street: The Register of Deeds confirmed that the section of Dakota Street in question has not already been vacated and exists on the official maps. Because the issues have resolved that originally led to the request, at the current time the requestor does not wish to proceed with the process to close the street.

NEW BUSINESS:

Annual Report: Reviewed the report that was prepared by Schoenfish. Published separately.

City Well: Sieverding will work with Fire Chief Brian Smith, and have someone come out and look at the old city well to see if it could be updated to be used by the Fire Department.

Painting: Quotes will be requested and reviewed at the next council meeting for repainting the Community Center and City Office.

Collections: Motion by Heumiller, 2nd by Painter to approve the 2nd Reading of Ordinance 001-2019. Published Separately.

HEARING OF THOSE PRESENT: None

EXECUTIVE SESSION: None.

Motion by Huiten, 2nd by Painter to adjourn at 8:07 pm. All approved.

Attest: _____

Sara Smith
Finance Officer

Published once at the approximate cost of _____

Paul Klaudt
Mayor