

Unapproved Minutes of the Montrose City Council Meeting

The Montrose City Council meeting was held on January 11, 2022 in the Community Center. Mayor Justin Hagemann called the meeting to order at 6:08 pm. The Pledge of Allegiance was recited. Present were Mayor Justin Hagemann; Council Members Susan Painter, Nick Vogel, and Alex Binder Absent: Jasen Hanisch; Finance Office Melody Gross; Riley Rinehart from DGR Engineering, David Lounsbury, and Chad and Jan Gordon were present; Mayor Hagemann reminded all in attendance to adhere to the Rules of Decorum. Motion by Vogel 2nd by Binder to approve the agenda. All ayes. Motion carried. Motion by Vogel, 2nd by Painter to approve the minutes from 12/14/2021 and the minutes from the Special Meeting 12/29/21. All ayes Motion carried.

SPECIAL TOPICS: Jan and Chad Gordon discussed the Legion Dart Tournament and asked if they could use the Community Center to allow more teams. Motion by Vogel 2nd by Binder to approve of the Dart Tournament being held in the Community Center with the proper insurance and licensing. Riley Rinehart from DGR Engineering reported that the sewer infrastructure project is about 35% complete. They have completed the riprap along the river. Halme Inc. is waiting on parts to get started on the Lift Station. Riley presented pay request-2 for Halme Inc. Motion by Vogel 2nd by Painter to pay Halme Inc. when we receive money from the EDA.

DEPARTMENT REPORTS: Sieverding was attending ATC and sent a report to the Council. He told them that there is a check valve that needs replacing and the lift station went down with a bad seal in the #2 pump which should be up and running this week. He is checking on the cost of updating showers at the softball concession stand and about replacing the HVAC at the city building. The snow removal equipment is prepared for snow. He also brought up an idea about having a community Marquee to let people know of what is going on in town and at the school. Gross reviewed financial reports. Motion by Vogel, 2nd by Binder to approve the vouchers. All ayes. Motion carried.

VOUCHERS: Vouchers were reviewed. **Bills Paid Before Meeting:** FEDERAL TAX PAYMENT \$1,246.82 Payroll Tax; FEDERAL TAX PAYMENTS-\$797.10 Payroll Tax; FEDERAL TAX PAYMENT-\$468.72 Payroll Tax; FEDERAL TAX PAYMENT-\$352.80 Payroll Tax; FEDERAL TAX PAYMENT-\$195.10 Payroll Tax - Council; DEPT OF REVENUE-\$151.83 garbage tx; CARLY BOOM-\$2,408.00 refund daycare fees; MCI-\$49.84 long distance; THE SECURITY STATE BANK- \$742.32 daycare food, office & shop supplies; STEPHANIE HOLLAND-\$1,597.81 Vacation pay out; **Total Paid Between Meetings: \$8,010.34.** A & B BUSINESS SERVICES-\$118.73 contract & ransomware; ADDY DISPOSAL-\$3,065.00 Sanitation service, dumpster; AFLAC-\$471.60 Daryl, Melody, Sami; BADGER METER-\$54.00 Cellular Backhaul Service; CENTRAL FARMERS COOP-\$838.20 Tires, oil; CITY OF MONTROSE\$68.31city water charges; DAKOTA STATE UNIVERSITY-\$6.00 Maps of city; DANR-\$50.00 Drinking water Permit; DARYL SIEVERDING-\$600.00 2022-cothing allowance; DELL RAPIDS LAW FIRM-\$260.00 attorney fees; DGR ENGINEERING-\$9,977.50 engineering sewer project; GOLDEN WEST\$123.87 phone/internet; KINGBROOK RURAL WATER-\$3,016.00 747000 gal used; MCCOOK COUNTY AUDITOR-\$1,408.34 County Sheriff; MIDAMERICAN ENERGY-\$676.49 Natural Gas Service; MONTROSE GAS PLUS-\$303.12 gas purchased; NEW CENTURY PRESS-\$348.08 ordinances, resolution, minutes; SD ASSOC OF RURAL WATER SYS-\$385.00 annual dues class B member; SECURITY STATE BANK-MONTROSE\$15.00 Safe Deposit box rental; SOUTHEASTERN ELECTRIC CO-OP-\$2,047.55 Electric service; TELEPHONE SYSTEMS & SERVICE-\$99.00 annual software city phones; TRI-STATE GARAGE DOOR INC-\$1,291.20 2- HINGES & SUPPLIES; US BANK TRUST N - \$11,703.04 loans; VERIZON-\$125.92 Plan Charges; SOUTH DAKOTA RETIREMENT SYSTEM-\$1,186.26 contribution amt; **Total Paid at Meeting: \$38,238.21. Grand Total: \$46,248.55.** DECEMBER 2021 PAYROLL: Finance Office \$1,384.62; Maintenance \$1,501.84; Daycare \$7,388.05; Water \$2,275.93; Sewer \$2,276.28; Council & Mayor \$1,177.45 Total Payroll \$16,004.17. Per Municipal requirements, the following are the pay rates for all City Elected/Hired Personnel. Mayor Justin Hagemann - \$100 per regular meeting, \$50.00 per special meeting; Council Members - \$75. Per regular meeting, \$25.00 per special meeting; Council Members are Susie Painter (appointed), Alex Binder (appointed), Jasen Hanisch, and Nick Vogel. Daryl Sieverding, Maintenance Supervisor - \$23.10 per hour and Melody Gross, Finance Officer – Annual Salary-\$46,000.00.

OLD BUSINESS: The Council discussed street signs. The Council discussed the daycare and their inventory. Motion by Vogel 2nd by Binder to accept payment for the inventory of the daycare. All ayes. Motion carried. The Council discussed the bids from Safe-n-Secure. Motion by Binder and 2nd by Vogel to put a camera on the Northwest corner of the City building and have Donnie pay for it. All ayes. Motion carried. The Council tabled the camera for the City Shop until next meeting.

NEW BUSINESS: The Council looked at the Sheriff report. Motion by Vogel 2nd by Painter to sign the contract with the Humane Society. All ayes. Motion carried. Motion by Painter 2nd by Vogel to authorize covering workers compensation for the Fire Department, First Responders and Parks & Rec volunteers. All ayes. Motion carried. Motion by Vogel 2nd by Binder to designate the The Special as the official newspaper, Security State Bank in Montrose as the bank, and Dean Hammer of Dell Rapids Law Firm as the city attorney. All ayes. Motion carried. Motion by Binder 2nd by Painter to set the election date as June 21 in conjunction with the Montrose School District. All ayes. Motion carried. Gross reviewed the vacancies and election deadlines. Positions up for election this year are Ward I, 1-year position and 2-year position and Ward II, 2-year position. Motion by Vogel 2nd by Binder to set 2022 pool wages. All pool employees paid hourly. Pool Manager- \$11.50, 1st year lifeguard \$9.95, returning lifeguard-\$10.50, WSI endorsed-\$10.90 and returning WSI-\$11.40. All ayes. Motion carried. The Council asked Gross to put the snow removal ordinance in the paper. Published separately. The Council discussed Bright Arrow emergency alert system. Motion by Binder 2nd by Vogel to renew the contract with Bright Arrow. All ayes. Motion carried. The Mayor and Council looked at the City leases for the Office Bar and the office at the City Building leased by Robert Hoiten. Council looked at the SDPAA Insurance. Motion by Vogel 2nd by Binder to have Mayor Hagemann sign the contract with SDPAA. All ayes. Motion carried. The Council discussed an Ordinance to amend the Zoning Ordinances for Recreation Vehicles.. The Mayor and Council also discussed changing some of the language in the Personnel Handbook.

HEARING OF THOSE PRESENT: There was none.

EXECUTIVE SESSION: There was not one.

Motion by Binder 2nd by Vogel to adjourn at 8:29 pm. Meeting adjourned.

Attest: _____

Melody Gross
Finance Officer

Published once at the approximate cost of _____

Justin Hagemann
Mayor