

Unapproved Minutes of the Montrose City Council Meeting

The Montrose City Council meeting was held on March 09, 2021 in the Community Center. The meeting was called to order by Mayor Paul Klaudt at 6:00 pm. The Pledge of Allegiance was recited. Present were Mayor Paul Klaudt; Council Members Tony Heumiller, Susan Painter, Justin Hagemann, and Jasen Hanisch; Maintenance Supervisor Daryl Sieverding; Finance Officer Sara Smith (via WebEx); Daycare Co-Directors Stephanie Holland (via WebEx) and Samantha Erickson (via WebEx); Trent Bruce, Riley Rinehart (via WebEx) and Jake Morris (via WebEx) from DGR Engineering; and several members of the community; Mayor Klaudt reminded all in attendance to adhere to the Rules of Decorum. Motion by Hagemann, 2nd by Heumiller to approve the agenda. All approved. Motion by Hanisch, 2nd by Hagemann to approve the minutes from 03/09/2021. All approved.

SPECIAL TOPICS:

DGR Engineering gave updates on the Sanitary Sewer project, a proposed bike trail project, and their recommendations for road maintenance. DGR provided Council details regarding the flood plain mapping work they recently completed. FEMA's LIDAR data is pretty accurate, but the survey work could impact a few residences on the edge of the map. The area north of Highway 38 and south of the school is the most likely area that could see a change to the proposed map. The next step is for DGR to submit their survey data to FEMA and request FEMA funding for a mitigation study.

DEPARTMENT REPORTS:

Sieverding reported the campground is already taking reservations. The cost to expand the campground with 6 permanent spots and 2 back-in spots is estimated to be \$6-\$8,000 for the electrical work. Cost of water and sewer work has not been determined. The fence at the softball field has been repaired. Discussed purchasing agri-lime for the ball fields. A new water heater was installed at the softball bathhouse for showers for the campground expansion. Pot hole patching will begin soon. Everything is running well with utilities.

Holland and Erickson reported the daycare will be full as of the end of March. Two part-time adult staff have been hired. Discussed rate changes and opening up for part-time care during the school year due to the impact on enrollment from the School's new preschool program. Council stated it was entirely up to the Daycare how they wanted to run it and what their rates are, so long as it stays financially viable. Holland reminded Council of a previous agreement that she would receive a raise upon completing her CDA certification. She received that certification in December of 2020. Motion by Heumiller, 2nd by Hagemann to increase Holland's hourly rate to \$17.00 per hour effective immediately. All approved.

Smith reminded Council of Board of Equalization on 3/15 and that a resident had enquired about this year's Clean Up Day plans. Sieverding will contact the landfill and Addy Disposal to set a date, but thinking either April 24 or May 1. Reviewed financial reports and vouchers. Motion by Heumiller, 2nd by Hagemann to approve the vouchers.

VOUCHERS:

Vouchers were reviewed. Bills Paid Before Meeting: VERIZON \$156.91 Cell Phone Service; FEDERAL TAX PAYMENT \$1,352.29 02/19/2021 Payroll Tax; FEDERAL TAX PAYMENT \$1,546.47 03/05/2021 Payroll Tax; MCI \$52.38 Long Distance; SOUTH DAKOTA RETIREMENT SYSTEM \$1,431.24 February Retirement; THE SECURITY STATE BANK \$546.87 City Credit Cards; Total Paid Before Meeting \$5,086.16; Bills Paid At Meeting: SD DEPT OF REVENUE \$201.49 February Sanitation Sales Tax; ADDY DISPOSAL \$2,912.00 Sanitation Service; CITY OF MONTROSE \$23.16 City Water Bill; CITY OF SALEM, SD \$64.57 Shear Bolts for Street Signs; DAKOTASCAPES, LLC \$47,756.40 Pool & Softball Playground Equipment; FRONTLINE WARNING SYSTEMS \$250.00 FY2021 siren service contract; GOLDEN WEST \$270.18 Phone/internet Service; MCCOOK COUNTY AUDITOR \$1,408.34 County Sheriff; NEW CENTURY PRESS \$156.39 Publishing; PFEIFERS \$1,228.15 Skid Loader Repair; ZAPP HARDWARE \$17.56 Misc Supplies; A & B BUSINESS SERVICES \$80.09 Printer Contract; AMERICAN FENCE COMPANY \$4,313.27 FEMA-Softball Fence Repair; KINGBROOK RURAL WATER \$3,016.00 Water Purchase-714,000 gallons; MENARDS \$477.96 Water Heater & Supplies for softball bathhouse; MIDAMERICAN ENERGY \$360.30 Natural Gas Service; MONTROSE GAS PLUS \$125.91 Fuel & Misc Supplies; MONTROSE RURAL FIRE ASSN \$8,000.00 Maintenance on Fire Equipment; SOUTHEASTERN ELECTRIC CO-OP \$2,102.37 Electric Service; STURDEVANTS AUTO PARTS \$57.58 Misc Supplies; US BANK TRUST NA \$11,703.04 Water and Sewer Loans; A & B BUSINESS SERVICES \$28.54 Anti-ransomware subscription; Total Paid At Meeting \$84,553.30; GRAND TOTAL \$89,639.46; FEBRUARY 2021 PAYROLL: Finance Office \$1,006.20; Maintenance \$1,532.97; Daycare \$7,500.03; Water \$1,835.73; Sewer \$1,835.73; Total \$13,710.66; Per municipal requirements, the hourly rate for Daycare Co-Director Stephanie Holland is now \$17.00.

OLD BUSINESS:

The playground equipment has been ordered and we are first on the vendor's list to get it installed. Motion by Heumiller, 2nd by Painter to approve the second reading of Ordinance 001-2021 to authorize using O'Dell Fund money with repayment terms specified to fund the playground purchase. All approved. Published Separately. Motion by Heumiller, 2nd by Hanisch to approve the second reading of Ordinance 002-2021, a 2021 Budget Supplement. All approved. Published Separately. Sieverding plans to start work on the baseball dugouts and tear out the in-field soon.

NEW BUSINESS:

Discussed items to include in the 2022 budget. Street projects and equipment purchases will be the main focus for 2022. Motion by Heumiller, 2nd by Hanisch to authorize transfer of \$2500 from the General Checking account to the new Campground Money Market account to avoid low balance fees. All approved. Discussed gutter issues above the Community Center doors. Council instructed Sieverding to take care of it. Sieverding presented a quote for a new mower for \$12,750 with a 72" deck and 4 year warranty. Council requested additional quotes and warranty paperwork prior to making a decision. Discussed recent animal at large complaints. Council declined to take any action on the complaints and stated Animal Control or the Sheriff should be called rather than the council handling problems with at-large animals. Hagemann stated that trees will be available April 1 for the tree grant the city received. Council requested an agenda item be added for next month to discuss increasing the Campground rates.

HEARING OF THOSE PRESENT: None

Motion by Heumiller, 2nd by Hanisch to adjourn at 7:27 pm. Meeting adjourned.

Post meeting informational note: Smith submitted a letter of resignation to the Council to be effective April 1.

Attest: _____

Sara Smith
Finance Officer

Published once at the approximate cost of _____

Paul Klautt
Mayor